



To Easily Navigate this Presentation

See that the Full Page is Showing
and then
Use Page Up and Page Down Keys
or
Right and Left Keyboard Arrow Keys



Unite with UKnight

Unite: /yoo'nīt/

1. Come or bring together for a common purpose or action: "The Fraternal and Insurance sides of the Knights of Columbus unite behind their common cause".
2. Come or bring together to form a unit or whole, esp. in a political context: "A Field Agent's dual roles as Brother Knight and Financial Professional unite with UKnight".



Let's Get Started


The Field Agent's Guide
to Setting up his UKnight Website



The Field Agent's Guide to Setting up his UKnight Website

- [Go To](#) First Step – Activate Your Site
- [Go To](#) Introducing Your Admin Center
- [Go To](#) Set Password & Verify Contact Information
- [Go To](#) Set Up Your Lotus Notes Signature
- [Go To](#) Embed Your Optional Headline Video
- [Go To](#) Post Your Biography
- [Go To](#) Embed a Map on your Office Location Page
- [Go To](#) Create and Update your Slide Show
- [Go To](#) Adding to and Editing your Information of Interest
- [Go To](#) Post Your Financial Beacon
- [Go To](#) Post a Personal Message on Your Councils' Websites
- [Go To](#) Close

Go to your General Agency Site



**Knights of Columbus
INSURANCE**
YOUR SHIELD FOR LIFE

REGIONAL CONTACT


Robert S Marlowe, Jr.
CLU, FICF, LUTCF

Office: 410-823-3800
Fax: 410-823-3841
Email: [EMAIL ME](#)
Hours: 8:00 am to 5:30 pm

HOME OFFICE CONTACT

Customer Service:
1-800-380-9995

Monday - Friday
8:00 am to 7:30 pm ET



REGIONAL ADDRESS

600 Farmount Avenue
Suite 100
Towson, MD 21286 US

[HOME](#) [FIELD AGENT OPPORTUNITY](#)

MARLOWE AGENCY

INFORMATION OF INTEREST

Recognizing Life Insurance as an Investment Portfolio Asset

Investment analysts suggest that whole life insurance can serve as a new asset class in your investment portfolio.

[WATCH VIDEO](#)

Let me think about it.

Many times people will delay the purchase of needed life insurance because they assume there is no rush.

[READ MORE...](#)

How long has the Knights of Columbus been in the insurance business?

The Knights of Columbus has provided insurance benefits since its inception in 1882. From very humble beginnings, the Knights of Columbus has evolved into a Fortune 1000 company, marketing life insurance, retirement products, disability, and long-term care insurance to its members and their families.

[READ MORE...](#)

MARLOWE AGENCY TEAM







-- SELECT YOUR COUNCIL --

To

[FIND YOUR SERVING FIELD AGENT](#)

Message to Knights not assigned to a council:

We will have an agent assigned shortly for Knights who are not now assigned to a Council. Until then, please contact Robert Marlowe.

Message to Knights not assigned to a council:

We will have an agent assigned shortly for Knights who are not now assigned to a Council. Until then, please contact Robert Marlowe.



Michael Barrett
410-974-9094

COUNCILS



Mark Bateman
410-340-8561

COUNCILS



Michael Carfine
443-506-0790

COUNCILS



Vernon Carfine
443-829-1811

COUNCILS



Damien Clark
443-977-6645

COUNCILS



Leo DesBiens
410-652-1934

COUNCILS



Michael Hurley
410-813-7835

COUNCILS



Joseph Kostelac
410-726-2126

COUNCILS



Gregory Marlowe
410-523-5512

COUNCILS



Robert Marlowe
410-823-3800

COUNCILS



Lawrence Messer
410-857-7500

COUNCILS



Edward O'Keefe
410-569-8141

COUNCILS



Frederick Reinecke
443-695-4347

COUNCILS



John Sampery
410-296-3051

COUNCILS



Thomas Strassner
410-250-0308

COUNCILS



Norman Teal
443-676-3892

COUNCILS



Anthony Viscardi
410-719-0099

COUNCILS

MARLOWE AGENCY TEAM RECOGNITION

Agent of the Month
December 2012



Agent of the Year
2012



MDRT



Scroll down and click on your picture.

We are proud to have received permission from a Field Agent who is new on the system, Edward O'Keefe, to use his set up for this demonstration.

Thanks Brother!

[Return](#)

Click to go to your
Admin Center



**Knights of Columbus
INSURANCE**
YOUR SHIELD FOR LIFE

PERSONAL CONTACT

Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

HOME OFFICE CONTACT

Customer Service:
1-800-380-9995

Monday - Friday
8:00 am to 7:30 pm ET



ABOUT THE KNIGHTS OF COLUMBUS

WHY JOIN

DEGREE SCHEDULE

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WHY CHOOSE US?

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COUNCILS SERVED

CONFIDENTIAL SURVEY

FRATERNAL BENEFITS

PERMANENT PLANS

TERM PLANS

LONG TERM CARE

ANNUITIES

DISABILITY INCOME

CALENDAR

GENERAL AGENCY

K OF C INSURANCE



KNIGHTS OF COLUMBUS INSURANCE
Protecting Your Family For Life™

[ADMIN](#)

[GETTING STARTED GUIDE →](#)



The screenshot shows the UKNIGHT INTERACTIVE website. At the top left is the Knights of Columbus logo with the text "KNIGHTS OF COLUMBUS" and "IN SERVICE TO ONE. IN SERVICE TO ALL.". To the right, it says "Sponsored by Your Field Agent" with a photo of Edward O'Keefe, Field Agent. Below the header is a navigation bar with links: "WHY JOIN?", "DEGREE SCHEDULE", "KNIGHT JOBS", and "UKNIGHT MARKET CENTER". The main content area is titled "ADMIN CENTER" and contains a "LOG IN" form. The form has three input fields: "FIELD AGENT NO:", "MEMBER NO:", and "PASSWORD:". Below the fields is a "LOG IN" button. There are also links for "← BACK" and "GETTING STARTED GUIDE →".

FIELD AGENT NO:

MEMBER NO:

PASSWORD:

LOG IN


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All Rights Reserved.

Login – Your Initial Password is either your Home Council Number or your Field Agent Number.

This initial password is not your Assembly or any other number. It is either your Home Council Number, or it is your Field Agent Number.

So to enter your admin center for the first time, first enter your home council number, and if that does not work, use your Field Agent Number.

Click to Subscribe




KNIGHTS OF COLUMBUS

IN SERVICE TO ONE. IN SERVICE TO ALL.

FIELD AGENTS OTHER COUNCILS

Sponsored by
Your Field Agent



Edward O'Keefe
Field Agent

WHY JOIN? DEGREE SCHEDULE KNIGHT JOBS UKNIGHT MARKET CENTER

ADMIN CENTER [LOG OUT](#)

FIELD AGENT PAGE MAINTENANCE

[UPDATE](#) Your Contact Info, Photos, Bio, etc.

[SELECT](#) PDFs and VIDEOS from your General Agent's Library of Information of Interest

[UPDATE](#) Your Photo Slideshow

Please set up Your Auto-Renew Subscription
ACTION REQUIRED !!

Your Auto-Renew Subscription Options

Annual Subscription : \$299.95 USD - yearly ▾

[Subscribe](#)



FIELD AGENT HELP CENTER

Create/Change Lotus Notes E-mail Signature
To learn how to create or change your Lotus Notes e-mail signature, click on [PRINTED INSTRUCTIONS](#) then watch [VIDEO HELP](#)

COUNCIL HELP

[CLICK HERE](#) for the UKnight Council Benefits & Features Presentation

[CLICK HERE](#) to see how to set up on-line council dues collection.

LOTUS NOTES E-MAIL SIGNATURE MAINTENANCE

[CLICK HERE](#) to establish or change your Lotus Notes e-mail signature

COUNCILS PAGES MAINTENANCE

[UPDATE](#) the Councils' Info, Google Map, Officers, Churches, Events Calendar & Photo Galleries

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UKnight uses the PayPal system to manage subscriptions. You can choose to:

1. Pay for your subscription with your current PayPal Account
2. Use your Credit Card to pay for your subscription through PayPal.

UKnight Interactive

Log in to complete your checkout



PayPal securely processes payments for UKnight Interactive. To complete your checkout using PayPal, please log in. [Learn more.](#)

Description	Terms	Amount
UKnight Field Agent Subscription Your Auto-Renew Subscription Options: Annual Subscription	\$299.95 USD for each year	\$299.95 USD

Check out using PayPal

Pay fast with PayPal. It's secure and you won't have to reveal your financial information. [Learn more](#)

Email:

Password:

[Forgot your email address or password?](#)

No PayPal account? Pay using your [credit or debit card](#)

PayPal

[Log In](#)

PayPal. The safer, easier way to pay.
For more information, read our [User Agreement](#) and [Privacy Policy](#).

Fill out the Form
if Necessary

UKnight Interactive

Billing Information



* Required

Description	Terms	Amount
UKnight Field Agent Subscription Your Auto-Renew Subscription Options: Annual Subscription	\$299.95 USD for each year	\$299.95 USD

Choose a Payment Method

You need a PayPal account for this purchase.

- ☐ **PayPal** I already have a PayPal account.
☒ I need to create a PayPal account (where available). [Learn more](#)

Country

*Country:

Credit or Debit Card Information

*First Name:

(as it appears on card)

*Last Name:

(as it appears on card)

*Card Type:

*Card Number:

*Expiration Date:

*Card Security Code:  [What's this?](#)

Billing Address

*Address line 1:

Address line 2:

*City:

*State:

*ZIP code:

Contact Information

This information will only be used to contact you regarding your payment, if needed.

*Email Address:

*Home Telephone

[Privacy](#)

Return



First Step – Activate Your Site

Review your info
and submit

UKnight Interactive

Review Your Payment



Description	Terms	Amount
UKnight Field Agent Subscription Your Auto-Renew Subscription Options: Annual Subscription	\$299.95 USD for each year Effective Date: Feb 8, 2013	\$299.95 USD

[View PayPal policies](#) and your payment method rights.

Seller Information

Seller Name
UKnight Interactive

Seller Status
[Verified Business Member \(0\)](#)

Payment Method

Credit/Debit Card: \$299.95 USD from American Express XXXX-XXXXXX-XXXX-XXXX

Future payments will be made with your [default payment method](#) unless you select a preferred payment method. To make a change, go to **My money** in your Profile, then update the "My preapproved payments" section.

[Change payment method](#)

Agree and Pay

PayPal. The safer, easier way to pay.
For more information, read our [User Agreement](#) and [Privacy Policy](#).

Return



First Step – Activate Your Site

Enter your Agent Number
and Click to Submit



FIELD AGENT PAYMENT CONFIRMATION

Please enter your Agent Number here to confirm your payment arrangement.

Submit

Return



First Step – Activate Your Site

Confirm Your Info and
Click Here to Return



FIELD AGENT PAYMENT CONFIRMATION

Edward O'Keefe, CLU, ChFC, CASL, FICF, LUTCF - Your payment arrangement has been confirmed.

[CLICK HERE](#) to return to your Field Agent home page.

Return

Back to Your Home Page.

Notice the “Getting Started Guide” link is no longer present here. It will remain on your Login page though, so you can refer back to it as you build out your site, and so that you can refer others to it when they ask you about UKnight.

Ok, let’s click to go back to your Admin Center.



**Knights of Columbus
INSURANCE**
YOUR SHIELD FOR LIFE

PERSONAL CONTACT

Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

HOME OFFICE CONTACT

Customer Service:
1-800-380-9995

Monday - Friday
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CALENDAR

GENERAL AGENCY

K OF C INSURANCE



KNIGHTS OF COLUMBUS INSURANCE
Protecting Your Family For Life™


[ADMIN](#)



**KNIGHTS
OF COLUMBUS**
IN SERVICE TO ONE. IN SERVICE TO ALL.

FIELD AGENTSOTHER COUNCILS

Sponsored by
Your Field Agent



Edward O'Keefe
Field Agent

WHY JOIN?DEGREE SCHEDULEKNIGHT JOBSUKNIGHT MARKET CENTER

← BACK

ADMIN CENTER

GETTING STARTED GUIDE →

LOG IN

FIELD AGENT NO:

MEMBER NO:

PASSWORD:

LOG IN

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All Rights Reserved.

Login Again – Your Initial Password is Either your Home Council Number or your Field Agent Number

Notice the [Subscribe Now](#) notice is gone

First, we will check your contact info and make sure it is all correct

Click [UPDATE](#) Your Contact Info, Photos, Bio, etc.



The screenshot shows the UKNIGHT INTERACTIVE website interface. At the top, there is a navigation bar with links for FIELD AGENTS and OTHER COUNCILS. Below this is a header section featuring the Knights of Columbus logo, the text "KNIGHTS OF COLUMBUS IN SERVICE TO ONE. IN SERVICE TO ALL.", and a profile picture of Edward O'Keefe, Field Agent, with the text "Sponsored by Your Field Agent".


The main content area is titled "ADMIN CENTER" and includes a "LOG OUT" link. It is divided into several sections:

- FIELD AGENT PAGE MAINTENANCE**: This section contains three links: [UPDATE](#) Your Contact Info, Photos, Bio, etc., [UPLOAD](#) Your Current Financial Beacon PDF file, and [SELECT](#) PDFs and VIDEOS from your General Agent's Library of Information of Interest. A red arrow points to the [UPDATE](#) link.
- FIELD AGENT HELP CENTER**: This section contains a link to [Create/Change Lotus Notes E-mail Signature](#), with instructions to click on [PRINTED INSTRUCTIONS](#) then watch [VIDEO HELP](#).
- COUNCIL HELP**: This section contains two links: [CLICK HERE](#) for the UKnight Council Benefits & Features Presentation, and [CLICK HERE](#) to see how to set up on-line council dues collection.
- COUNCILS PAGES MAINTENANCE**: This section contains a link to [UPDATE](#) the Councils' Info, Google Map, Officers, Churches, Events Calendar & Photo Galleries.
- LOTUS NOTES E-MAIL SIGNATURE MAINTENANCE**: This section contains a link to [CLICK HERE](#) to establish or change your Lotus Notes e-mail signature.

At the bottom of the page, there is a copyright notice: "Copyright © 2009 - 2013 Knights of Columbus All Rights Reserved."

First, check your basic contact info at the top of the page to make sure it is all correct.

For better security, here is where you can change your password.




KNIGHTS OF COLUMBUS

IN SERVICE TO ONE. IN SERVICE TO ALL.

FIELD AGENTS

OTHER COUNCILS

Sponsored by
Your Field Agent



Edward O'Keefe
Field Agent

WHY JOIN?

DEGREE SCHEDULE

KNIGHT JOBS

UKNIGHT MARKET CENTER

[Back to ADMIN CENTER Home](#)

Your Portrait Photo for your website
(We recommend you crop your photo to dimensions - 200px W x 275px H):

Choose File

No file chosen


Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

Choose File

No file chosen

UPDATE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX:

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE: Select "Non-US" if not in US

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS

Promotional literature in the form of PDFs and Videos may be placed on your site by selecting them from your General Agent's library of Information of Interest.

Please contact your General Agent with your suggestions for videos or PDFs you feel are worthy of inclusion on your site.

SELECT PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Return

Set Password & Verify Contact Information

Mid-page you will see two e-mail address boxes.

First is your primary e-mail that shows on your site and auto-fills your “E-mail Me” buttons.

You will receive a copy of every broadcast email sent by your Councils. “Site E-Mail” is where your copy of these e-mails are sent.

Right below, is where you can turn off this cc feature if you like. Most do not.

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

YOUR MESSAGE as it will appear:

OFFICE PHOTO (optional)
No Photo Uploaded
 No file chosen

OFFICE:

410-569-6141

CELL:

410-627-1220

FAX:

410-569-5669

E-FAX:

HOME:

E-MAIL:

edward.okeefe@kofc.org

HOURS OF OPERATION -

FROM:

8:00 am

TO:

5:00 pm

TIME ZONE:

Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.

SITE E-MAIL:

edward.okeefe@kofc.org

Get Council E-mail?

☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.

MDRT YEAR:

2013

Upload Your Bio PDF File:

Your Currently Uploaded Bio PDF File -

No file chosen

Or, Create Your Biography Below:

Font

Size

ABC

←

→

B

I

U

ab

X₂

X²

Return

Set Password & Verify Contact Information

Bottom of the page, enter your MDRT year if appropriate. This will recognize you on your General Agent's page as an MDRT member.

AND SAVE THE PAGE.

If you do not save the page, all of the changes and additions you make will be lost.

HOURS OF OPERATION -
FROM: 8 : 00 am
TO: 5 : 00 pm
TIME ZONE: Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.
SITE E-MAIL: edward.okeefe@kofc.org

Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.
MDRT YEAR: 2013

Upload Your Bio PDF File:
Your Currently Uploaded Bio PDF File -
Choose File No file chosen

Or, Create Your Biography Below:

Font Size

UPDATE YOUR FIELD AGENT PAGE



Set Up Your Lotus Notes Signature



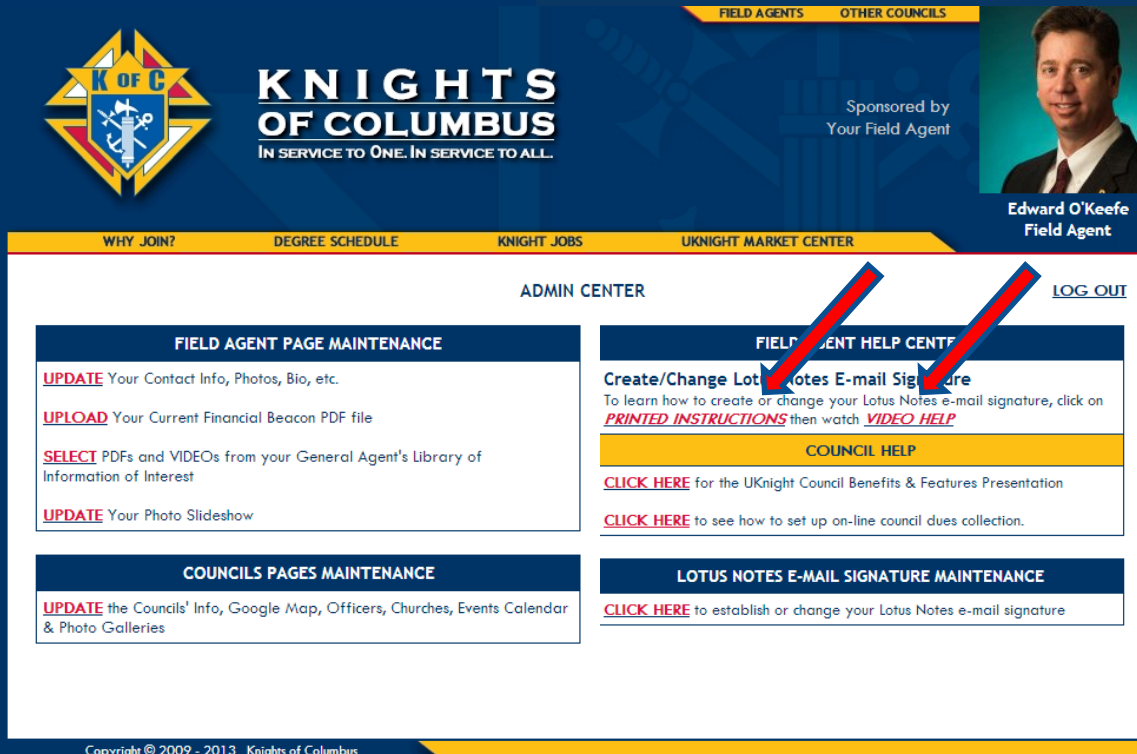
Edward O'Keefe, CLU, ChFC, CASL, FICF, LUTCF
Field Agent
2807 Haddaway Court
Abingdon, MD 21009 US
410-627-1220 Cell
410-569-6141 Office
edward.okeefe@kofo.org
[My Field Agent Site](#)

Knights of Columbus
INSURANCE
YOUR SHIELD FOR LIFE



Now that you have double checked your contact information, we will create an HTML signature with a link to your website for e-mail sent through your Lotus Notes.

