



Let's Fry Fish

With the KoC

Spring 2017



Agenda

- **Purpose:**
 - Review and Revise:
 - Concept
 - Personnel
 - FAQs & Considerations
 - Situational Awareness
 - Communications



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OF COLUMBUS**
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Purpose

- Fundraise:
- Build Community
- Provide an Environment Encouraging Fellowship
- Continue a Parish Tradition



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Review & Revise

- ▶ A management technique:
 - ▶ Constant review of performance
 - ▶ What works is kept
 - ▶ What Doesn't work is discarded
- ▶ Theme: “If it ain't Broke ... Don't Fix it”



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Concept

Event Basics

- ▶ Dates:
 - ▶ 3, 10, 17, 24, 31 MAR
 - ▶ 7 APR
- ▶ Location: 422 E. Sycamore St.
- ▶ Time: 4:30 – 7:00 PM (Serving)



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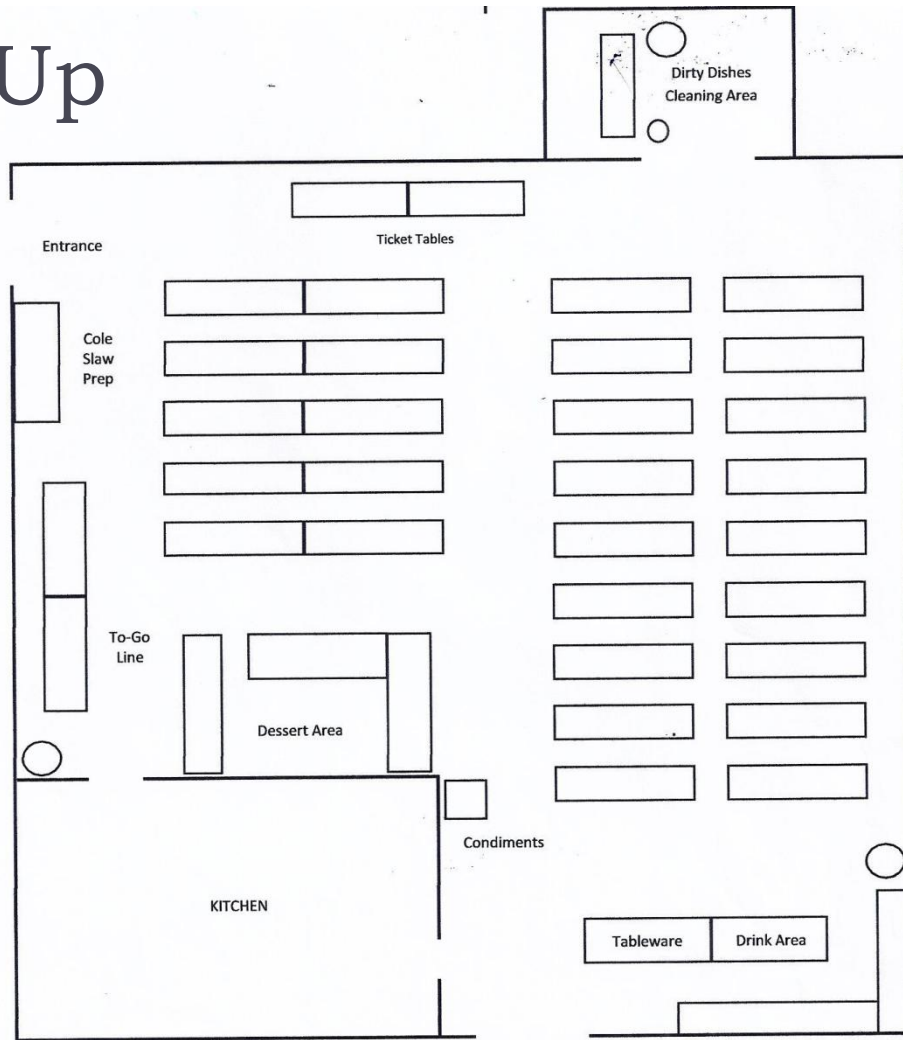
Concept

Fried or Baked Cat Fish
Homemade sides
Real Plates and flatware
Pizza for those who request
Two Shifts overlapping



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Set Up



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Roles & Tasks (Concept & Personnel)

Morning: 21 people

TASK	PERSONNEL	DUTIES
Fish Preparation	2	Thaw fish and put in trays of 70 (fryers) and 60 (bakers).
Vegetable Preparation	8	Prepare potatoes for cooking, dice peppers, onions, carrots, etc.
Fix Cornbread Mix	1	Measure portions in buckets
Potato Salad	1	Prepare cole slaw syrup and make potato salad.
Cabbage	3	Shred cabbage for cole slaw and put in coolers.
Drinks	2	Prepare tea and lemonade.
Fryer Preparation	2	Assemble fish fryer.
Dishwasher	2	Wash and dry dishes as necessary.

