



*Knights of Columbus Fourth Degree
Fr. Edward F. Sorin, C.S.C. Province
Kentucky District*

Dear Worthy Grand Knight:

Enclosed is the information packet for the Fourth Degree Exemplification to be held on Saturday, April 25, 2020. The Exemplification, Banquet and Mass will be held at the Saint Martin Church, Owensboro, Kentucky. The host assembly is Owensboro #2074.

Please work with your Council and offer your assistance to help recruit new members. Ask Fourth Degree members to make a short presentation to the council on the Patriotic Degree. Remember, for an applicant to become a candidate he must be a Third Degree Knight in good standing within his council. There is no longer any service requirement.

Paperwork is always a problem and the Fourth Degree Membership Document, Form 4, is no exception. It requires the input of five people to process it prior to an Exemplification. To overcome incomplete Form 4 entries, I am enclosing a handout that should help with this problem. The Financial Secretary will forward the completed Form 4 to the Assembly of the applicant's choice. Please get your paperwork completed as early as possible. All forms and payment must be received by April 11, 2020.

Duplicate any of the enclosed information sheets and forms as needed for your use. Please give a copy to each new candidate and sponsor. All of the information they need are on these forms.

If you are not the current Grand Knight, please forward this packet to him as soon as possible. Then, kindly notify Bill Schmidt, PSD - Kentucky District Master, so I can update my records. See you in Owensboro in April and bring a Brother Knight.

Fraternally yours,

Handwritten signature of Bill Schmidt.

Bill Schmidt, PSD
Kentucky District Master
270-242-0337 (Home)
270-230-6951 (Cell)
billschmidtpsd@comcast.net

Encl: Information Packet
Registration Form
Candidate Application Process & Checklist
Form 4 Instructions



Kentucky District Fourth Degree Exemplification Owensboro, Kentucky Saturday, April 25, 2020

SPONSOR:

Father Edward F. Sorin, C.S.C., Province, Kentucky District

HOST ASSEMBLY:

Owensboro Assembly #2074

LOCATIONS:

Registration, Exemplification, Mass & Banquet – Saint Martin Church, 5856 KY-81, Owensboro, Kentucky

Hotel – Wingfield Inn & Suites, 3220 West Parrish Ave, Owensboro, Kentucky

TENTATIVE SCHEDULE OF EVENTS (all events are CENTRAL time):

Saturday, April 25, 2020

9:30 a.m. – 11:00 a.m.	Registration
10:00 a.m.	Color Corps Practice with District Marshal
11:00 a.m.	Lunch for Candidates (optional, pre-pay with registration)
11:30 a.m.	Candidates report to District Marshal
12:00 p.m.	Exemplification followed by Class Picture
3:45 p.m.	Formation of Dignitaries and new Sir Knights for Mass
4:00 p.m.	Mass
5:30 p.m.	Exemplification Banquet

FOURTH DEGREE MEMBERSHIP APPLICATIONS:

Membership Applications (Form 4) may be obtained from any Assembly, Council, District Master or Secretary to the Master. Applications must be COMPLETED IN FULL AND SIGNED BY the following: Candidate, Proposer, Faithful Navigator, Faithful Comptroller and the Council Financial Secretary. Failure to obtain all necessary signatures will delay the processing of the application.

IMPORTANT: The application Form 4 (all copies of Form 4) should be attached to the completed reservation form provided, along with a check payable to Bill Schmidt, Kentucky District Master to:

Bill Schmidt, PSD
Kentucky District Master
451 Jesse Skaggs Road
Leitchfield, KY 42754

DEADLINE FOR SUBMITTING APPLICATION/REGISTRATION FORM IS: APRIL 11, 2020

There will be NO refunds made after this date

EXEMPLIFICATION FEE:

The fee, set by the Supreme Council, for Fourth Degree Candidates and Deacons is \$70.00. The fee includes a social baldric, lapel pin and one banquet ticket (whether you are able to attend the banquet or not). It does not include hotel accommodations. There is no exemplification fee for Priests but it is requested that their Council or Assembly pay for his banquet ticket. This fee does not include the yearly dues payable to your assembly.

LUNCH (optional)

There will be a box lunch available at 11:00 a.m. for the Candidates and Sir Knights. There is a \$10 fee, payable with registration. There will be very few tickets available on the day of the Exemplification. Please reserve your ticket with your registration.

BANQUET TICKETS:

Tickets for the Banquet are \$30 if purchased by April 11. Tickets purchased after that day (if available) will be \$45. There are very few tickets available the day of the Exemplification.