Return



KNIGHTS OF COLUMBUS
IN SERVICE TO ONE. IN SERVICE TO ALL.

Sponsored by
Your Field Agent

Edward O'Keefe
Field Agent

WHY JOIN? DEGREE SCHEDULE KNIGHT JOBS UKNIGHT MARKET CENTER

ADMIN CENTER

FIELD AGENT PAGE MAINTENANCE

[UPDATE](#) Your Contact Info, Photos, Bio, etc.

[UPLOAD](#) Your Current Financial Beacon PDF file

[SELECT](#) PDFs and VIDEOS from your General Agent's Library of Information of Interest

[UPDATE](#) Your Photo Slideshow

COUNCILS PAGES MAINTENANCE

[UPDATE](#) the Councils' Info, Google Map, Officers, Churches, Events Calendar & Photo Galleries

FIELD AGENT HELP CENTER

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COUNCIL HELP

[CLICK HERE](#) for the UKnight Council Benefits & Features Presentation

[CLICK HERE](#) to see how to set up on-line council dues collection.

LOTUS NOTES E-MAIL SIGNATURE MAINTENANCE

[CLICK HERE](#) to establish or change your Lotus Notes e-mail signature

LOG OUT

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Log back into your Admin Center.

Click [Printed Instructions](#) and actually print them out.

Then Click [Video Help](#)

We encourage you to watch the Video and follow along with your Printed Instructions taking notes where you think necessary.



KNIGHTS OF COLUMBUS
IN SERVICE TO ONE. IN SERVICE TO ALL.

FIELD AGENTS OTHER COUNCILS

Sponsored by
Your Field Agent

Edward O'Keefe
Field Agent

WHY JOIN? DEGREE SCHEDULE KNIGHT JOBS UKNIGHT MARKET CENTER

ADMIN CENTER [LOG OUT](#)

FIELD AGENT PAGE MAINTENANCE

- [UPDATE](#) Your Contact Info, Photos, Bio, etc.
- [UPLOAD](#) Your Current Financial Beacon PDF file
- [SELECT](#) PDFs and VIDEOS from your General Agent's Library of Information of Interest
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COUNCILS PAGES MAINTENANCE

- [UPDATE](#) the Councils' Info, Google Map, Officers, Churches, Events Calendar & Photo Galleries

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LOTUS NOTES E-MAIL SIGNATURE MAINTENANCE

- [CLICK HERE](#) to establish or change your Lotus Notes e-mail signature

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After finishing your signature, log back into your admin center and again click UPDATE Your Contact Info, Photos, Bio, etc.



KNIGHTS OF COLUMBUS

IN SERVICE TO ONE. IN SERVICE TO ALL.

[FIELD AGENTS](#)
[OTHER COUNCILS](#)



Sponsored by
Your Field Agent

Edward O'Keefe
Field Agent

[WHY JOIN?](#)
[DEGREE SCHEDULE](#)
[KNIGHT JOBS](#)
[UKNIGHT MARKET CENTER](#)

[Back to ADMIN CENTER Home](#)

Your Portrait Photo for your website

(We recommend you crop your photo to dimensions - 200px W x 275px H):


No file chosen

Your Thumbnail Photo for your General Agent's website

(Required dimensions - 150px W x 160px H):

No file chosen

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX: i.e. Jr.

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE:

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS

Promotional literature in the form of PDFs and Videos may be placed on your site by selecting them from your General Agent's library of Information of Interest.

Please contact your General Agent with your suggestions for videos or PDFs you feel are worthy of inclusion on your site.

[SELECT](#) PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

YOUR MESSAGE for your Councils' Home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Now we are going to embed a video that will open up ready to play when members visit your site.

This is a terrific opportunity to post compelling media on your site.

Embed Your Optional Headline Video

As you set up your site you will be in and out of your admin center.

To make this process easier, I recommend that you keep your admin center open so you do not have to log back in every time, and open a second window to work in.

The easiest way you do this is with browser tabs. For those who are unfamiliar with “Tabs”, here are several browsers and how you would open a new tab in each.

Clicking on the tab opens a new browser window so that you can easily go back to your admin center.

Just click where the arrows are pointing. This will open a new browser window for you to work in without having to close your admin center.

SAFARI	
New Tab	Ctrl+T
New Window	Ctrl+N
Undo Close Tab	Ctrl+Z
Redo	Ctrl+Shift+Z
Cut	Ctrl+X
Copy	Ctrl+C
Paste	Ctrl+V

Embed Your Optional Headline Video



www.youtube.com/knightsofcolumbus

You can find videos here and elsewhere, or you can upload your own.

In order for videos to play on your website, they need to be compressed - made smaller without quality loss – and have some kind of player. The compression technology and player that works best and which has been almost universally adopted is an Adobe product called Flash.

Flash is what YouTube, Vimeo, GodTube, Blip, Viddler, Daily Motion, and many other similar video sharing sites use. But to use Flash, the video file has to be converted from other video formats such as .mov, .mp4, .wmv, and a whole bunch of others to an .flv or a Flash file.

This is what made YouTube so huge so fast. They developed an online Flash converter / player that worked so quickly and easily, they created the entire market and still control half of it.

So if you upload your own video to one of these sites, and then embed the video as we instruct here, it will play well on your UKnight website.

First, we will look at finding an uploaded video, and then look at uploading your own.

YouTube

www.youtube.com

GodTube

www.godtube.com

vimeo

www.vimeo.com

Dailymotion

www.dailymotion.com

blip

www.blip.tv

viddler

www.viddler.com

Which Video-Sharing Service is Best? (Poll Closed)

blip.tv 3% (127 votes)

YouTube 52% (2319 votes)

Vimeo 35% (1560 votes)

Viddler 2% (97 votes)

Dailymotion 5% (205 votes)

Other 4% (173 votes)

Total Votes: 4481

This is youtube.com, but again, there are many places to find great media and the process is basically the same.

1. Locate Video
2. Click Share
3. Click Embed
4. Make sure every box is unchecked
5. Size Your Video

The screenshot shows a YouTube video player for 'The Knights of Columbus' by catholicnewsagency. The video has 7,249 views. Below the video player, the 'Share' button is highlighted with a red arrow. The 'Embed' button is also highlighted with a red arrow. The 'Embed' section shows the embed code, which is highlighted with a red arrow. The 'Video size' dropdown is set to '480 x 360' and is highlighted with a red arrow. The 'Show suggested videos when the video finishes' checkbox is unchecked, as is 'Use HTTPS', 'Enable privacy-enhanced mode', and 'Use old embed code'.

When you first click to embed, the “Embed Code Box” will open with a preset video size. You are not limited to this.

Here you see that the “video size” is 480 x 360

You also see in the Embed Code Box - “<iframe width=“480” height=“360”

This is what we will adjust, so click on the video size down arrow to open the options menu

The screenshot shows a YouTube video player for 'The Knights of Columbus' by catholicnewsagency. The video has 7,249 views and a duration of 0:44 / 2:22. Below the video player, the 'Embed' tab is selected, showing the embed code and a 'Video size' dropdown menu set to '480 x 360'. Two red arrows point to the 'Embed' tab and the 'Video size' dropdown menu. The embed code is as follows:

```
<iframe width="480" height="360"
src="http://www.youtube.com/embed/..."
frameborder="0" allowfullscreen></iframe>
```

The 'Video size' dropdown menu is open, showing the '480 x 360' option selected. Other options include 'Show suggested videos when the video finishes', 'Use HTTPS [?]', 'Enable privacy-enhanced mode [?]', and 'Use old embed code [?]'.

The widest video allowable is 700 pixels. Let's see how that looks.

There is no option for a 700 pixel width, so you will click Custom Size.

The screenshot shows a YouTube video player for 'The Knights of Columbus' by catholicnewsagency. The video has 7,249 views and 4,157 subscribers. Below the video player, the 'Embed' tab is selected, showing the embed code and a 'Video size' dropdown menu. The dropdown menu is open, showing options: 420 x 315, 480 x 360, 640 x 480, 960 x 720, and 'Custom size'. A red arrow points to the 'Custom size' option. The 'Custom size' option is highlighted in blue. The embed code is: `<iframe width="480" height="360" src="http://www.youtube.com/embed/hGKXMYMhFY?rel=0" frameborder="0" allowfullscreen></iframe>`. The 'Video size' dropdown is set to 'Custom size'.

Now enter 700 in the first box. When you type in the width, the height automatically changes to maintain the same dimensions, or as it is called, aspect ratio.

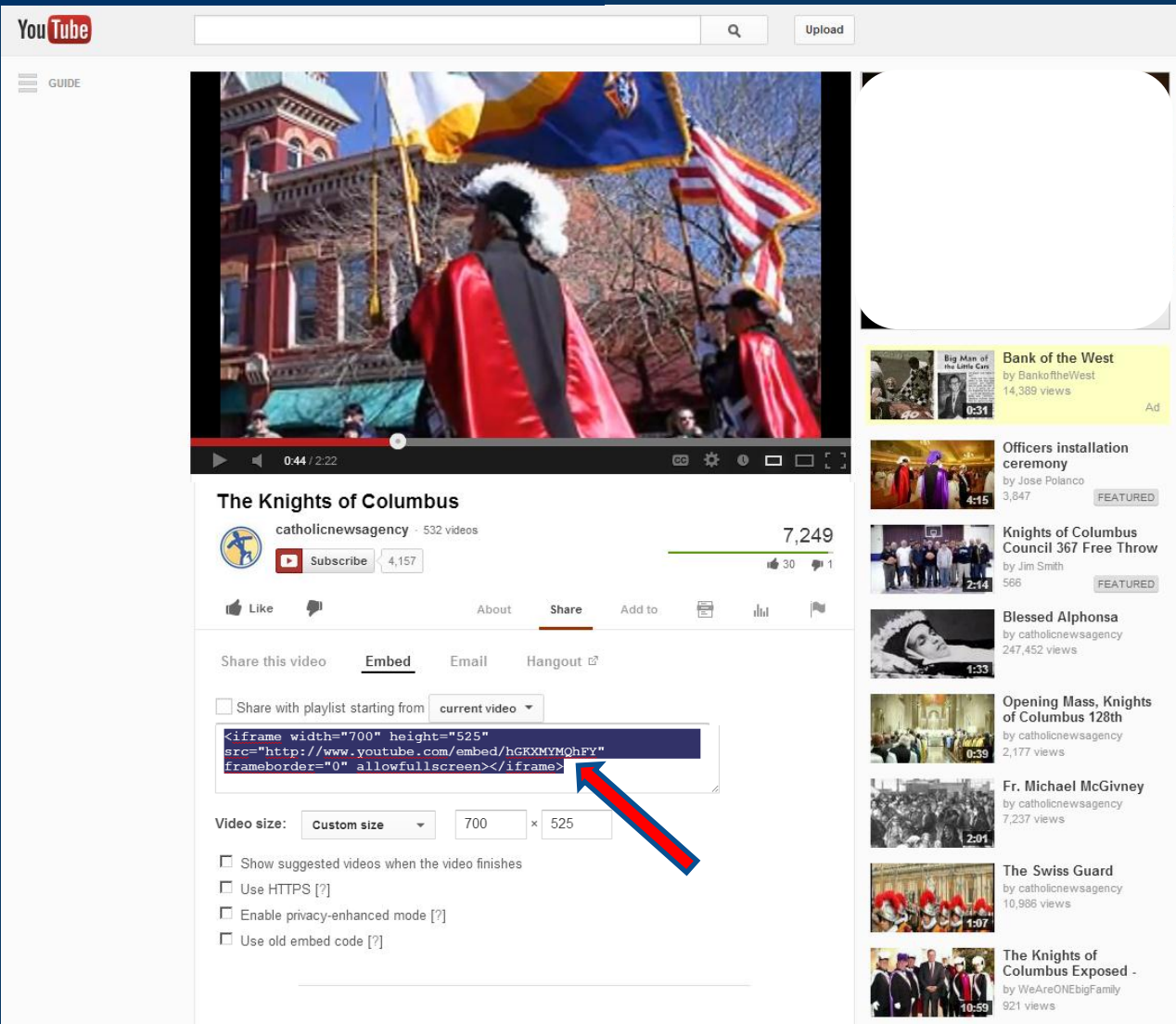
You will also see it change in the Embed Code so that when you paste the code into your website, it will size the video as you instruct.

The screenshot shows the YouTube interface for a video titled "The Knights of Columbus" by catholicnewsagency. The video has 7,249 views and a duration of 0:44 / 2:22. The embed section is active, showing the shareable code and a video size selector. A red arrow points to the "Embed" tab, and another red arrow points to the "700" input field in the "Video size" section, which is set to "Custom size". The video size is currently 700 x 525. The embed code is as follows:

```
<iframe width="700" height="525"
src="http://www.youtube.com/embed/hGKXMYMQhFY"
frameborder="0" allowfullscreen></iframe>
```

Below the embed code, there are checkboxes for "Show suggested videos when the video finishes", "Use HTTPS [?]", "Enable privacy-enhanced mode [?]", and "Use old embed code [?]", all of which are currently unchecked.

Now just click inside the Embed Code Box to highlight the entire code.



YouTube

GUIDE

Upload

0:44 / 2:22

The Knights of Columbus

catholicnewsagency · 532 videos

7,249

Like

Share

Embed

Share with playlist starting from current video

```
<iframe width="700" height="525"
src="http://www.youtube.com/embed/hGfXMYMqHfY"
frameborder="0" allowfullscreen></iframe>
```

Video size: Custom size 700 x 525

☐ Show suggested videos when the video finishes

☐ Use HTTPS [?]

☐ Enable privacy-enhanced mode [?]

☐ Use old embed code [?]

Bank of the West
by BankoftheWest
14,389 views

Officers installation ceremony
by Jose Polanco
3,847

Knights of Columbus Council 367 Free Throw
by Jim Smith
566

Blessed Alphonsa
by catholicnewsagency
247,452 views

Opening Mass, Knights of Columbus 128th
by catholicnewsagency
2,177 views

Fr. Michael McGivney
by catholicnewsagency
7,237 views

The Swiss Guard
by catholicnewsagency
10,986 views

The Knights of Columbus Exposed -
by WeAreONEbigFamily
921 views

Now right-click inside the highlighted box to open the menu and then click on COPY.

YouTube

GUIDE

Upload

0:44 / 2:22

The Knights of Columbus

catholicnewsagency · 532 videos 7 249

Subscribe

Like

Share this video

Embed

☐ Share with playlist starting

`<iframe width="700" height="525" src="http://www.youtube.com/embed/..." frameborder="0" allowfullscreen"></iframe>`

Video size: Custom size 700 x 525

☐ Show suggested videos when the video finishes

☐ Use HTTPS [?]

☐ Enable privacy-enhanced mode [?]

☐ Use old embed code [?]

Bank of the West
by BankoftheWest
14,389 views
Ad

Officers installation ceremony
by Jose Polanco
3,847
FEATURED

Knights of Columbus Council 367 Free Throw
by Jim Smith
566
FEATURED

Blessed Alphonsa
by catholicnewsagency
247,452 views

Opening Mass, Knights of Columbus 128th
by catholicnewsagency
2,177 views


Fr. Michael McGivney
by catholicnewsagency
7,237 views

The Swiss Guard
by catholicnewsagency
10,986 views

The Knights of Columbus Exposed -
by WeAreONEbigFamily
921 views

Return to your Admin Center, click UPDATE Your Contact Info, Photos, Bio, etc.

Now right-click inside of the EMBED Video Code box, and click PASTE.




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UNKNIGHT MARKET CENTER

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(We recommend you crop your photo to dimensions - 200px W x 275px H):

Choose File

No file chosen


Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

Choose File

No file chosen

UPDATE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX:

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE: Select "Non-US" if not in US

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

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Please contact your Council for more information on your site.

[SELECT PDF](#)

Library of

EMBED VIDEO

Information

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Undo

Redo

Cut

Copy

Paste

Paste as plain text

Delete

Spell-checker options

Select all

Inspect element

Ctrl+Z

Ctrl+Shift+Z

Ctrl+X


Ctrl+C

Ctrl+V

Ctrl+Shift+V

Ctrl+A


The Embed Code you copied will paste inside the box.



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Your Portrait Photo for your website
(We recommend you crop your photo to dimensions - 200px W x 275px H):

No file chosen

Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

No file chosen

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX: i.e. Jr.

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE:

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS

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Please contact your General Agent with your suggestions for videos or PDFs you feel are worthy of inclusion on your site.

SELECT PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

```
<iframe width="700" height="525"
src="http://www.youtube.com/embed/hGKXMYMghFY"
frameborder="0" allowfullscreen></iframe>
```

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Scroll to the bottom and
SAVE THE PAGE.

HOURS OF OPERATION -

FROM: 8 : 00 am

TO: 5 : 00 pm

TIME ZONE: Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.

SITE

E-MAIL: edward.okeefe@kofc.org

Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.