Charlie & Keith Birchler
Bob Pitman
Jim Market
Janet & Joe Mauer
Deb Mauer
Rhea Stephens
Ralph Henshaw
Tom Coomes
Marilyn Baehl
Jim & Peggy Harpenau
Bill & Sandy Deal
Wanda Smith
Rosemary Beckman
Dennis McVey

Morning: 18 people
Short 3



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Roles & Tasks (Concept & Personnel)

Evening: 50 people

TASK	PERSONNEL	DUTIES
Cole Slaw Preparation	4	Make cole slaw and put on tables.
Serving Lines	6	Serve meals on dine-in and to-go lines.
Table Bussers	4	Bus tables throughout meal.
Dishwashers	6	Wash and dry dishes as necessary.
Kitchen Workers	3	Cook Macaroni and Cheese and Cornbread. Keep serving lines stocked.
Fish Fryers	4	Fry fish and keep serving lines stocked.
Drink Line	3	Serve drinks as required.
Drink Servers	2	Refill drinks at tables as necessary.
Plate Scrapers	2	Receive dirty dishes from bussers and prepare for dishwasher.
Money Table	2	Receive payments from patrons and pass out tickets.
Dessert Table	3	Keep dessert table stocked.
Clean-Up	7	Clean tables, chairs, sweep and mop floors. Clean kitchen and drink area.
Fryer Clean-Up	4	Clean up and disassembly fish fryer.



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Roles & Tasks (Concept & Personnel)

Evening: 50 people

Daryl Emge
Paul Nord
Bill McConnell
Jerry & Betty Snyder

Keith Birchler
Bob Pittman

Albert Baehl
John & Patti Keys
Butch Turner

Janet Mauer
Marilyn Baehl
Rhea Stephens

Dave & Conny King
Chris Fortune
Wes Hack
Pete Keethers
Mike Barnes
Forrest Malone
Jim Market
Lawton Wilbanks
Jerry Tenhumberg
Leon & Denice Martin

Margay McConnell
Peggy Harpenau
Jodi & Lee Ann Burdette
Patti Keys

Madonna Malone
Phyllis Bufkin
Theresa Pittman

Albert Baehl
John Keys
Butch Turner
Ethan Malone
Brandon Malone

Charlie Birchler
Jim Harpenau

Bernie Wargel & Grand
kids
Dennis McVey
Susie Stephan
Pam Murphy
Betty Milhone
Wanda Weber
Susan Gore
Mary Jo Riley

Joe Maurer
Bob Fuller

Maggie Phillips
Barb Forehand
Dave Lasher

Tom & Rosemary Beckman
John Majors
Nate Malone & Ann Bevin
Paul Malone

Evening: 58 people



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Planning Calendar Count Down

- ▶ **8 FEB: Sign Update Begins**
 - ▶ Frames Prepped for Sand Blasting (SB) & Powder Coating (PC) (Signs removed/Nuts & Bolts removed)
 - ▶ 10 FEB: Frames taken to EPC / Aluminum for Signs Midwest
 - ▶ Vinyl Lettering Production, Application
 - ▶ Hang Signs on Frames
 - ▶ Deploy Signs
- ▶ 13 FEB: Organization Meeting
- ▶ 20 FEB: Propane recharge (Charlie & Keith)
- ▶ 21 FEB: Shop
- ▶ ? FEB: Finish Fryer Clean out
- ▶ ? FEB: Erect Shelter

- ▶ 3 MAR: Showtime !!!!

ST. CLEMENT FISH FRY

Friday Night

4:30 – 7:00 PM

**2 Fish Fillet...2 Sides...Coleslaw
Corn Bread, Drink & Dessert**

Adults : \$10.00 Under 12 : \$5.00

PUBLIC
WELCOME

422 E. Sycamore St.

AUCTION
&
COUNTRY
STORE

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Communication

▶ Phone List Developed

▶ Phone Chairman TBD

▶ Advertising

WBNL

✓ Message

WFIE

WEVV

Standard

Spencer County Democrat

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FAQs & Considerations

❖ Fundraising Benefits 5 Groups Equally

- KoC
- Men's Club
- Ladies Club
- Parish/Church
- Youth Groups (Mission Trip / Camp Ondossonk)

❖ Freezer Space

❖ Dessert production

❖ Religious Ed Bussers (Need a host to Supervise)

❖ Silent Auction

❖ Country Store



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Situational Awareness

- ❖ Weather
 - ❑ Possibility of Snow <1” (Salt, Shovels??)
- ❖ Local Activities (Basketball play-off's)
- ❖ Work Force Status



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Actions & To Do

- ▶ Initial Shop & Stock
- ▶ Clean Fryer & Accessories
- ▶ Erect Fryer Shelter
- ▶ Identify Volunteers ongoing
- ▶ Obtain Cardboard
- ▶ Finish & Deploy Signs
 - ▶ Double back & Change Dates Wkly
- ▶ Recharge Propane Tanks
- ▶ Weekly Shop & Re-stock ongoing



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Lessons Learned

- Need a Sign Team
- Need a Fryer Team
- Fryer Shelter Needs to be Converted to Metal Awning



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Summary

- ▶ Safety First
- ▶ Fellowship & Fun Second



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