

**MEMORANDUM** July 27, 2014

**TO:** Faithful Navigators, Faithful Comptrollers, Faithful Commanders, Executive Board, Area Coordinators, and Assembly Leaders

**RE:** District Leadership Meeting – Winneconne – September 20, 2014

Our Leadership Meeting is scheduled for Saturday, September 20, 2014 beginning at 9:00 am at Kaudy Hall (behind St. Mary's Catholic Church). St. Mary's is located at 210 Pleasant Street, Winneconne, WI 54986.

Coffee and sweets will be served between 8 am and 9 am. Lunch will also be provided and hopefully you will be on your way home at noon.

A number of handouts will be available, including State Directories (2 per Assembly), Supreme DVD (2 per assembly) Fourth Degree Annual Raffle tickets with directions, Honor Guard Information and other useful materials.

Navigators, Comptrollers, Commanders, Captains and any other Assembly Officer who wishes to attend should find the day to be very instructional. Area Coordinators and Executive Board Members should also attend.

Here is the brief form of the agenda:

1. Opening Prayer – District Friar – Rev. William Hower
2. Introductions
3. Review Handouts
4. Report of Master Roland Ransom II 4<sup>th</sup> Degree Exemplification
5. State Directory
6. Report of District Degree Team Coordinator – SK Charles Andrychowicz
7. Report of District Secretary – SK Ed Vander Bloomen
8. Report of District Marshall – SK Michael Jordan
9. Final Report of Master –
  - Reports, 186, audit, civic award, patriotic award
  - Responsibility of area commander
  - Honor Guard Certification
  - Installation of Assembly Officers
  - Military Scholarship Fund
  - Fisher House
  - New Assembly
10. Question and Answer Period
11. Distribute Raffle Tickets
12. Closing Prayer – District Friar Rev. William Hower

Of course, membership growth is extremely important to every organization and especially for the Fourth Degree. We will try to give ideas that you can use to recruit for the April 11, 2015, Exemplification in Appleton WI, at the Paper Valley Hotel.

I am looking forward to seeing all of you on the 20<sup>th</sup> in Winneconne.

**SK Roland Ransom II Eastern Master**  
262-363-4099 (H), 262-441-1306 (C)

“Team work is the ability to work together toward a common vision. The ability to direct individual accomplishments toward KC objectives. It is the fuel that allows common people to attain uncommon results”.

leadership4thdegree2014