MDRT YEAR: 2013

Upload Your Bio PDF File:

Your Currently Uploaded Bio PDF File -

[Choose File](#) No file chosen

Or, Create Your Biography Below:

UPDATE YOUR FIELD AGENT PAGE



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PERSONAL CONTACT

Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

HOME OFFICE CONTACT

Customer Service:
1-800-380-9995

Monday - Friday
8:00 am to 7:30 pm ET




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INFORMATION OF INTEREST



And your promotional video appears right on your front page.

As you can see, bigger is not always better. This video size overwhelms the rest of the page, and when you post your slide show and information of interest, it will look even more out of proportion.

So let us check out a different size and see how that looks.

To make this easy, I left the YouTube window open in a separate tab.

So let's click the menu arrow and drop down those options.

Let's try 480 x 360 and see how that looks. So I will click on that option.

The screenshot shows a YouTube video player interface. The video title is "The Knights of Columbus" by catholicnewsagency, with 7,249 views. The video player shows a scene with people in red and black robes holding flags. The embed options menu is open, showing the "Embed" tab selected. The menu includes options for "Share this video", "Embed", "Email", and "Hangout". The "Embed" section shows the video size set to "Custom size" with dimensions 700 x 525. A dropdown menu for video size is open, showing options: 420 x 315, 480 x 360 (selected), 640 x 480, 960 x 720, and Custom size. Other options include "Show suggested video finishes", "Use HTTPS", "Enable privacy", and "Use old embed code".

That changes the “Video Size” as well as, if you notice, it changed the Embed Code from

```
<iframe width="700" height="525"
```

To

```
<iframe width="480" height="360"
```

The screenshot shows the YouTube interface for a video titled "The Knights of Columbus" by catholicnewsagency. The video has 7,249 views. The embed code section is highlighted with a red arrow pointing to the `width="480" height="360"` values. Another red arrow points to the "Video size" dropdown menu, which is currently set to "480 x 360". The "Embed" tab is selected, and the "Share with playlist" option is checked, starting from the "current video".

Now again, we will click inside the Embed Code box to highlight the Embed Code, and then right-click and click COPY.

The screenshot shows a YouTube video player for 'The Knights of Columbus' by catholicnewsagency. The video has 7,249 views and 4,157 subscribers. Below the video player, the 'Embed' tab is selected, showing the embed code: `<iframe width="480" height="360" src="http://www.youtube.com/embed/..." frameborder="0" allowfullscreen"></iframe>`. A right-click context menu is open over the code, with the 'Copy' option highlighted. A red and blue arrow points to the 'Copy' option. The video player shows a person in a red and black robe holding a flag.

Again, return to your Admin Center, click UPDATE Your Contact Info, Photos, Bio, etc.

Or better yet, leave this window open in a separate tab to make it easier to go back and forth.

Again right-click inside of the EMBED Video Code box, and click PASTE.




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Choose File

No file chosen


Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

Choose File

No file chosen

UPDATE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX:

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE: Select "Non-US" if not in US

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS:

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Please contact your Council for questions on your site.

SELECT PDF

Library of Information of Interest


EMBED VIDEO CODE

YOUR MESSAGE for your Councils' Home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Return

The new Embed Code you copied will paste inside the box.



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Your Portrait Photo for your website
(We recommend you crop your photo to dimensions - 200px W x 275px H):

No file chosen

Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

No file chosen

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX: i.e. Jr.

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE:

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

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SELECT PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

```
<iframe width="480" height="360"
src="http://www.youtube.com/embed/hGKXMYMGRFY?rel=0"
frameborder="0" allowfullscreen></iframe>
```

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Scroll to the bottom and
SAVE THE PAGE.

HOURS OF OPERATION -

FROM: 8 : 00 am

TO: 5 : 00 pm

TIME ZONE: Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.

SITE

E-MAIL: edward.okeefe@kofc.org

Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.

MDRT YEAR: 2013

Upload Your Bio PDF File:

Your Currently Uploaded Bio PDF File -

Choose File No file chosen

Or, Create Your Biography Below:

UPDATE YOUR FIELD AGENT PAGE

And your resized promotional video replaces the first one.

This looks better to me, but this is your site and your preference.

Since it cost you nothing to make these changes, you can continue to redo this until you find the size you like the best.



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PERSONAL CONTACT

Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

HOME OFFICE CONTACT

Customer Service:
1-800-380-9995

Monday - Friday
8:00 am to 7:30 pm ET



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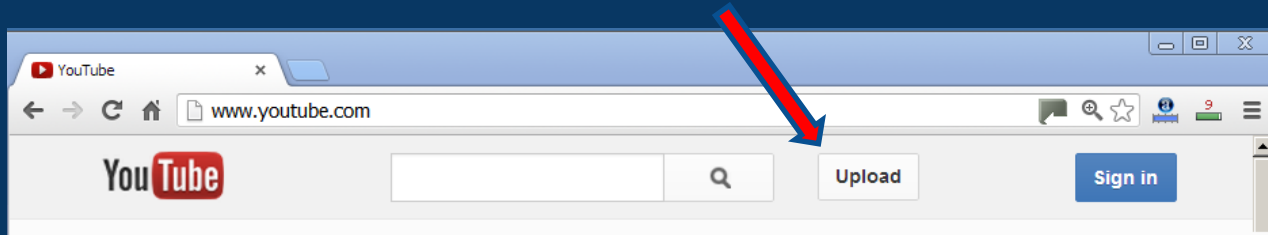
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INFORMATION OF INTEREST

The Knights of Columbus

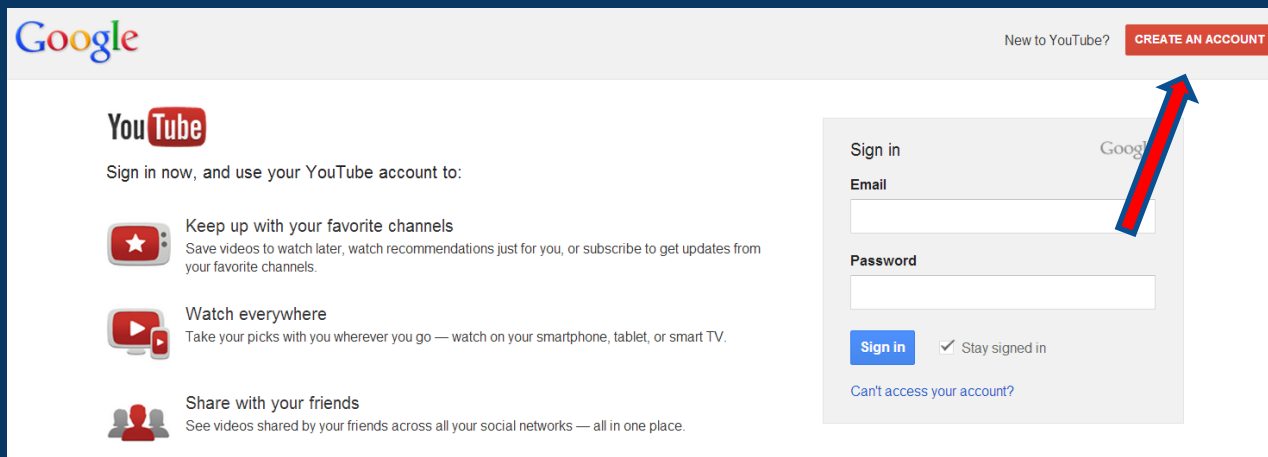


Embed Your Optional Headline Video



To upload your own videos, the process is actually more simple than you would think.

First, you must establish an account with one of the Video Sharing sites. As YouTube is the most highly rated, we will give you a glimpse into their process.



1. www.youtube.com
2. Click Upload
3. Create an account

Step One – Fill out the Account Form – Click Next Step

Name

First Last

Choose a Google username

@gmail.com

Create a password

Confirm your password

Birth day

Month Day Year

Gender

I am...

Mobile phone

Your current email address

Prove you're not a robot

☐ Skip this verification (phone verification may be required)

COURTENAY **escape**

Type the two pieces of text:

United States

☐ I agree to the Google [Terms of Service](#) and [Privacy Policy](#)

☐ Google may use my account information to personalize +1's on content and ads on non-Google websites. [About personalization.](#)

Next step

How you'll appear

Google



Fieldor Generalagent

Your public profile will help your friends recognize you.

ADD PROFILE PHOTO

Next step

Step Two - Upload your photo if you'd like – this is optional, and the process is the same as uploading photos with UKnight

Step Three – Finished! Now Click to go back to YouTube.

Welcome Fieldor!

Now you're ready to search, create, and share across lots of Google products. Check out your new account in the upper right (click your photo to edit your profile, access Google+, review account settings, and view or adjust settings for web history). We've also sent you an email to show you how to get even more out of Google.

Your new email address is

Thanks for creating your account. Have fun!

Back to YouTube

Return

Create your YouTube channel

Creating a YouTube channel lets you upload videos, create playlists and respond to videos with comments. [Learn more](#)

Upload videos

Videos you upload to YouTube will appear on your channel if you make them public.

Create playlists

With a channel you'll also be able to create playlists. If you make a playlist public it will be associated with your profile.

Comment

Your comments and likes will be associated with your profile. You can control if they appear on your channel by adjusting the sharing settings here.

Would you like to appear on YouTube as a different name, brand or organization? [Create a username](#)

How you'll appear on YouTube



Fieldor Generalager

From your Google Profile [Edit](#)

OK, I'm ready to continue

Click Ready to Continue

Return

Click Select Files to upload and just follow the directions.

Select files to upload
Or drag and drop video files

Upload HD videos in various formats up to 15 minutes. [Increase your limit.](#)

You must own the copyright or have the necessary rights for any content you upload. [Learn more](#)

Create videos

Photo slideshow

Google+ hangout

Video editor

Help and Suggestions

- [Uploading Instructions](#)
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Tip

- You can upload multiple files at once. [Learn how](#)

Language: English

Country: Worldwide

Safety: Off

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[Try something new!](#)

After your video is uploaded, just follow the same procedure we went through to upload any other video.

The screenshot shows a YouTube video player for 'The Knights of Columbus' by catholicnewsagency. The video title is 'The Knights of Columbus' and it has 7,249 views. The video player shows a black screen with the text 'Your Video' in white. Below the video player, the 'Embed' button is highlighted with a red arrow. The embed code is displayed in a text box, and the video size is set to 480 x 360. The 'Show suggested videos when the video finishes' checkbox is also highlighted with a red arrow. The video player controls show a progress bar at 2:07 / 2:22.

Embed Code:

```
<iframe width="480" height="360"
src="http://www.youtube.com/embed/hGKXMYMqFY?rel=0"
frameborder="0" allowfullscreen></iframe>
```

Video size: 480 x 360


☐ Show suggested videos when the video finishes

☐ Use HTTPS [?]

☐ Enable privacy-enhanced mode [?]

☐ Use old embed code [?]

Now we will post your Biography, the button for which will show up right here.



**Knights of Columbus
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INFORMATION OF INTEREST

The Knights of Columbus



Again, log back into your admin center and again click UPDATE Your Contact Info, Photos, Bio, etc.



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FIELD AGENT PAGE MAINTENANCE

[UPDATE](#) Your Contact Info, Photos, Bio, etc.

[UPLOAD](#) Your Current Financial Beacon PDF file

[SELECT](#) PDFs and VIDEOS from your General Agent's Library of Information of Interest

[UPDATE](#) Your Photo Slideshow

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Create/Change Lotus Notes E-mail Signature
To learn how to create or change your Lotus Notes e-mail signature, click on [PRINTED INSTRUCTIONS](#) then watch [VIDEO HELP](#)

COUNCIL HELP

[CLICK HERE](#) for the UKnight Council Benefits & Features Presentation

[CLICK HERE](#) to see how to set up on-line council dues collection.

COUNCILS PAGES MAINTENANCE


[UPDATE](#) the Councils' Info, Google Map, Officers, Churches, Events Calendar & Photo Galleries

LOTUS NOTES E-MAIL SIGNATURE MAINTENANCE

[CLICK HERE](#) to establish or change your Lotus Notes e-mail signature

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Your Portrait Photo for your website
(We recommend you crop your photo to dimensions - 200px W x 275px H):

No file chosen

Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

No file chosen

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX: i.e. Jr.

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE:

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

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EMBED VIDEO CODE at the top of the Information of Interest section (optional):

```
<iframe width="480" height="360"
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frameborder="0" allowfullscreen></iframe>
```

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Here, you can write out your bio, paste it from a Word Document, or you can post a professionally produced Biography.

Typing it in the box is easy, straight forward.

To insert what you composed in Word complete with formatting, copy your document in Word, and then click the “Word” Icon shown on the left.

HOURS OF OPERATION -
FROM: 8 : 00 am
TO: 5 : 00 pm
TIME ZONE: Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.
SITE E-MAIL: edward.okeefe@kofc.org

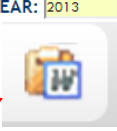
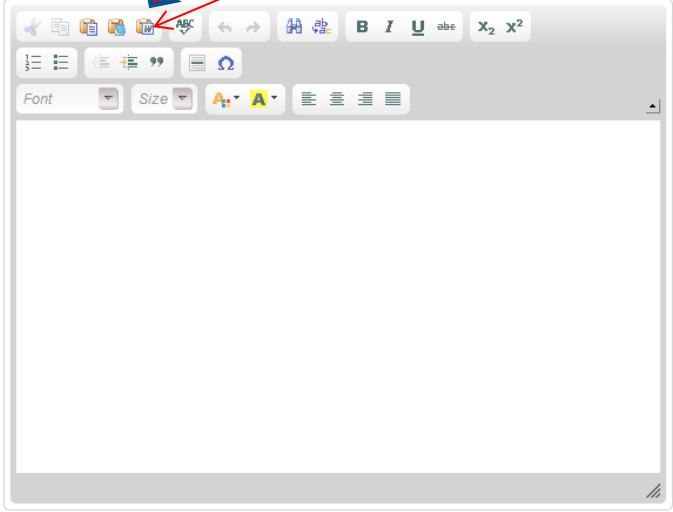
Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.
MDRT YEAR: 2013

Upload Your Bio PDF File
 Your Currently Uploaded Bio PDF File -
 Choose File No file chosen

Or, Create Your Biography Below:

Blow-Up of Word Button

UPDATE YOUR FIELD AGENT PAGE

The Paste Box will pop up, and just follow the instructions on the box.

It appears too small, but don't worry, it will capture your entire document.

And then, of course, do not forget to Click to Update Your Page.

HOURS OF OPERATION -
FROM: 8 : 00 am
TO: 5 : 00 pm
TIME ZONE: Eastern Standard Time

Paste

The "SITE E-MAIL" will be sent.
SITE
E-MAIL:
Get Council

The year (YYYY) leave it 0000.
MDRT YEAR

Upload Your Bio PDF File:
 Your Currently Uploaded Bio PDF File -
 Choose File No file chosen

Or, Create Your Biography Below:

Because of your browser security settings, the editor is not able to access your clipboard data directly. You are required to paste it again in this window.
 Please paste inside the following box using the keyboard (Ctrl/Cmd+V) and hit OK

OK Cancel

Font Size

UPDATE YOUR FIELD AGENT PAGE

As an Insurance professional the best option, by far, is to attach your professionally produced Biography.

Brother Ed has a professional PDF Bio, so we will post it.

Click the “Choose File” or “Browse” button, depending upon the browser you use.

HOURS OF OPERATION -

FROM: 8 : 00 am

TO: 5 : 00 pm

TIME ZONE: Eastern Standard Time

The “SITE E-MAIL” is where all your assigned Councils’ broadcast e-mails will be sent.

SITE

E-MAIL: edward.okeefe@kofc.org

Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.

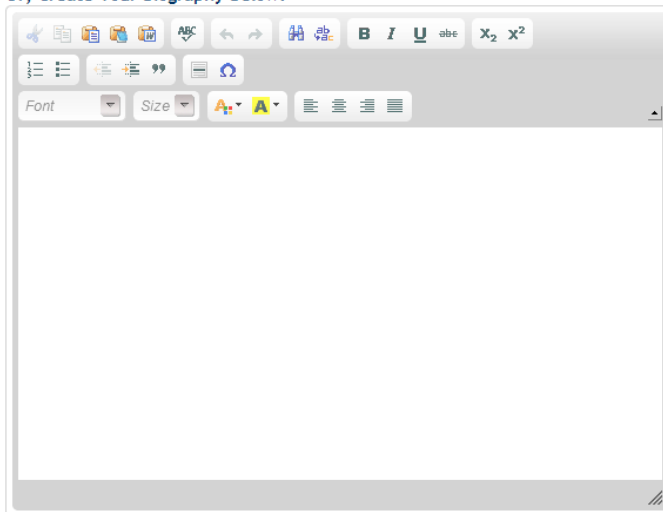
MDRT YEAR: 2013

Upload Your Bio PDF File:

Your Currently Uploaded Bio PDF File -

[Choose File](#) No file chosen

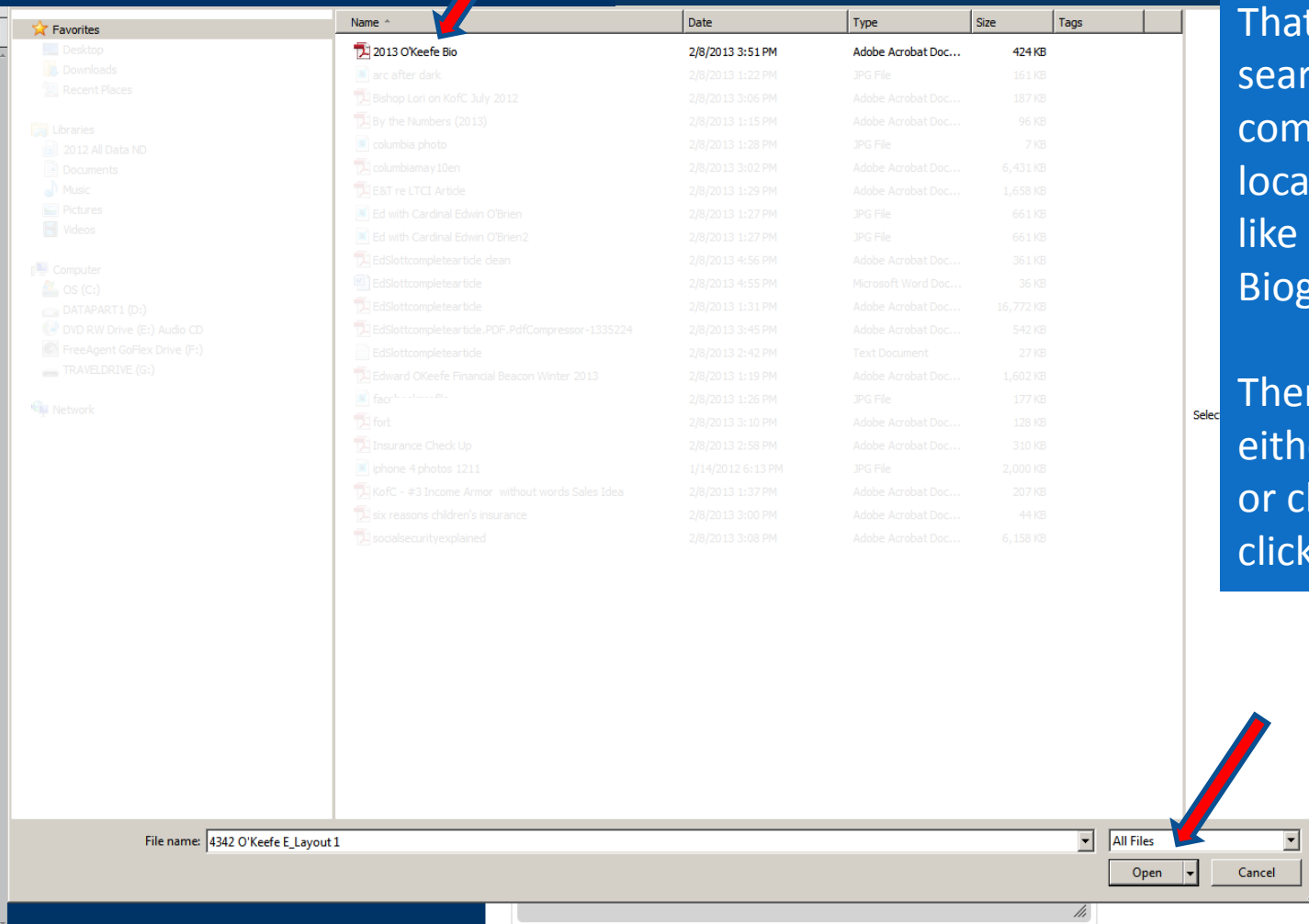
Or, Create Your Biography Below:



[UPDATE YOUR FIELD AGENT PAGE](#)

That opens up a file search box from your computer so you can locate the file you would like to post for your Biography.