ATTIRE: ****REGALIA IS NO LONGER ALLOWED****

Candidates and Sir Knights must wear a Dark Suit (Black or Navy Blue), Plain White Dress Shirt - Button cuff (no French cuffs - no button down collar shirts), Conservative Necktie, Black Socks and plain Black Shoes. The uniform is to be worn as you would a business suit.

Priests and Deacons may wear their clerical attire. Military Candidates may wear their full dress uniform. Police, Firefighters, and Emergency Medical Technician Candidates may wear their dress uniform.

Color Corps and File Leaders must wear the uniform or black tuxedo, black bow tie and cummerbund, plain white pleated front shirt with a lay-down collar (no wing collars, frills or color), black socks and black shoes.

Faithful Navigators, Past Faithful Navigators, Former Masters, Former Vice-Supreme Masters and Color Corps Commanders may wear the uniform (no regalia) of their current, past or former office, including the jewel of their current Council or Assembly office, or Miniature Jewel(s) should be worn.

HONOR GUARD/COLOR CORPS:

Honor Guard and Color Corps will be under the direction of District Marshal Gary Dykhuis. Color Corp Practice for the Exemplification will take place on Saturday, April 25 at 10:00 a.m. Sir Knights possessing Color Corps uniform (no regalia) may dress for the Mass procession. Formation for Dignitaries and new Sir Knights for Mass will be at 3:45 p.m.

HOTEL ACCOMMODATIONS:

A block of rooms has been set aside for this exemplification at the Wingfield Inn & Suites, 3220 West Parrish Avenue, Owensboro, Kentucky. Each individual is responsible for making his own room reservation directly with the hotel. Reservations must be made by March 24, 2020 by calling 270-685-2433 (please refer to group Knights of Columbus). Our group rate is \$99.00 + tax per night for a Standard Room. The rate is based upon availability and includes a hot breakfast and high speed internet. Check-in time is 3:00 pm CT.

LADIES INFORMATION:

Due to a scheduling conflict this weekend, there will not be a lunch event for the Ladies. Please join us for Mass and the Banquet. Ladies attire for the Mass and Banquet is semi-formal. Remember, your Sir Knight will be in a suit.

ANY QUESTIONS?

Contact Kentucky District Master Bill Schmidt, PSD at billschmidtpsd@comcast.net or 270-242-0337



*Knights of Columbus Fourth Degree
Fr. Edward F. Sorin, C.S.C. Province
Kentucky District*

Candidate Eligibility, Application Processing and Checklist

A candidate for the Fourth Degree must be a Third Degree Knight in good standing within his council.

A candidate must complete a Fourth Degree Membership Document, Form 4 about two months prior to the Exemplification. He and his proposer must sign in section 4. The candidate forwards the Form 4 to the Financial Secretary of his Council. The candidate should designate the Assembly he prefers membership in.

The Financial Secretary certifies the candidate's third degree status and good standing in the council. Subsequently, the Financial Secretary detaches his copy of the Form 4 and forwards the remaining copies of the set to the appropriate Assembly.

The Faithful Navigator of the selected Assembly presents the candidate's application to the membership. The Faithful Navigator and Faithful Comptroller complete section 5 of the Form 4 and forward all copies to Secretary to the Master. The Assembly copy of the Form 4 will be delivered to the appropriate Assembly upon completion of the Exemplification.

Candidate must complete the Registration Form and send it with a check payable to Bill Schmidt, Kentucky District Master by April 11, 2020 to:

Bill Schmidt, PSD
Kentucky District Master
451 Jesse Skaggs Road
Leitchfield, KY 42754

Candidate

Make your hotel reservations (if needed) within the time limits listed in the announcement. Insure that you have your 3rd degree membership card on the day of the Exemplification.