There is the file, so I will either double click on it, or click it once and then click OPEN at the bottom.



UPDATE YOUR FIELD AGENT PAGE

There you can see that the proper file has been chosen, so I will click to Update the Page.

HOURS OF OPERATION -

FROM: 8 : 00 am

TO: 5 : 00 pm

TIME ZONE: Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.

SITE

E-MAIL: edward.okeefe@koec.org

Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.

MDRT YEAR: 2013

Upload Your Bio PDF File:

Your Currently Uploaded Bio PDF File -

Choose File 2013 O'Keefe Bio.pdf

Or, Create Your Biography Below:

UPDATE YOUR FIELD AGENT PAGE

Scroll back down, and there you can see that the proper file has been uploaded.

So I will go to my website and check the Bio.

HOURS OF OPERATION -

FROM: 8 : 00 am

TO: 5 : 00 pm

TIME ZONE: Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.

SITE

E-MAIL: edward.okeefe@kofc.org

Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of MDRT; otherwise, leave it 0000.

MDRT YEAR: 2013

Upload Your Bio PDF File:

Your Currently Uploaded Bio PDF File - 2013 O'Keefe Bio.pdf

[Choose File](#) No file chosen

Or, Create Your Biography Below:

Font

Size

[UPDATE YOUR FIELD AGENT PAGE](#)

Now the Biography button is there so that when members click on it to find out more about you...



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PERSONAL CONTACT

Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

HOME OFFICE CONTACT

Customer Service:
1-800-380-9995

Monday - Friday
8:00 am to 7:30 pm ET



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INFORMATION OF INTEREST

The Knights of Columbus





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PERSONAL CONTACT

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HOME OFFICE CONTACT

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1-800-380-9995



Our Success

"A tremendous amount of credit goes to our field force of more than 1,400 professionally trained general and field agents, whose expert knowledge, energy, and enthusiasm combine with a strong commitment to the Knights of Columbus."

Supreme Knight Carl A. Anderson



**Knights of Columbus
INSURANCE**
YOUR SHIELD FOR LIFE

Did You Know...

- Rated "A++ Superior" by A.M. Best, earning their highest rating for 35 consecutive years.
- There is no more highly rated life insurer in North America.
- Current assets surpass \$18 billion.
- We are the largest lay Catholic organization, with nearly 1.8 million members worldwide.
- In 2010, the Order gave more than \$151 million to charity. Also, individual Knights donated well over 69 million hours of volunteer time to helping our churches, our neighborhoods and our communities.
- In the past decade, Knights have given more than \$1.367 billion to charity, and provided in excess of 639 million hours of volunteer service.
- In 2011, we issued more than \$7.97 billion of life insurance coverage, and more than 100,000 life insurance, annuities, long-term care, and disability income insurance policies.



Not Just A
Field Agent...
A Brother
Knight

Our Mission

To provide brother Knights and their families with the highest level of service and the most secure, stable products to ensure their financial well-being.



**Knights of Columbus
INSURANCE**
YOUR SHIELD FOR LIFE




Your Biography shows up in a resizable box with all of the Adobe tools to Print it, Resize it, and even Save it so visitors can Share it.

Now we are going to embed a map to your office so members can find you if they need to.

Again, click your Admin Button, go to your Admin Center, and then click UPDATE Your Contact Info, Photos, Bio, etc.

This is your EMBED MAP CODE box.



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FIELD AGENTS

OTHER COUNCILS

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Your Field Agent



Edward O'Keefe
Field Agent

WHY JOIN?

DEGREE SCHEDULE

KNIGHT JOBS

UKNIGHT MARKET CENTER

[Back to ADMIN CENTER Home](#)

Your Portrait Photo for your website
(We recommend you crop your photo to dimensions - 200px W x 275px H):


No file chosen

Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

No file chosen

UPDATE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX: i.e. Jr.

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE: Select "Non-US" if not in US

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS

Promotional literature in the form of PDFs and Videos may be placed on your site by selecting them from your General Agent's library of Information of Interest.

Please contact your General Agent with your suggestions for videos or PDFs you feel are worthy of inclusion on your site.

SELECT PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Embed a Map on your Office Location Page

The screenshot displays the MapQuest website interface. At the top left is the MapQuest logo. Below it is a search bar with the text "600 Farmount Avenue, Towson, MD 21286 US". To the right of the search bar are buttons for "Get Directions" and "Get Map". Below the search bar is a section titled "Neighborhood Guide from mapquest local" featuring a purple pin icon and the text "Dulaney Valley". The main map area shows a street map of Towson, MD, with various streets and landmarks labeled. At the bottom of the map, there is a scale bar and a copyright notice: "©2012 MapQuest | Portions ©2012 NAVTEQ | Terms | Privacy".

Just open up another tab or window and go to MapQuest.com, or Google.com/maps, or there are several others. For this example we will use mapquest.com but they all work basically the same.

Embed a Map on your Office Location Page

The screenshot shows the Mapquest website interface. On the left, the search bar contains the address "600 Fairmount Avenue, Towson, MD 21286 US". Below the search bar, there are buttons for "Get Directions" and "Get Map". A sidebar on the left shows a "Neighborhood Guide from mapquest local" for "Dulaney Valley". The main map area displays a street map of Towson, Maryland, with a purple pin marking the location at 600 Fairmount Avenue. In the top right corner of the map, there are buttons for "Print", "Send", "Link/Embed", and "SATELLITE". A red arrow points to the "Link/Embed" button. At the bottom of the page, there are links for "Keller Graduate School" and "Arizona State University".

Enter your address and click Get Map. Then Click on Link/Embed.

mapquest

SEARCH FOR (Ex. 1555 Blake St, Denver CO more)

600 Fairmount Avenue, Towson, MD 21286 US

We did not find the exact location you entered.

+ Get Directions

Get Map

600 Fairmount Ave
Towson, MD 21286-1006

Directions Search Nearby Save

Online Offers: Towson Hotels | Real Estate in Towson

Neighborhood Guide from mapquest local

Dulaney Valley

Learn more about this neighborhood View Guide

Copy Link

Copy and paste this URL in your Email or IM

http://mapq.st/XuWfOp

Embed in a Web Page

Copy and paste this HTML to your web page

```
<iframe style="height: 270px; width: 450px;" src="http://www.mapquest.com/embed2?l=YvUWfOp">
```

Undo Ctrl+Z
Redo Ctrl+Shift+Z
Cut Ctrl+X
Copy Ctrl+C
Paste Ctrl+V
Paste as plain text Ctrl+Shift+V
Delete
Spell-checker options
Select all Ctrl+A
Search Search Results for "<iframe style="height: 270px; width: 450px;"..."
Inspect element

Keller Graduate School - www.keller.edu - Online & Campus Learning Options. Find The Right Program Today!
Arizona State University - asuonline.asu.edu - Secure Your Future Degrees 100% Online - Enroll Today

©2013 MapQuest Portions ©2013 NAVTEQ | Terms | Privacy

Sponsored Link

Just like the video earlier, a box with the embed code will open, click inside the Embed Code Box, then right-click and COPY. Do not “Copy Link”. Make sure you are copying the “Embed Code”

Embed a Map on your Office Location Page

Again, go to UPDATE Your Contact Info, Photos, Bio, etc.


Right-Click in your EMBED MAP CODE box and click PASTE.

Choose File

No file chosen

UPDATE SLIDE SHOW

CLICK HERE to Crop & Resize your Photos



TITLE:
 FIRST NAME:
 MIDDLE NAME:
 LAST NAME:
 SUFFIX:
 CERTIFICATIONS:

ADDRESS:
 ADDRESS 2:
 CITY:
 STATE: Select "Non-US" if not in US
 PROVINCE:
 ZIP/POSTAL CODE:
 COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

Undo

Ctrl+Z

Redo

Ctrl+Shift+Z

Cut

Ctrl+X

Copy

Ctrl+C

Paste

Ctrl+V

Paste as plain text

Ctrl+Shift+V

Delete

Spell-checker options

Select all

Ctrl+A

Inspect element

OFFICE:
 CELL:
 FAX:
 E-FAX:
 HOME:
 E-MAIL:

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS
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 SELECT PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

```
<iframe width="480" height="360" src="http://www.youtube.com/embed/hGKXMYMQhFY?rel=0" frameborder="0" allowfullscreen></iframe>
```

YOUR MESSAGE for your Councils' Home Pages
 (Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

YOUR MESSAGE as it will appear:

OK, the EMBED CODE is in the Box, so let's go save the change.

And then we can go and check it out...

HOURS OF OPERATION -

FROM: 8 : 00 am

TO: 5 : 00 pm

TIME ZONE: Eastern Standard Time

The "SITE E-MAIL" is where all your assigned Councils' broadcast e-mails will be sent.

SITE

E-MAIL: edward.okeefe@kofc.org

Get Council E-mail? ☒ YES or ☐ NO

The year (YYYY) you became a member of the MDRT; otherwise, leave it 0000.

MDRT YEAR: 2013

Upload Your Bio PDF File:


Your Currently Uploaded Bio PDF File -

[Choose File](#) No file chosen

Or, Create Your Biography Below:

UPDATE YOUR FIELD AGENT PAGE

Go to your site, click on
Office Location.



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PERSONAL CONTACT

Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

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1-800-380-9995

Monday - Friday
8:00 am to 7:30 pm ET



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And there is your map.



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PERSONAL CONTACT


Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

HOME OFFICE CONTACT

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[PERMANENT PLANS](#)

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[ANNUITIES](#)

[DISABILITY INCOME](#)

[CALENDAR](#)

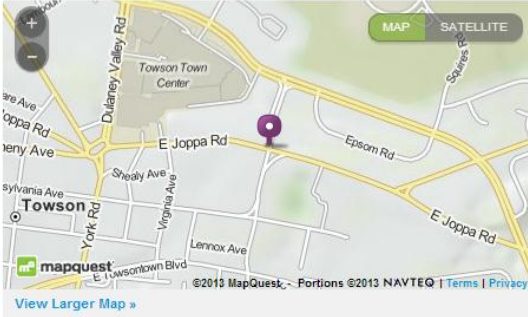
[GENERAL AGENCY](#)

[K OF C INSURANCE](#)

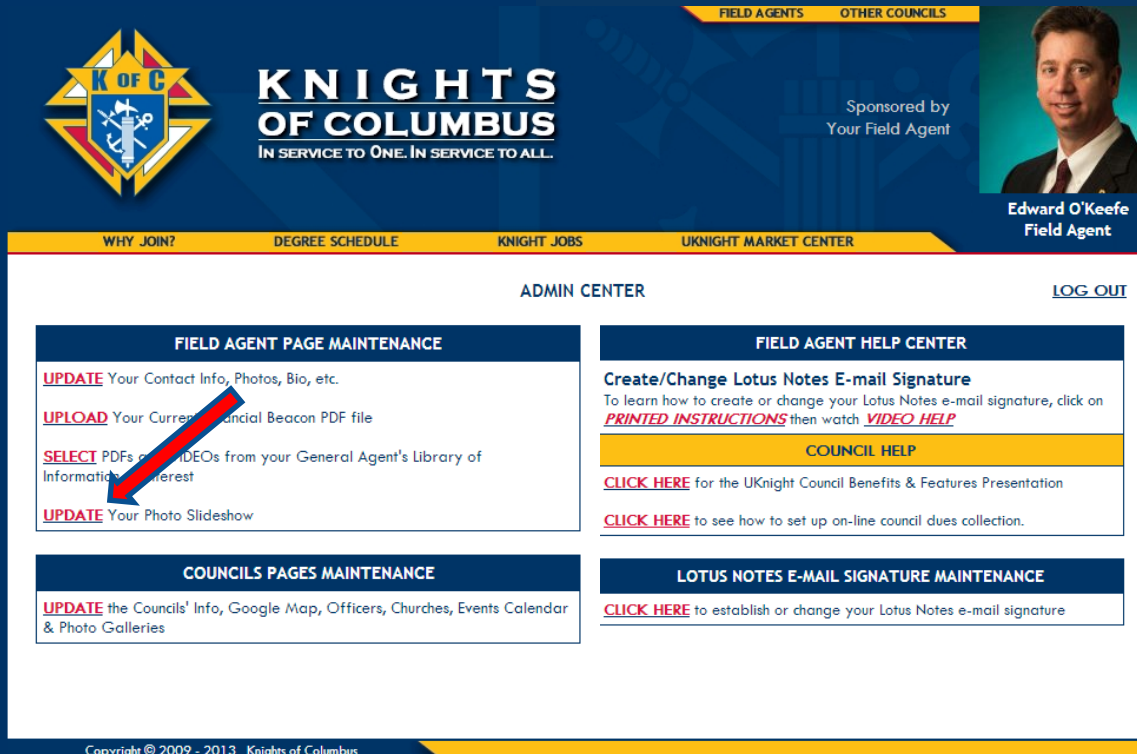
OFFICE LOCATION

2807 Haddaway Court
Abingdon, MD 21009 US

Office Hours: 8:00am - 5:00pm EST



[View Larger Map »](#)



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FIELD AGENTS OTHER COUNCILS

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Edward O'Keefe
Field Agent

WHY JOIN? DEGREE SCHEDULE KNIGHT JOBS UKNIGHT MARKET CENTER

ADMIN CENTER [LOG OUT](#)

FIELD AGENT PAGE MAINTENANCE

- [UPDATE](#) Your Contact Info, Photos, Bio, etc.
- [UPLOAD](#) Your Current Financial Beacon PDF file
- [SELECT](#) PDFs or VIDEOS from your General Agent's Library of Information of Interest
- [UPDATE](#) Your Photo Slideshow

COUNCILS PAGES MAINTENANCE

- [UPDATE](#) the Councils' Info, Google Map, Officers, Churches, Events Calendar & Photo Galleries

FIELD AGENT HELP CENTER

Create/Change Lotus Notes E-mail Signature
To learn how to create or change your Lotus Notes e-mail signature, click on [PRINTED INSTRUCTIONS](#) then watch [VIDEO HELP](#)

COUNCIL HELP

- [CLICK HERE](#) for the UKnight Council Benefits & Features Presentation
- [CLICK HERE](#) to see how to set up on-line council dues collection.

LOTUS NOTES E-MAIL SIGNATURE MAINTENANCE

- [CLICK HERE](#) to establish or change your Lotus Notes e-mail signature


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Now we are going to establish your personal slide show.

There are two ways to do this. You can click the **UPDATE** your Photo Slideshow here at your Admin Center.

Or you can go back to your **UPDATE** Your Contact Info, Photos, Bio, etc. page and work with your Slide Show from there.

This is the Update Slide Show button on your UPDATE Your Contact Info, Photos, Bio, etc. page.



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WHY JOIN?

DEGREE SCHEDULE

KNIGHT JOBS

UKNIGHT MARKET CENTER

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Your Portrait Photo for your website
(We recommend you crop your photo to dimensions - 200px W x 275px H):

No file chosen

Your Thumbnail Photo for your General Agent's website
(Required dimensions - 150px W x 160px H):

No file chosen

[CLICK HERE](#) to Crop & Resize your Photos



TITLE:

FIRST NAME:

MIDDLE NAME:

LAST NAME:

SUFFIX: i.e. Jr.

CERTIFICATIONS:

ADDRESS:

ADDRESS 2:

CITY:

STATE:

PROVINCE:

ZIP/POSTAL CODE:

COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

```
<iframe style="height: 270px; width: 450px;"
src="http://www.mapquest.com/embed?k=XuWFOp"
marginwidth="0" marginheight="0" frameborder="0"
scrolling="no"></iframe>
```

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS

Promotional literature in the form of PDFs and Videos may be placed on your site by selecting them from your General Agent's library of Information of Interest.

Please contact your General Agent with your suggestions for videos or PDFs you feel are worthy of inclusion on your site.

[SELECT](#) PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

```
<iframe width="480" height="360"
src="http://www.youtube.com/embed/hGKXMYMQhFY?rel=0"
frameborder="0" allowfullscreen></iframe>
```

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

The UKnight Slide Show is programmed to automatically re-size your photos so that they will fit without distortion.

However, this does not necessarily mean they will look as good as you might like.



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UPDATE THE FIELD AGENT'S HOME PAGE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos

ADD NEW PHOTOS TO THE SLIDE SHOW (Three at a time)

PHOTOS SHOULD BE SIZED TO ASPECT RATIO OF 570 pixels wide x 270 pixels high

ADD A PHOTO (1)	ADD A PHOTO (2)	ADD A PHOTO (3)
POSITION IN THE LIST BELOW	POSITION IN THE LIST BELOW	POSITION IN THE LIST BELOW
[]	[]	[]
UPLOAD PHOTO (1)	UPLOAD PHOTO (2)	UPLOAD PHOTO (3)
Choose File No file chosen	Choose File No file chosen	Choose File No file chosen
CAPTION (1)	CAPTION (2)	CAPTION (3)
Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO

ADD THESE PHOTOS TO THE SLIDE SHOW

PHOTOS IN THE FIELD AGENT'S HOME PAGE SLIDE SHOW

Click the **C** to **CHANGE** a Photo's **POSITION** in the Slide Show
 Click the **D** to **DELETE** a Photo from the Slide Show
 In the **SHOW IT** column, Click **"Yes"** to Switch it to **"No"**, or
 Click **"No"** to Switch it to **"Yes"**

CHG	DEL	POSITION	PHOTO	SHOW IT
There are no Photos in the Slide Show				

[CLOSE THIS WINDOW](#)

EMBED MAP CODE (optional):

```
<iframe style="height: 270px; width: 450px;"
src="http://www.mapquest.com/embed?k=XuWfOp"
marginwidth="0" marginheight="0" frameborder="0"
scrolling="no"></iframe>
```

YOUR MESSAGE for your Councils' Home Pages
 (Limit your message to 250 characters or less, do not use
 the ENTER key, as no line breaks are allowed)

So perhaps the first step to take is to make sure your slide show photos are properly sized.

The photo editing program that comes with your UKnight Admin Center will help you check your photos and resize them quickly and easily.

So **CLICK HERE** to Crop & Resize your photos.



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FIELD AGENTS

OTHER COUNCILS



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Your Field Agent

UPDATE THE FIELD AGENT'S HOME PAGE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos

ADD NEW PHOTOS TO THE SLIDE SHOW (Three at a time)		
PHOTOS SHOULD BE SIZED TO ASPECT RATIO OF 570 pixels wide x 270 pixels high		
<div>ADD A PHOTO (1)</div> <div>POSITION IN THE LIST BELOW</div> <div> <input type="text"/> </div> <div> <div>UPLOAD PHOTO (1)</div> <div>Choose File No file chosen</div> </div> <div>CAPTION (1)</div> <div> <input type="text"/> </div> <div>Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO</div>	<div>ADD A PHOTO (2)</div> <div>POSITION IN THE LIST BELOW</div> <div> <input type="text"/> </div> <div> <div>UPLOAD PHOTO (2)</div> <div>Choose File No file chosen</div> </div> <div>CAPTION (2)</div> <div> <input type="text"/> </div> <div>Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO</div>	<div>ADD A PHOTO (3)</div> <div>POSITION IN THE LIST BELOW</div> <div> <input type="text"/> </div> <div> <div>UPLOAD PHOTO (3)</div> <div>Choose File No file chosen</div> </div> <div>CAPTION (3)</div> <div> <input type="text"/> </div> <div>Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO</div>

ADD THESE PHOTOS TO THE SLIDE SHOW

PHOTOS IN THE FIELD AGENT'S HOME PAGE SLIDE SHOW

Click the **C** to CHANGE a Photo's POSITION in the Slide Show
 Click the **D** to DELETE a Photo from the Slide Show
 In the SHOW IT column, Click "Yes" to Switch it to "No", or
 Click "No" to Switch it to "Yes"

CHG	DEL	POSITION	PHOTO	SHOW IT
There are no Photos in the Slide Show				

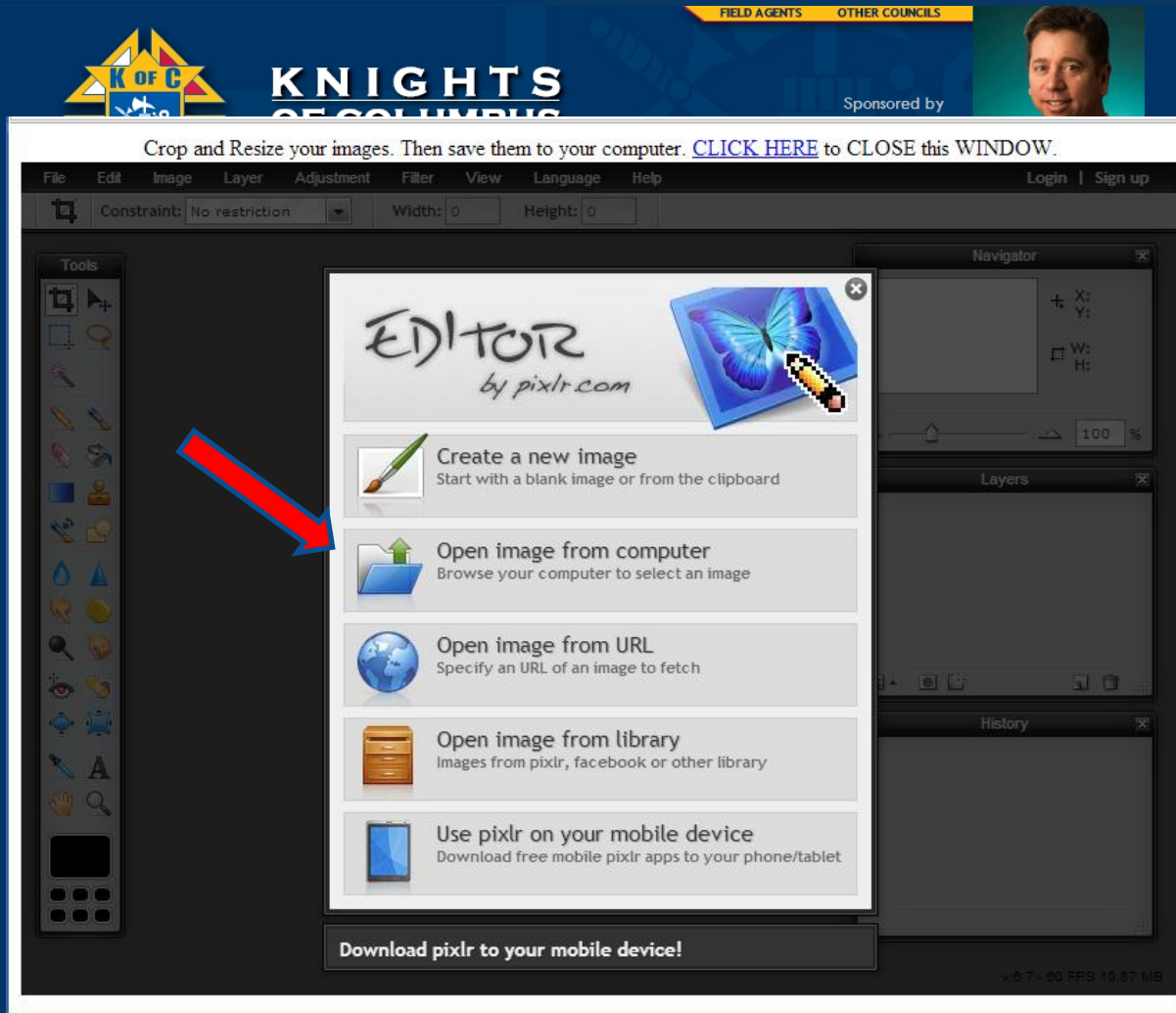
CLOSE THIS WINDOW

EMBED MAP CODE (optional):

```
<iframe style="height: 270px; width: 450px;"
src="http://www.mapquest.com/embed?k=XuWfOp"
marginwidth="0" marginheight="0" frameborder="0"
scrolling="no"></iframe>
```

YOUR MESSAGE for your Councils' Home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)



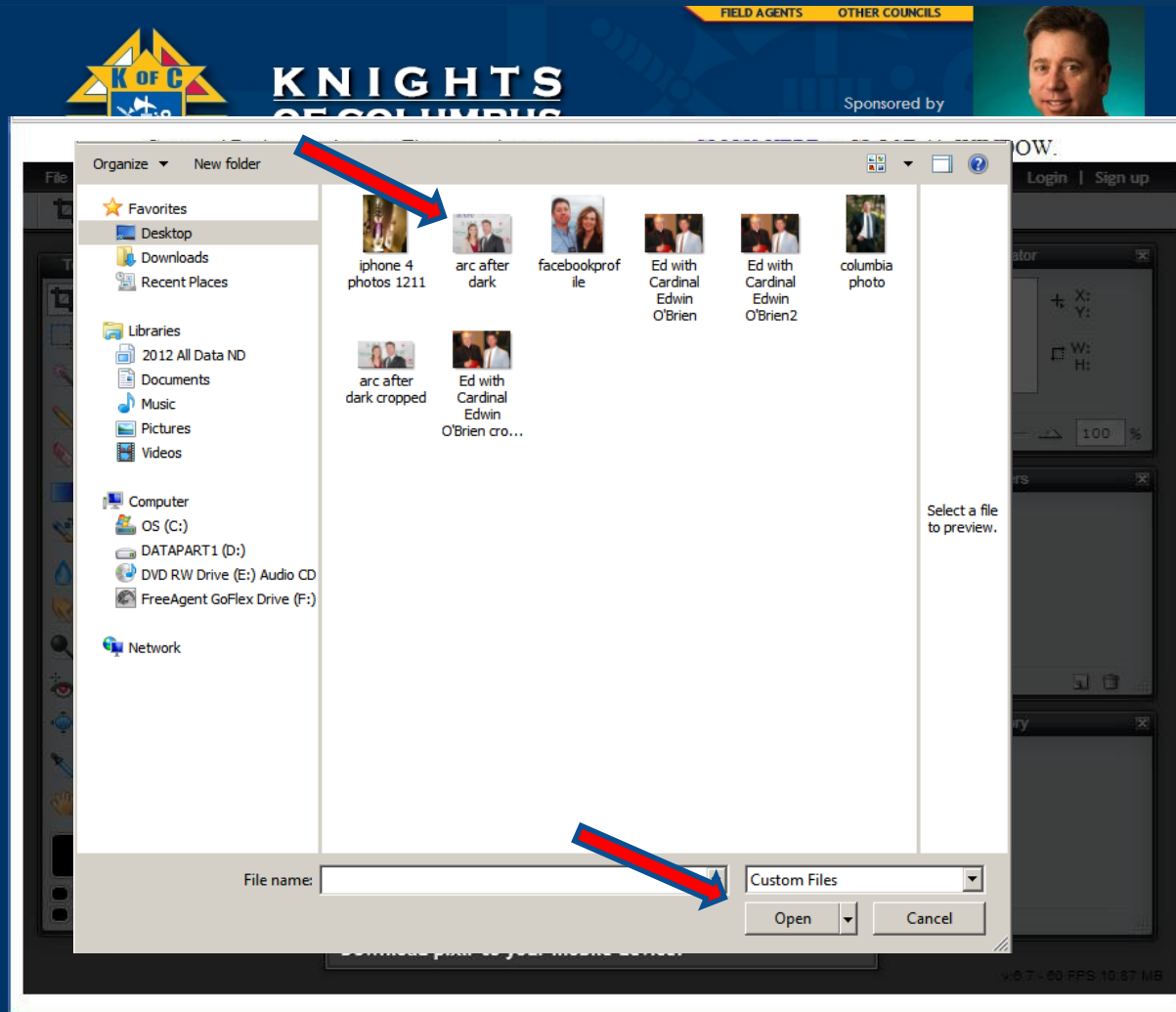
That will open your photo editor. If you have a photo editing program you prefer, of course that will work as well.

Now click to open an image from your computer.

width="0" height="0" frameborder="0" scrolling="no"></iframe>

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Return

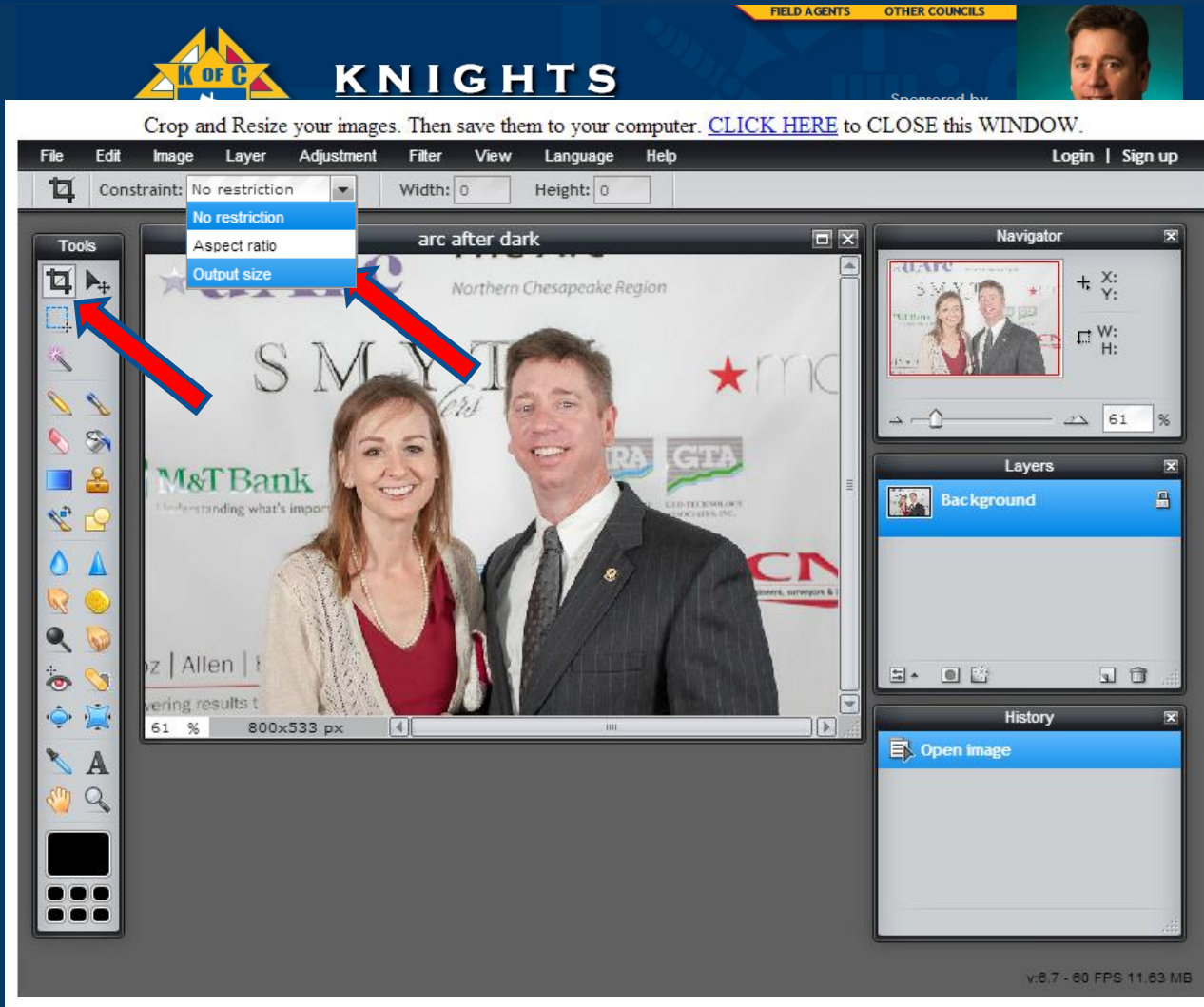


This is the same process you followed to post your Bio. The same box opens from your computer so you can find and open the folder with your photos.

Here is the folder with the photo we are looking for, so we either double click on the photo, or click it once and click OPEN.

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Return



This loads your photo into the editing program.

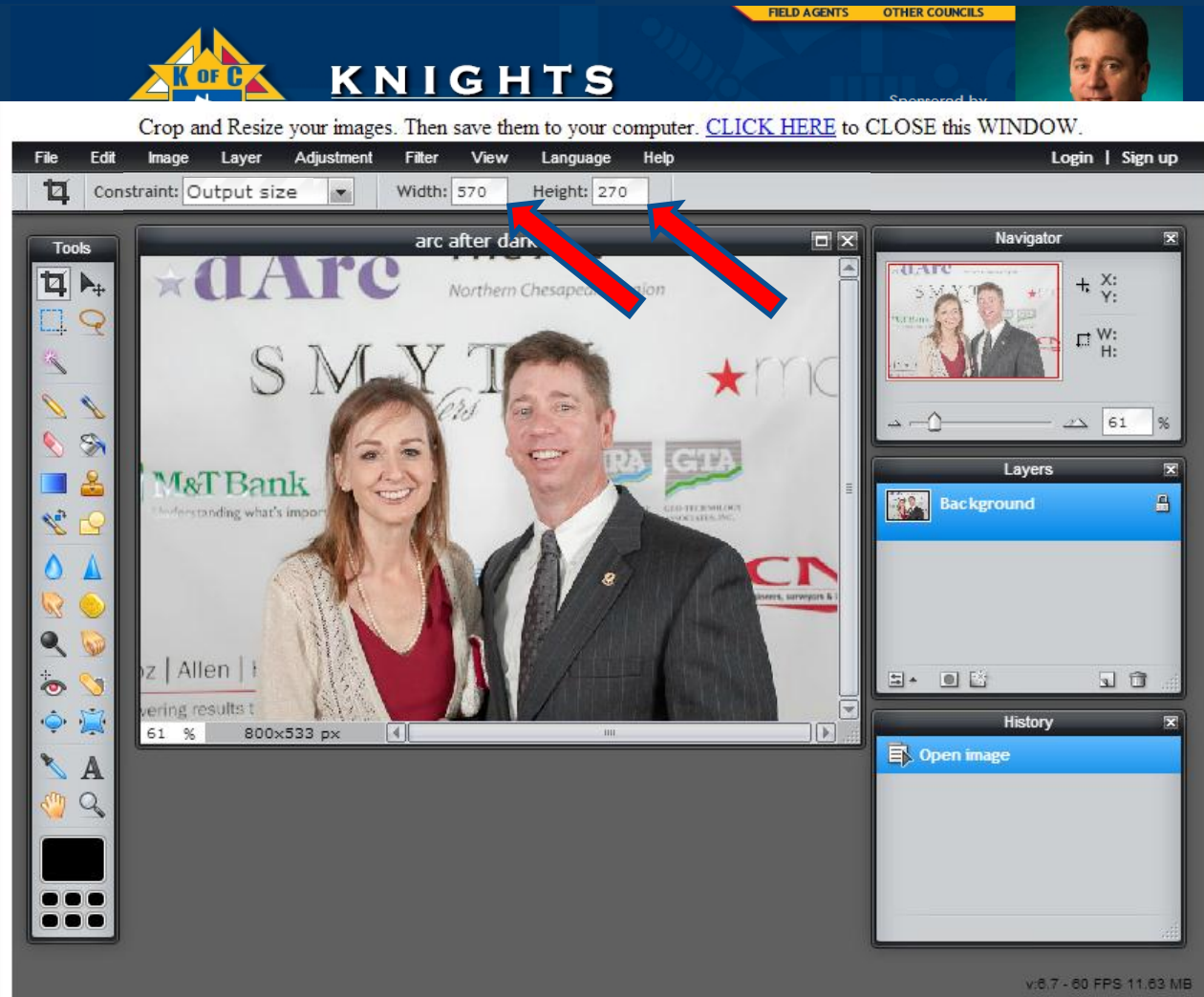
The goal is to output the photo with a specific size, width and height.