If you have any questions, please contact:

Bill Schmidt, Kentucky District Master at billschmidtpsd@comcast.net or 270-242-0337



Kentucky District Fourth Degree Exemplification

Saturday, April 25, 2020 in Owensboro, Kentucky

Registration Form

Name: _____ Membership # _____

Assembly Number: _____ Council Number: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Email (for Exemplification updates): _____

Ladies/Guest Name(s): _____

Candidate/Deacon Initiation Fee <i>(includes Banquet Ticket)</i>	\$70.00
Attending the Banquet	Yes _____ No _____ Beef _____ Chicken _____
Priest Initiation Fee	
Attending the Banquet	Yes _____ No _____ Beef _____ Chicken _____ X \$30.00 \$ _____
Lunch <i>(before Exemplification)</i> for Candidates & Sir Knights	X \$10.00 \$ _____
<small>*Do not fill this section out if you are a Candidate*</small>	
Sir Knight Registration Fee <i>(required for Sir Knights ONLY)</i>	\$ 5.00
Sir Knight Banquet Ticket	Beef _____ Chicken _____ X \$30.00 \$ _____
Ladies/Guests Banquet Ticket	Beef _____ Chicken _____ X \$30.00 \$ _____

** All Banquet Tickets (if available) purchased after April 11, 2020 will be \$45 **

Check Number: _____ TOTAL: \$ _____

ALL REGISTRATIONS MUST BE ACCOMPANIED BY A CHECK, PAYABLE TO:
Bill Schmidt, Kentucky District Master

PLEASE SEND COMPLETED FORM 4, REGISTRATION FORM and CHECK TO:

Bill Schmidt, PSD
Kentucky District Master
451 Jesse Skaggs Road, Leitchfield, KY 42754

NOTE: ONLY ONE CANDIDATE OR SIR KNIGHT PER FORM!

REGISTRATIONS MUST BE RECEIVED BY APRIL 11, 2020

NO REFUNDS WILL BE MADE AFTER THIS DATE!

Fourth Degree Membership Document - Form 4

The required areas for an Applicant for the Fourth Degree are shown below. Please note that the form has been changed by Supreme - they are purple and fields have changed. OLD FORMS WILL NOT BE ACCEPTED.

Section 1 & 2 - Completed by the New Member Applicant for the Fourth Degree. Council number & 1st degree date are required. Council Financial Secretary can advise of 1st degree date if not known.

Section 3 - Completed by the Applicant, if applicable.

Section 4 - Signature of Applicant and Date; Signature of Proposer and his Assembly Number; Proposer Membership number.

Section 5 - Signature of Faithful Navigator and Faithful Comptroller of the Assembly that the candidate will be joining.

Section 6 - Enter the Applicant's Membership Number and check New Member box; Enter Assembly Number and City & State of the Assembly being joined.

Section 7 - Financial Secretary enters Council Number and location. Financial Secretary signs, certifying that the Applicant is a 3rd Degree member in good standing.

Section 8 - Completed by District Master after the Exemplification.

Bill Schmidt
Master, Kentucky District

FOURTH DEGREE MEMBERSHIP DOCUMENT
KNIGHTS OF COLUMBUS
A SOCIETY OF CATHOLIC MEN

MEMBERSHIP NUMBER: 12345678

1. LAST NAME, FIRST NAME, MIDDLE INITIAL, TITLE, STREET, CITY, ST / PROV, POSTAL CODE / COUNTRY, HOME PHONE, DATE OF BIRTH, MARITAL STATUS, 1st DEGREE DATE, COUNCIL NO.

2. CITIZEN OF WHAT COUNTRY? BY BIRTH OR NATURALIZATION? IF NATURALIZATION HAVE FINAL PAPERS BEEN RECEIVED? YES NO

3. IF YOU WERE PREVIOUSLY INITIATED IN THE FOURTH DEGREE, GIVE DATE OF INITIATION, TERMINATION, ASSEMBLY NUMBER, CITY, ST/PROV, REASON FOR TERMINATION

4. PARISH, I HEREBY DECLARE THAT THE ABOVE IS TRUE AND CORRECT AND THAT I AM A PRACTICAL CATHOLIC IN COMMUNION WITH THE HOLY SEE. SIGNATURE OF APPLICANT, DATE, SIGNATURE OF PROPOSER, ASSEMBLY, PROPOSER MEMBERSHIP NUMBER (REQUIRED)

5. FAITHFUL NAVIGATOR, DATE, FAITHFUL COMPTROLLER, DATE

6. NEW MEMBER, RESTORATION, TRANSFER, HONORARY MEMBERSHIP, HONORARY LIFE MEMBERSHIP, DATA CHANGE, SUSPENSION, DEATH

7. I CERTIFY THAT THE APPLICANT IS A THIRD DEGREE MEMBER IN GOOD STANDING IN COUNCIL NO. LOCATION, DATE, SIGNATURE OF FINANCIAL SECRETARY

8. RECEIVED FEES OF \$, DATE, APPLICANT INITIATED AT, DATE, Signature of Master (required for new members only)