For this slide show the ideal dimensions are 570 pixels wide by 270 pixels high.

So first we click to activate the Cropping Tool.

And then click Constraint and choose Output Size.

Then enter 570 into Width
and 270 into Height




YOUR MESSAGE for your Councils' home Pages
(Limit your message to 250 characters or less, do not use
the ENTER key, as no line breaks are allowed)

Return


FIELD AGENTS

OTHER COUNCILS



KNIGHTS

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Crop and Resize your images. Then save them to your computer. [CLICK HERE](#) to CLOSE this WINDOW.

File Edit Image Layer Adjustment Filter View Language Help

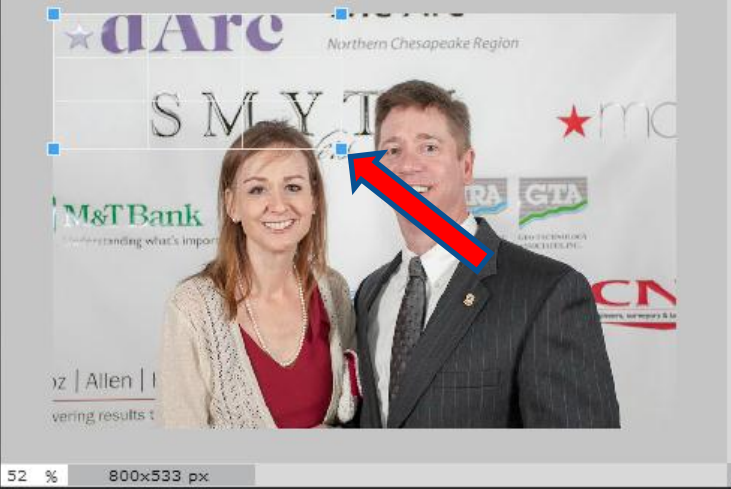
Constraint: Output size

Width: 570 Height: 270

Tools




arc after dark



52 % 800x533 px

Navigator



X: Y: W: H: 61 %

Layers

Background

History

Open image

v.8.7 - 60 FPS 11.63 MB

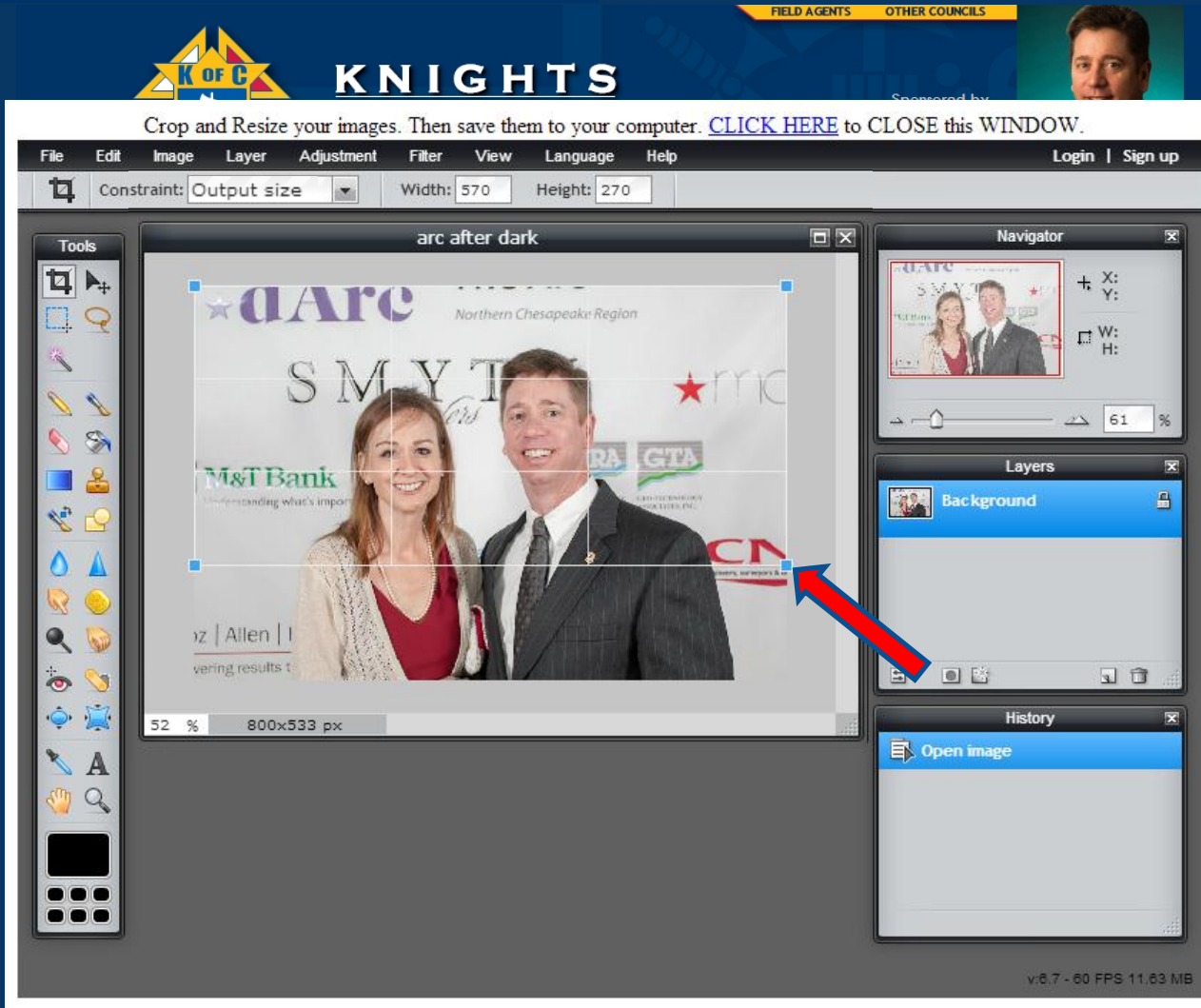
YOUR MESSAGE for your Councils' home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

You can make the image a little smaller to see the edges by clicking the left side of the Navigator Bar.

Now simply click and drag your mouse as if you were drawing a box. Here you see the box automatically drawn to the exact proportions.

There are all kinds of tools here, such as red eye removal, so have fun with it if you like.




Now click on the corner of the box to make it bigger or smaller depending upon what you want the picture to look like.

Whatever is in the box will be in the final picture.

Here I stretched the box to make it as large as possible remaining within the exact proportions.


FIELD AGENTS

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Crop and Resize your images. Then save them to your computer. [CLICK HERE](#) to CLOSE this WINDOW.

File Edit Image Layer Adjustment Filter View Language Help

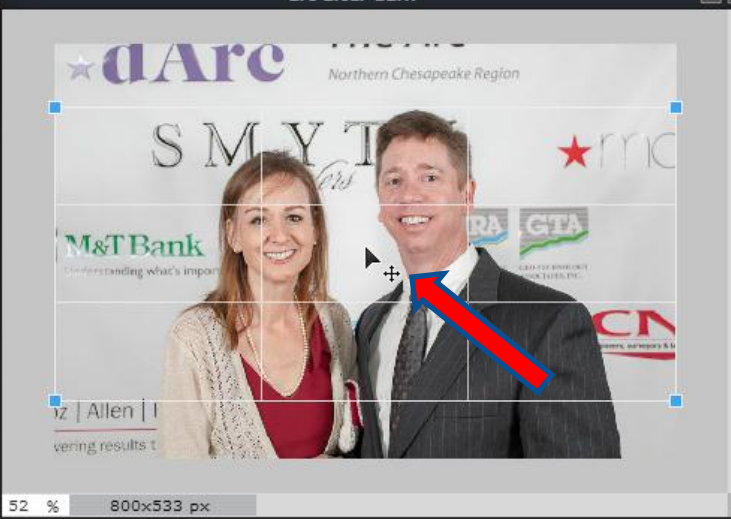
Constraint: Output size

Width: 570 Height: 270


Tools



arc after dark



Navigator



X: Y: W: H: 61 %

Layers

Background

History

Open image

52 % 800x533 px

v.8.7 - 60 FPS 11.63 MB

YOUR MESSAGE for your Councils home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)


Now click in the middle of the box and hold the button down to move the box where you want it.

If you would like to make slight, detailed movements, you can use the arrow keys on your keyboard also.

Here, it just happens to fit Ed and his wife perfectly.


FIELD AGENTS

OTHER COUNCILS



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Crop and Resize your images. Then save them to your computer. [CLICK HERE](#) to CLOSE this WINDOW.

File Edit Image Layer Adjustment Filter View Language Help


Constraint: Output size

Width: 570 Height: 270

Tools




arc after dark



52 % 800x533 px

Navigator



X: Y: W: H: 61 %

Layers

Background

History

Open image

v.8.7 - 60 FPS 11.63 MB

TOUR MESSAGE for your Councils home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Now Click Return or Enter on your keyboard to complete the edit.

There you have your photo cropped to the exact dimensions.

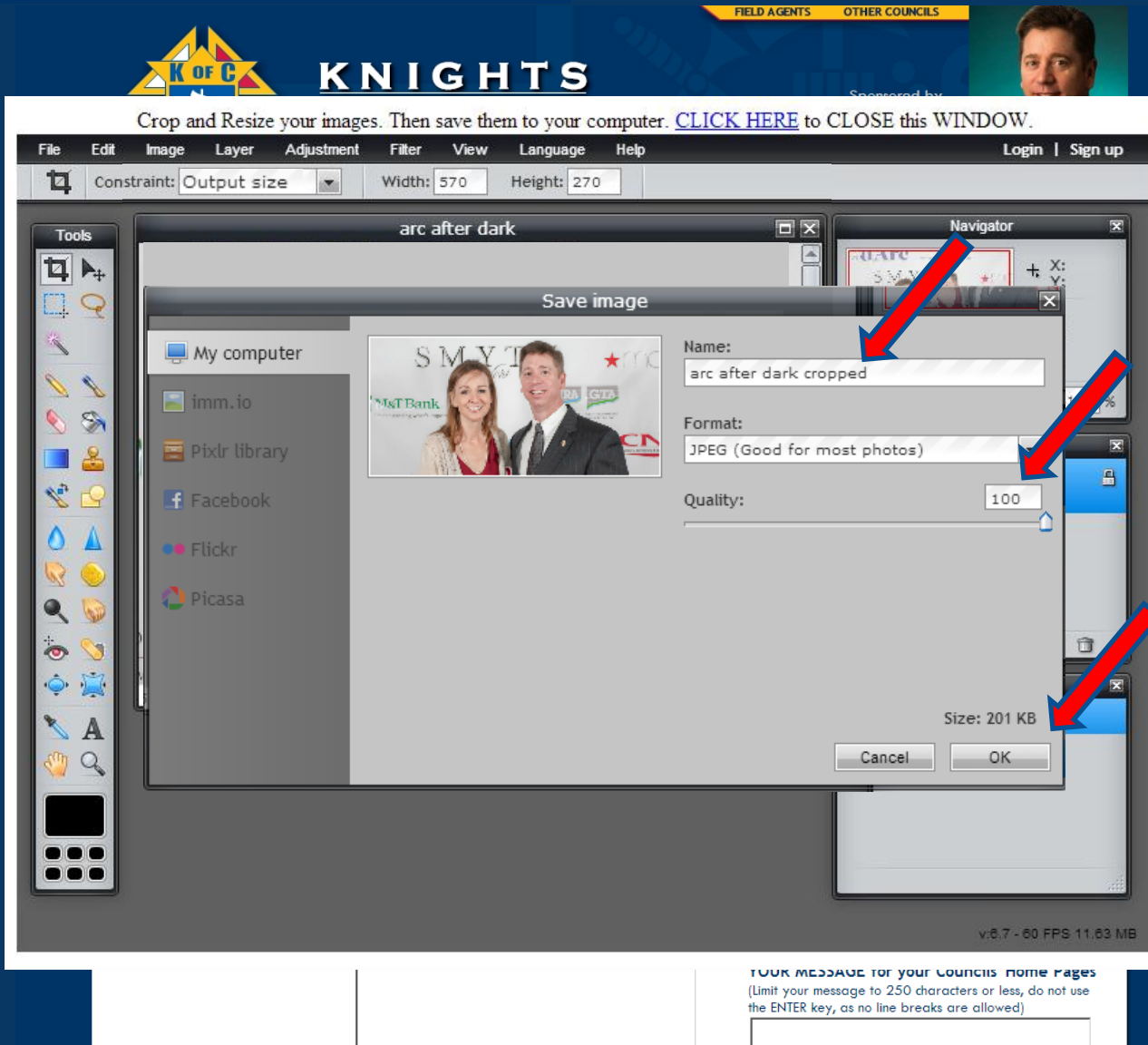
Return



Now you have to save this new, edited file. So click File, then Save.

YOUR MESSAGE for your Councils' home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

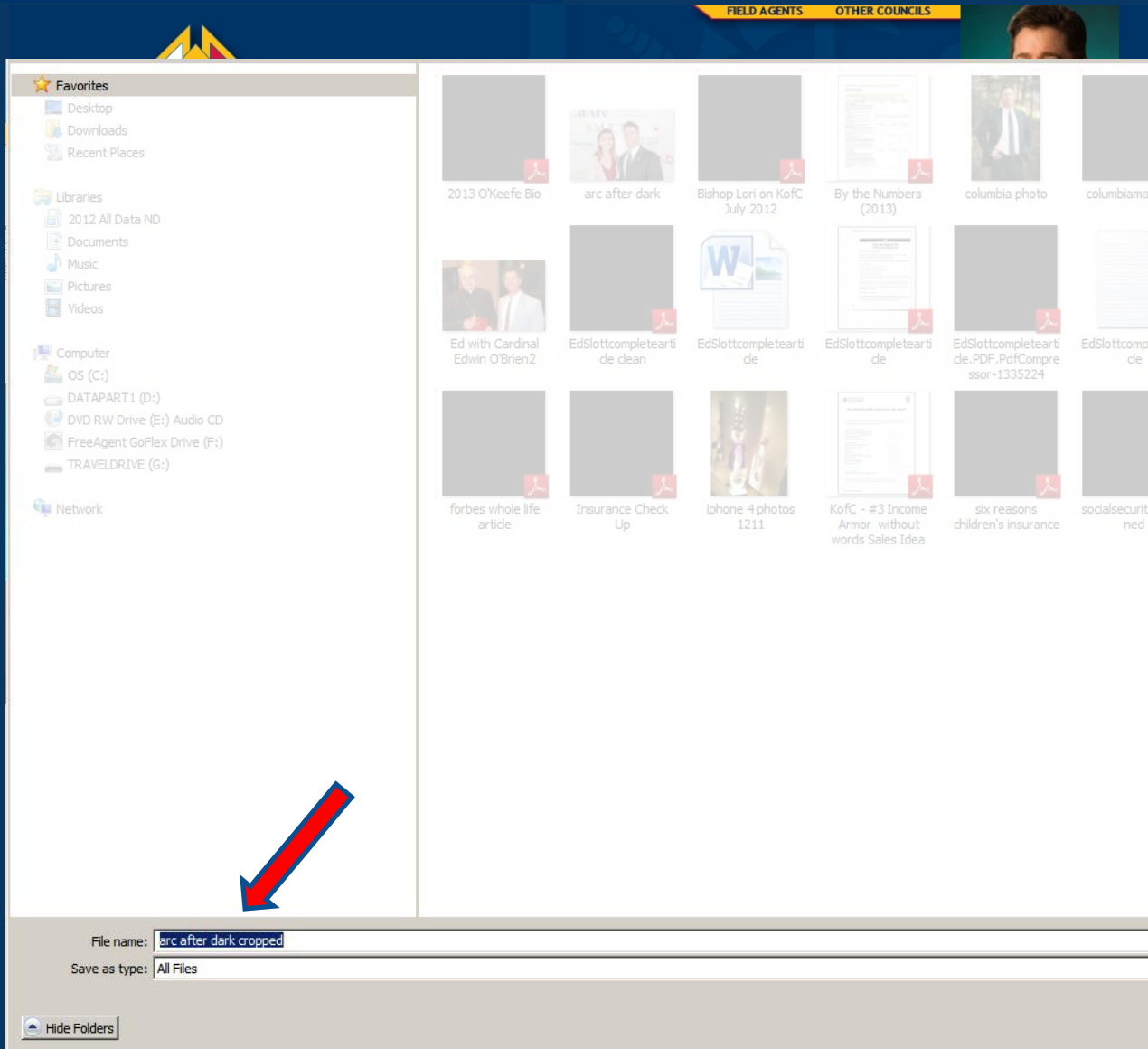
Return



You need to change the file name so that it does not overwrite the original file. I suggest to simply add the word “cropped” at the end so the original file remains intact, and you can identify it as the proper file when you want to post it.

Also, make sure that the “Quality” is set at 100%

Then Click OK



This will open another box from your computer.


Check the folder to make sure it is going into the folder you want.

Check the file name to make sure it is the file name you want.


Then click on Save.

FIELD AGENTS

OTHER COUNCILS



KNIGHTS

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Crop and Resize your images. Then save them to your computer. [CLICK HERE](#) to CLOSE this WINDOW.

File Edit Image Layer Adjustment Filter View Language Help

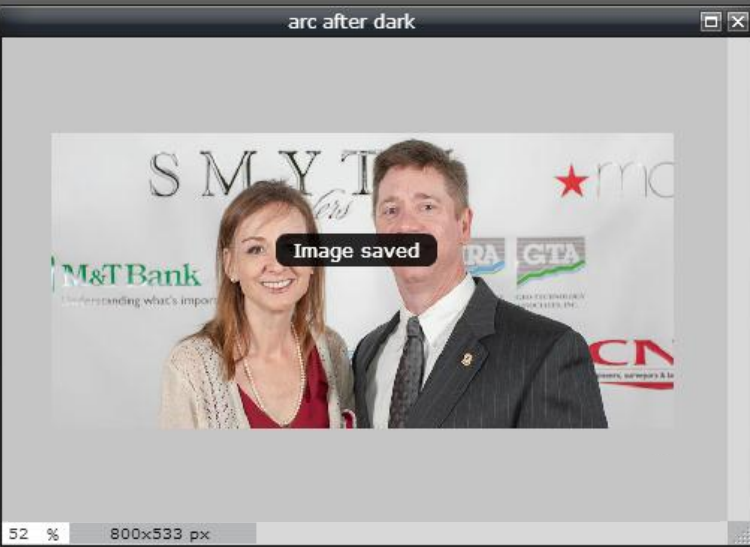
Constraint: Output size

Width: 570 Height: 270

Tools




arc after dark



52 % 800x533 px

Navigator



X: Y: W: H: 61 %

Layers

Background

History

Open image

v.8.7 - 60 FPS 11.63 MB

YOUR MESSAGE for your Councils' home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

The confirmation will flash on the screen (watch for it) to let you know your picture is ready to be posted. Then, just click at the top to close the program



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UPDATE THE FIELD AGENT'S HOME PAGE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos

ADD NEW PHOTOS TO THE SLIDE SHOW (Three at a time)

PHOTOS SHOULD BE SIZED TO ASPECT RATIO OF 570 pixels wide x 270 pixels high

ADD A PHOTO (1)	ADD A PHOTO (2)	ADD A PHOTO (3)
POSITION IN THE LIST BELOW 10	POSITION IN THE LIST BELOW	POSITION IN THE LIST BELOW
UPLOAD PHOTO (1) Choose File arc after dark cropped.jpg	UPLOAD PHOTO (2) Choose File No file chosen	UPLOAD PHOTO (3) Choose File No file chosen
CAPTION (1) My Wife and I at the Arc Event	CAPTION (2)	CAPTION (3)
Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO

[ADD THESE PHOTOS TO THE SLIDE SHOW](#)

PHOTOS IN THE FIELD AGENT'S HOME PAGE SLIDE SHOW

Click the **C** to CHANGE a Photo's POSITION in the Slide Show
Click the **D** to DELETE a Photo from the Slide Show
In the SHOW IT column, Click "Yes" to Switch it to "No", or
Click "No" to Switch it to "Yes"

CHG	DEL	POSITION	PHOTO	SHOW IT
There are no Photos in the Slide Show				

[CLOSE THIS WINDOW](#)

EMBED MAP CODE (optional):

```
<iframe style="height: 270px; width: 450px;"
src="http://www.mapquest.com/embed?k=XuWfOp"
marginwidth="0" marginheight="0" frameborder="0"
scrolling="no"></iframe>
```

YOUR MESSAGE for your Councils' Home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Now position the photo on your list. You can always change their position later, but we suggest numbering them 10, 20, 30, 40 so that you can easily position a photo in-between 10 and 20 by numbering it 15.

Click "Choose File" or "Browse", just like we have done before, and the box will open so that you can choose your file.

Write a short caption.

Check the circle that says YES to show or NO to not.

Why check NO? If you want Holiday photos to show again next year, checking NO will keep them in your library, but not show them on your page. Next year, change the NO to YES and they will rejoin your slide show.

Then click to add the photos to your slide show. If you add more than one photo at a time, it may take a minute to add.



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UPDATE THE FIELD AGENT'S HOME PAGE SLIDE SHOW

[CLICK HERE](#) to Crop & Resize your Photos

ADD NEW PHOTOS TO THE SLIDE SHOW (Three at a time)

PHOTOS SHOULD BE SIZED TO ASPECT RATIO OF 570 pixels wide x 270 pixels high

ADD A PHOTO (1)	ADD A PHOTO (2)	ADD A PHOTO (3)
POSITION IN THE LIST BELOW	POSITION IN THE LIST BELOW	POSITION IN THE LIST BELOW
10		
UPLOAD PHOTO (1) <input type="button" value="Choose File"/> arc after dark cropped.jpg	UPLOAD PHOTO (2) <input type="button" value="Choose File"/> No file chosen	UPLOAD PHOTO (3) <input type="button" value="Choose File"/> No file chosen
CAPTION (1) <input type="text" value="My wife and I at the Arc Event"/>	CAPTION (2) <input type="text"/>	CAPTION (3) <input type="text"/>
Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO

ADD THESE PHOTOS TO THE SLIDE SHOW

PHOTOS IN THE FIELD AGENT'S HOME PAGE SLIDE SHOW

Click the **C** to **CHANGE** a Photo's POSITION in the Slide Show
 Click the **D** to **DELETE** a Photo from the Slide Show
 In the **SHOW IT** column, Click "Yes" to Switch it to "No", or
 Click "No" to Switch it to "Yes"


CHG	DEL	POSITION	PHOTO	SHOW IT
There are no Photos in the Slide Show				

[CLOSE THIS WINDOW](#)

EMBED MAP CODE (optional):

```
<iframe style="height: 270px; width: 450px;"
src="http://www.mapquest.com/embed?k=XuWfOp"
marginwidth="0" marginheight="0" frameborder="0"
scrolling="no"></iframe>
```


YOUR MESSAGE for your Councils' Home Pages
 (Limit your message to 250 characters or less, do not use
 the ENTER key, as no line breaks are allowed)



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Choose File No file chosen	Choose File No file chosen	Choose File No file chosen
CAPTION (1)	CAPTION (2)	CAPTION (3)
<div style="border: 1px solid black; padding: 5px;">My Wife and I at the Arc Event</div>	<div style="border: 1px solid black; height: 40px;"></div>	<div style="border: 1px solid black; height: 40px;"></div>
Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO	Show It? <input checked="" type="radio"/> YES or <input type="radio"/> NO
ADD THESE PHOTOS TO THE SLIDE SHOW		

PHOTOS IN THE FIELD AGENT'S HOME PAGE SLIDE SHOW

Click the **C** to CHANGE a Photo's POSITION in the Slide Show
 Click the **D** to DELETE a Photo from the Slide Show
 In the SHOW IT column, Click "Yes" to Switch it to "No", or
 Click "No" to Switch it to "Yes"

CHG	DEL	POSITION	PHOTO	SHOW IT
C	D	10	Photo Below	Yes
				
My Wife and I at the Arc Event				

```
<iframe style= height: 440px; width: 450px;
src="http://www.mapquest.com/embed?k=XuWFOp"
marginwidth="0" marginheight="0" frameborder="0"
scrolling="no"></iframe>
```

YOUR MESSAGE for your Councils' Home Pages
 (Limit your message to 250 characters or less, do not use
 the ENTER key, as no line breaks are allowed)

If everything went according to plan your photo will show up underneath where you see the change and delete buttons, the position on your list, the position of the photo below that bar, and your choice to YES, show it.



Here you will see what a photo looks like when your photo is not cropped to the exact 570 by 270 ratio.

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use
the ENTER key, as no line breaks are allowed)

Return



No Restrictions on Width or Height. We simply cropped, or took out, a little bit of the space on top above their heads.

YOUR MESSAGE for your Councils' Home Pages
(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Return



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Edward O'Keefe
Field Agent

And we successfully saved
it as you see here.

WHY JOIN? DEGREE SCHEDULE KNIGHT JOBS UKNIGHT MARKET CENTER


PHOTOS IN THE FIELD AGENT'S HOME PAGE SLIDE SHOW

Click the **C** to CHANGE a Photo's POSITION in the Slide Show
Click the **D** to DELETE a Photo from the Slide Show
In the SHOW IT column, Click "Yes" to Switch it to "No", or
Click "No" to Switch it to "Yes"

CHG	DEL	POSITION	PHOTO	SHOW IT
C	D	10	Photo Below	Yes
My Wife and I at the Arc Event				
C	D	15	Photo Below	Yes

YOUR MESSAGE for your Council's Home Pages
(Limit your message to 250 characters or less, do not use
the ENTER key, as no line breaks are allowed)

Return



**Knights of Columbus
INSURANCE**
YOUR SHIELD FOR LIFE

PERSONAL CONTACT


Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

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Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

HOME OFFICE CONTACT

Customer Service:
1-800-380-9995

Monday - Friday
8:00 am to 7:30 pm ET



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WHY JOIN

DEGREE SCHEDULE

HOME

WHY CHOOSE US?

OFFICE LOCATION

COUNCILS SERVED

CONFIDENTIAL SURVEY

FRATERNAL BENEFITS

PERMANENT PLANS

TERM PLANS

LONG TERM CARE


ANNUITIES

DISABILITY INCOME


CALENDAR

GENERAL AGENCY

K OF C INSURANCE



KNIGHTS OF COLUMBUS INSURANCE
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My Wife and I at the Arc Event

INFORMATION OF INTEREST

Now the slide show shows up on your front page starting with the photo you put in the first position. Notice the size of this photo.

The dots below the photo show that this is the first photo out of two photos total.

The video you posted in Information of Interest is now just below.


Here you can see the difference that the Output Size makes in your photos.

The dots below the photo now show that this is the second photo out of two photos posted. As you add photos, the number of dots will increase accordingly.

Knights of Columbus

INSURANCE

YOUR SHIELD FOR LIFE



PERSONAL CONTACT

Edward O'Keefe

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Office: 410-569-6141

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Fax: 410-569-5669

Email: [EMAIL ME](#)


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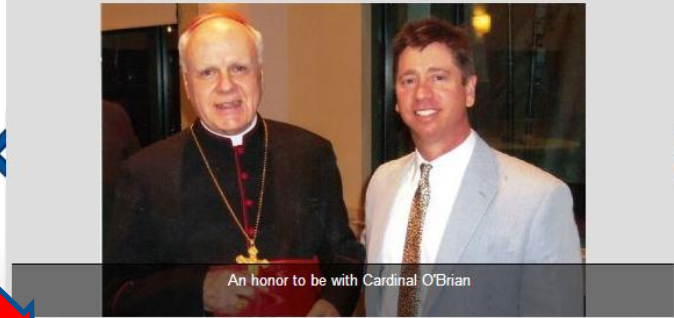
GENERAL AGENCY

K OF C INSURANCE




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An honor to be with Cardinal O'Brian



INFORMATION OF INTEREST



The screenshot shows the UKNIGHTS OF COLUMBUS website interface. At the top, there is a navigation bar with links: **FIELD AGENTS** and **OTHER COUNCILS**. Below this, the UKNIGHTS OF COLUMBUS logo is displayed on the left, and a profile picture of Edward O'Keefe, Field Agent, is on the right, with the text "Sponsored by Your Field Agent".

The main content area is titled **ADMIN CENTER** and includes a **LOG OUT** link. It is divided into four sections:

- FIELD AGENT PAGE MAINTENANCE**: Contains links for [UPDATE](#) (Your Contact Info, Photos, Bio, etc.), [UPLOAD](#) (Your Current Financial Beacon PDF file), [SELECT](#) (PDFs and VIDEOS from your General Agent's Library of Information of Interest), and [UPDATE](#) (Your Photo Slideshow).
- FIELD AGENT HELP CENTER**: Contains a section for **Create/Change Lotus Notes E-mail Signature** with instructions and links for [PRINTED INSTRUCTIONS](#) and [VIDEO HELP](#).
- COUNCIL HELP**: Contains links for [CLICK HERE](#) for the UKnight Council Benefits & Features Presentation and [CLICK HERE](#) to see how to set up on-line council dues collection.
- LOTUS NOTES E-MAIL SIGNATURE MAINTENANCE**: Contains a link for [CLICK HERE](#) to establish or change your Lotus Notes e-mail signature.

At the bottom, there is a section for **COUNCILS PAGES MAINTENANCE** with a link for [UPDATE](#) (the Councils' Info, Google Map, Officers, Churches, Events Calendar & Photo Galleries).

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Now we are going to retrieve and post your informational and promotional PDFs and Videos.

First, these materials have to be submitted to, approved, and uploaded by your GA.

OK, from your Admin Center, click on **SELECT** PDFs and Videos from your General Agent's Library.



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FIELD AGENTS OTHER COUNCILS

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Edward O'Keefe
Agent

UPDATE FIELD AGENT
Edward O'Keefe's
PDF DOCUMENTS & VIDEOS
FOR HIS INFORMATION OF INTEREST SECTION

**ADD A NEW PDF/VIDEO FROM
THE GENERAL AGENT'S LIBRARY
TO YOUR LIST BELOW**

SELECT A PDF/VIDEO

THE LIST BELOW INCLUDES THE
PDF DOCUMENTS & VIDEOS ALREADY IN **YOUR**
INFORMATION OF INTEREST SECTION

Click the **C** button to CHANGE the POSITION of a PDF/VIDEO in the list
Click the **D** button to DELETE the PDF/VIDEO from the list

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CHG DEL PDFs and VIDEOS

Click to select a video or a pdf document from your General Agents Library.

Enter the position for this first article. Like the photos, I will recommend that you number them so that you can post in-between existing articles.

So this first article or video will be #10, leaving us room to post other articles ahead of this one if we choose to later.



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O'Keefe
Agent

WHY JOIN?

FIELD A

[UPDATE](#) Your Contact Info,

[SELECT](#) PDFs and VIDEOS for
Information of Interest

[UPDATE](#) Your Photo Slideshow

COUNCIL

[UPDATE](#) the Councils' Info, C
& Photo Galleries

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UPDATE FIELD AGENT
Edward O'Keefe's
PDF DOCUMENTS & VIDEOS
FOR HIS INFORMATION OF INTEREST SECTION

THE LIST BELOW CONTAINS
PDF DOCUMENTS & VIDEOS AVAILABLE
FROM YOUR **GENERAL AGENT'S**
INFORMATION OF INTEREST LIBRARY

Check the box next to the PDF/VIDEO you wish to SELECT

When you have finished checking your selection,
YOU MUST click the "MAKE YOUR SELECTION" button below

Sequence (Order) of the List Below: **DATE**

Change the Sequence to: DATE | TYPE

SELECT	PDFs and VIDEOS
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>The Advantages of Whole Life Insurance </p> <p>By:</p> <p>A discussion of the financial advantages of permanent life insurance</p>
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>Life Insurance For Beyond Life</p> <p>WATCH VIDEO</p> <p>By: <i>Ed Slott, CPA</i></p> <p>Award winning financial author and frequent PBS guest Ed Slott discusses life insurance</p>
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>Disability Statistics </p> <p>By: <i>The Council for Disability Awareness</i></p> <p>Disability Statistics of Americans</p>
<input type="radio"/>	<p>DATE: 2013-02-17</p> <p>Recognizing Life Insurance as an Investment Portfolio Asset</p> <p>WATCH VIDEO</p> <p>By:</p> <p>Investment analysts suggest that whole life insurance can serve as a</p>

Here we see that we are at the correct place to update Edward O'Keefe's Information of Interest Section.

The documents and videos are sorted by date. We can also sort by TYPE so that all documents are together and all videos are together by clicking on TYPE.

Now the library is sorted first by type, and then by date, starting with the documents uploaded most recently.



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WHY JOIN?

FIELD AGENT

[UPDATE](#) Your Contact Info,

[SELECT](#) PDFs and VIDEOS from
Information of Interest

[UPDATE](#) Your Photo Slideshow

COUNCIL

[UPDATE](#) the Councils' Info, C
& Photo Galleries

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UPDATE FIELD AGENT
Edward O'Keefe's
PDF DOCUMENTS & VIDEOS
FOR HIS INFORMATION OF INTEREST SECTION

THE LIST BELOW CONTAINS
PDF DOCUMENTS & VIDEOS AVAILABLE
FROM YOUR **GENERAL AGENT'S**
INFORMATION OF INTEREST LIBRARY

Check the box next to the PDF/VIDEO you wish to SELECT

When you have finished checking your selection,
YOU MUST click the "MAKE YOUR SELECTION" button below

Sequence (Order) of the List Below: **TYPE (PDFs then VIDEOS)**

Change the Sequence to: [DATE](#) | [TYPE](#)

SELECT	PDFs and VIDEOS
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>The Advantages of Whole Life Insurance </p> <p>By:</p> <p>A discussion of the financial advantages of permanent life insurance</p>
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>Life Insurance For Beyond Life</p> <p>WATCH VIDEO</p> <p>By: <i>Ed Slott, CPA</i></p> <p>Award winning financial author and frequent PBS guest Ed Slott discusses life insurance</p>
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>Disability Statistics </p> <p>By: <i>The Council for Disability Awareness</i></p> <p>Disability Statistics of Americans</p>
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WHY JOIN?

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[UPDATE](#) Your Contact Info,

[SELECT](#) PDFs and VIDEOS for Information of Interest

[UPDATE](#) Your Photo Slideshow

COUNCIL

[UPDATE](#) the Councils' Info, & Photo Galleries

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UPDATE FIELD AGENT
Edward O'Keefe's
PDF DOCUMENTS & VIDEOS
FOR HIS INFORMATION OF INTEREST SECTION

THE LIST BELOW CONTAINS
PDF DOCUMENTS & VIDEOS AVAILABLE
FROM YOUR **GENERAL AGENT'S**
INFORMATION OF INTEREST LIBRARY

Check the box next to the PDF/VIDEO you wish to SELECT

Sequence (Order) of the List Below: **TYPE (PDFs then VIDEOS)**

Sequence (Order) of the List Below: **TYPE (PDFs then VIDEOS)**

Change the Sequence to: [DATE](#) | [TYPE](#)

SELECT	PDFs and VIDEOS
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>The Advantages of Whole Life Insurance </p> <p>By: [Redacted]</p> <p>A discussion of the financial advantages of permanent life insurance</p>
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>Life Insurance For Beyond Life</p> <p>WATCH VIDEO</p> <p>By: Ed Slott, CPA</p> <p>Award winning financial author and frequent PBS guest Ed Slott discusses life insurance</p>
<input type="radio"/>	<p>DATE: 2013-02-18</p> <p>Disability Statistics </p> <p>By: The Council for Disability Awareness</p> <p>Disability Statistics of Americans</p>
<input type="radio"/>	<p>DATE: 2013-02-17</p> <p>Recognizing Life Insurance as an Investment Portfolio Asset</p> <p>WATCH VIDEO</p> <p>By: [Redacted]</p> <p>Investment analysts suggest that whole life insurance can serve as a</p>

All documents must be Adobe PDF files

If they are not they will not post to your site.

PDF documents cannot be changed or manipulated the way WORD documents can be. This is important for security as well as accuracy.

Also, different versions of different operating systems as well as different versions of WORD all open .doc files differently. Adobe PDF files are consistent for everyone.



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O'Keefe Agent

WHY JOIN?

FIELD AGENT

[UPDATE](#) Your Contact Info,

[SELECT](#) PDFs and VIDEOS for Information of Interest

[UPDATE](#) Your Photo Slideshow

COUNCIL

[UPDATE](#) the Councils' Info, Council & Photo Galleries

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UPDATE FIELD AGENT

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By the Numbers: The 2013 Indexed Pension and Social Security Numbers

Kenn Beam Tacchino, JD, LLM
David A. Littell, JD, ChFC, CFP
Jamie Patrick Hopkins, JD, MBA


Abstract: We present the 2013 indexed pension and Social Security numbers in an easy-to-read table. Feel free to photocopy this table and keep it handy.

2013 INDEXED PENSION AND SOCIAL SECURITY NUMBERS			
PENSION NUMBERS	2011	2012	2013
Sec. 415 Limit for Defined-Benefit Plans (Sec. 415(b)(1)(A)) Maximum yearly benefit allowed is the lesser of 100% of the highest 3 years' compensation or the indicated figure. Reductions apply for plans with pre-62 retirement ages and for participants with fewer than 10 years of service. *This amount will be indexed in \$5,000 increments when applicable.	\$195,000	\$200,000	\$205,000*
Sec. 415 Limit for Defined-Contribution Plans (Sec. 415(c)(1)(A)) Maximum annual addition is the lesser of these numbers. *This amount will be indexed in \$1,000 increments when applicable.	\$49,000/100 percent of salary	\$50,000/100 percent of salary	\$51,000*/100 percent of salary
Annual Limit on Includible Compensation (Sec. 401(a)(17)) Maximum compensation that can be taken into account when determining an individual contribution or benefit. The limit for certain governmental plans is \$380,000 in 2013.	\$245,000	\$250,000	\$255,000*

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in Position zero, but so is
the document.

We cannot enter a
number lower than zero,
so we can't move this
video up on your list until
we reposition the
document.

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POSITION

10

**Supreme Grand Knight Carl A. Anderson on Knights of
Columbus Insurance**

[WATCH VIDEO](#)

By:

Supreme Knight Carl Anderson takes a few minutes to talk about the
strength of our Knights of Columbus Insurance

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Click the **C** button to CHANGE the POSITION of a PDF/VIDEO in the list
Click the **D** button to DELETE the PDF/VIDEO from the list

CHG	DEL	PDFs and VIDEOS
C	D	POSITION: 0 BY THE NUMBERS By: Please click to find the limits for IRA contributions and many other IRS codes for 2013 including pension and Social Security numbers.
C	D	POSITION: 0 Supreme Grand Knight Carl A. Anderson on Knights of Columbus Insurance WATCH VIDEO By:

But we should first reposition the video. If we leave it in Position zero, if we ever want to put something ahead of it later we will have the same problem.

Let's put this video in Position 10 so there are plenty of open positions ahead of it on the list for later.


Type 10 in the box and click Change Position.



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CH	DEL	PDFs and VIDEOS
C	D	<p>POSITION: 0</p> <p>BY THE NUMBERS</p> <p>By:</p> <p>Please click to find the limits for IRA contributions and many other IRS codes for 2011 including pension and Social Security numbers.</p>
C	D	<p>POSITION: 10</p> <p>Supreme Grand Knight Carl A. Anderson on Knights of Columbus Insurance</p> <p>WATCH VIDEO</p> <p>By:</p> <p>Supreme Knight Carl Anderson takes a few minutes to talk about the strength of our Knights of Columbus Insurance</p>

Now we see that our video is in Position 10, and the document is still ahead of it on the list in Position zero.

To move the video up to the top we need to move the document down. We will do this by clicking on the "C" next to it.



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By:
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CHG	DEL	PDFs and VIDEOS
C	D	POSITION: 0 BY THE NUMBERS  By: Please click to find the limits for IRA contributions and many other IRS codes for 2013 including pension and Social Security numbers.
C	D	POSITION: 10 Supreme Grand Knight Carl A. Anderson on Knights of Columbus Insurance WATCH VIDEO By:

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Click on

Now the document is in the positioning box. Let's put this document in Position 15.

That will make it second on our list, and will also make it easy to insert something in-between later by putting it in any Position between 10 and 15.

So type 15 in the box and click Change Position.


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CHG	DEL	PDFs and VIDEOS
C	D	<p>POSITION: 10</p> <p>Supreme Grand Knight Carl A. Anderson on Knights of Columbus Insurance</p> <p>WATCH VIDEO</p> <p>By: Supreme Knight Carl Anderson takes a few minutes to talk about the strength of Knights of Columbus Insurance</p>
C	D	<p>POSITION: 15</p> <p>BY THE NUMBERS 📄</p> <p>By: Please click to find the limits for IRA contributions and many other IRS codes for 2013 including pension and Social Security numbers.</p>

There is your front page. Scroll down just a bit...



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PERSONAL CONTACT


Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

Office: 410-569-6141
Cell: 410-627-1220
Fax: 410-569-5669
Email: [EMAIL ME](#)

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Customer Service:
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Carl Anderson himself pops right up to tell your clients the most recent exciting news about the strength of Knights of Columbus Insurance.

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By the Numbers: The 2013 Indexed Pension and Social Security Numbers

Kenn Beam Tacchino, JD, LLM
David A. Littell, JD, ChFC, CFP
Jamie Patrick Hopkins, JD, MBA

Abstract: We present the 2013 indexed pension and Social Security numbers in an easy-to-read table. Feel free to photocopy this table and keep it handy.

2013 INDEXED PENSION AND SOCIAL SECURITY NUMBERS			
PENSION NUMBERS	2011	2012	2013
Sec. 415 Limit for Defined-Benefit Plans (Sec. 415(b)(1)(A)) Maximum yearly benefit allowed is the lesser of 100% of the highest 3 years' compensation or the indicated figure. Reductions apply for plans with pre-62 retirement ages and for participants with fewer than 10 years of service. *This amount will be indexed in \$5,000 increments when applicable.	\$195,000	\$200,000	\$205,000*
Sec. 415 Limit for Defined-Contribution Plans (Sec. 415(c)(1)(A)) Maximum annual addition is the lesser of these numbers. *This amount will be indexed in \$1,000 increments when applicable.	\$49,000/100 percent of salary	\$50,000/100 percent of salary	\$51,000*/100 percent of salary
Annual Limit on Includible Compensation (Sec. 401(a)(17)) Maximum compensation that can be taken into account when determining an individual contribution or benefit. The limit for certain governmental plans is \$380,000 in 2013.	\$245,000	\$250,000	\$255,000*



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Edward O'Keefe
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Go into your Admin Center and click on the appropriately named button there on the left.



The screenshot shows the UKnight Admin Center interface. At the top, there is a navigation bar with links: FIELD AGENTS, OTHER COUNCILS, WHY JOIN?, DEGREE SCHEDULE, KNIGHT JOBS, and UKNIGHT MARKET CENTER. Below this is a header section with the UKnight logo, the text "KNIGHTS OF COLUMBUS IN SERVICE TO ONE. IN SERVICE TO ALL.", and a profile picture of Edward O'Keefe, Field Agent, with the text "Sponsored by Your Field Agent".

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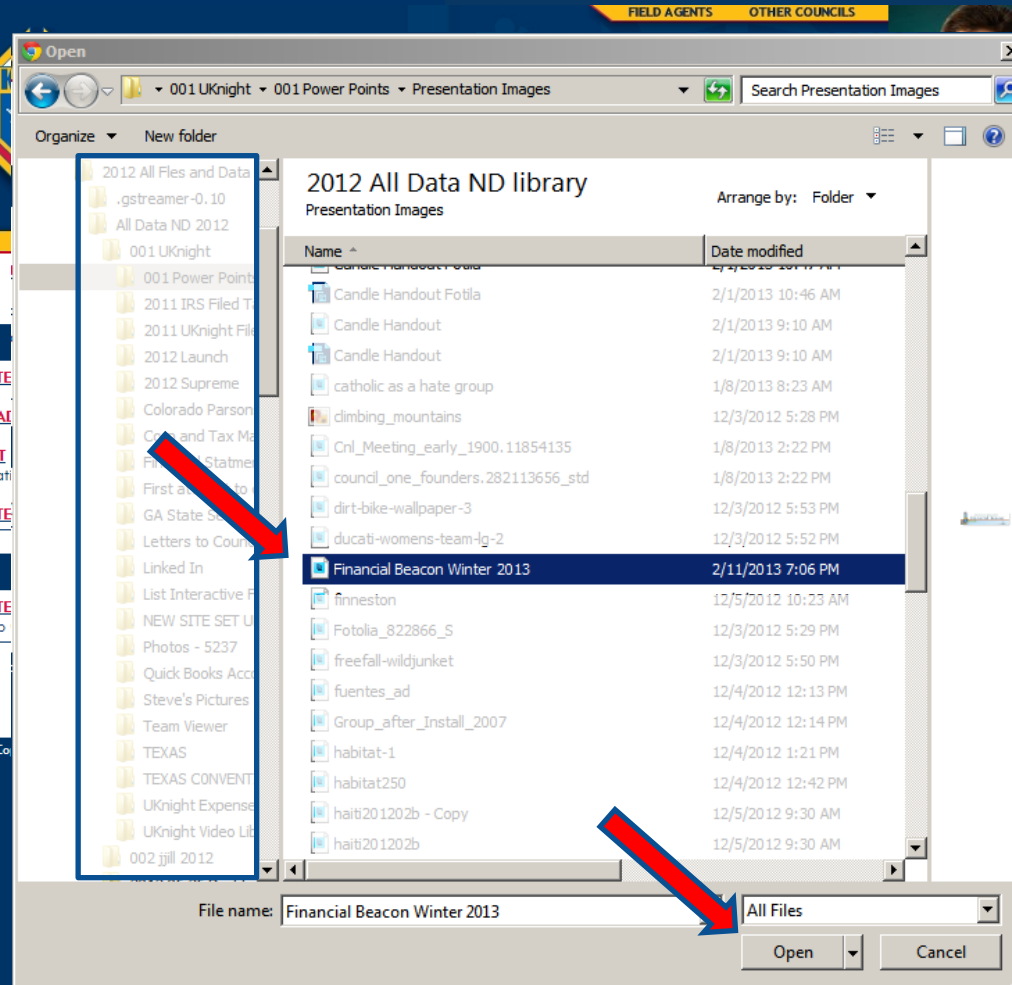
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Edward O'Keefe
CLU, ChFC, CASL, FICF, LUTCF

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Cell: 410-627-1220
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Email: [EMAIL ME](#)

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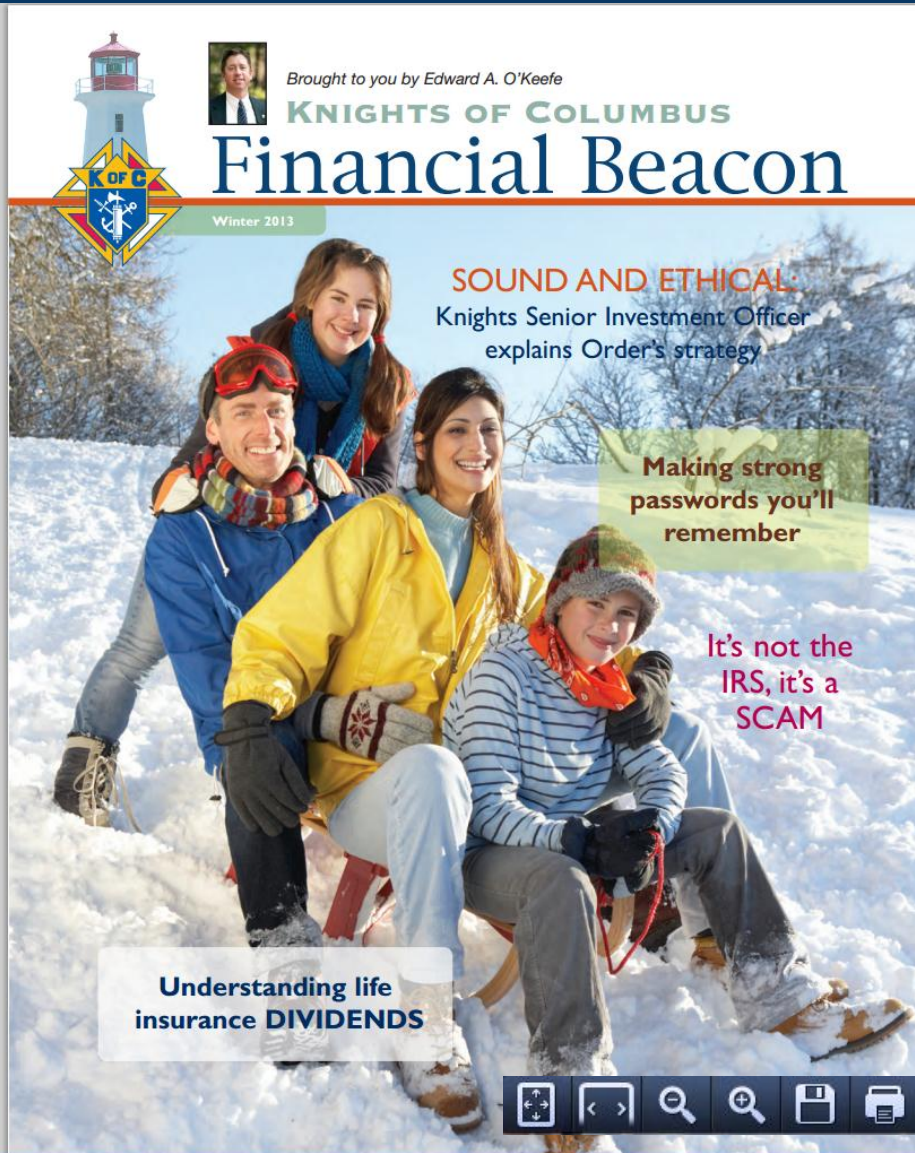


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Do not forget to scroll down and click to **UPDATE YOUR PAGE**



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src="http://www.mapquest.com/embed?k=XuWfOp"
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MDRT YEAR: 2013

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 LAST NAME:
 SUFFIX:
 CERTIFICATIONS:

ADDRESS:
 ADDRESS 2:
 CITY:
 STATE: Select "Non-US" if not in US
 PROVINCE:
 ZIP/POSTAL CODE:
 COUNTRY:

Show this Address? ☒ YES or ☐ NO

EMBED MAP CODE (optional):

```
<iframe style="height: 270px; width: 450px;"
src="http://www.mapquest.com/embed?k=XuWfOp"
marginwidth="0" marginheight="0" frameborder="0"
scrolling="no"></iframe>
```

OFFICE PHOTO (optional)

No Photo Uploaded

No file chosen

OFFICE:
 CELL:
 FAX:
 E-FAX:
 HOME:

E-MAIL:

HOURS OF OPERATION -

FROM: :
 TO: :
 TIME ZONE:

ADMIN ACCESS PASSWORD:

INFORMATION OF INTEREST PDFs & VIDEOS

Promotional literature in the form of PDFs and Videos may be placed on your site by selecting them from your General Agent's library of Information of Interest.

Please contact your General Agent with your suggestions for videos or PDFs you feel are worthy of inclusion on your site.

SELECT PDFs and VIDEOS from your General Agent's Library of Information of Interest

EMBED VIDEO CODE at the top of the Information of Interest section (optional):

```
<iframe width="480" height="360"
src="http://www.youtube.com/embed/hGKXMYMQhFY?rel=0"
frameborder="0" allowfullscreen></iframe>
```

YOUR MESSAGE for your Councils' Home Pages

(Limit your message to 250 characters or less, do not use the ENTER key, as no line breaks are allowed)

Please come read a very interesting article I posted - "BY THE NUMBERS". This will show you the limits for IRA contributions and many other important IRS codes for 2013.

YOUR MESSAGE as it will appear:

Please come read a very interesting article I posted - "BY THE NUMBERS". This will show you the limits for IRA contributions and many other important IRS codes for 2013.

[Return](#)

Post a Personal Message on Your Councils' Websites

This brand new UKnight Council Website is actually one of Ed's Councils. His photo, link, message, and Financial Beacon will appear on every one of his Councils' UKnight websites, and he can update them as often as he likes right from his own Admin Center.


KNIGHTS OF COLUMBUS
IN SERVICE TO ONE. IN SERVICE TO ALL.

COUNCIL #6188
CORPUS CHRISTI
EDGEWOOD, MD US

OTHER COUNCILS

ABOUTWHY JOIN?DEGREE SCHEDULEUKNIGHT JOB CENTERUKNIGHT MARKET CENTER

HOME
EVENT CALENDAR
PRAYER REQUESTS
NEWS & ANNOUNCEMENTS
PHOTO GALLERIES
VIDEO GALLERY
OFFICERS
MEMBERS LIST
SAFE ENVIRONMENT
NEWSLETTERS
ABOUT OUR COUNCIL
RECOGNITION
DIRECTIONS
LINKS OF INTEREST
EVENT MANAGEMENT
COLUMBIA MAGAZINE
ASSEMBLY SITES
STATE COUNCIL SITE

UPCOMING COUNCIL EVENTS

No events hosted by this council are scheduled within the next 60 days.

YOUR FIELD AGENT



Edward O'Keefe
I'm your Council's Field Agent.

[CLICK HERE to view the current](#)



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Please come visit my site. [Click Here...](#)

[MAKE YOUR NOMINATIONS FOR JANUARY](#)

FOR FAMILY & KNIGHT OF THE MONTH

ABOUT OUR COUNCIL

Meetings Location
Prince of Peace Church Hall
2600 Willoughby Beach Road
Edgewood, MD 21040 US

COUNCIL OFFICERS



ADMIN

Post a Personal Message on Your Councils' Websites

So every time a member goes to his Council site to read Council minutes, or for Council news, photos, calendars, newsletters, videos, or anything else, Ed is right there with his Financial Beacon to say hello, and offer help and guidance.


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ADMIN



Now That You're Started!

Check out the Field Agent Optimization Guide
This presentation *now in development* will help you
maximize your efficiency and effectiveness
With UKnight Interactive

We will let you know as soon as it is complete!
Good Luck and Godspeed
Vivat Jesus!