

KNIGHTS OF COLUMBUS

NEVADA STATE COUNCIL



BY-LAWS STANDING RULES ADDENDUMS

2013 REVISION

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**BY-LAWS
NEVADA STATE COUNCIL
KNIGHTS OF COLUMBUS**

ARTICLE I NAME

Section 1. Name.

This organization shall be known as the NEVADA STATE COUNCIL, Knights of Columbus, and shall be conducted according to the Charter, Constitution and Laws of the Knights of Columbus.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 56

Amended:

History: First adopted with the formation of the Nevada State Council 1910

ARTICLE II MEMBERSHIP

Section 1. Membership.

- (a) The membership of the State Council, with the right to vote, shall be composed of the Grand Knight and a Past Grand Knight, actually residing in the State of Nevada, from each subordinate council in good standing, and State Officers, ex-officio, the State Chaplain and the last living Past State Deputy of the Nevada State Council; provided, however, that when the last living Past State Deputy is actually living outside the State of Nevada, he shall forfeit such rights, and his next immediate predecessor actually living in the State of Nevada shall be entitled thereto.
- (b) If there is more than one Past Grand Knight, the subordinate council shall elect the one to represent it in the State Council. A subordinate council having no Past Grand Knight may elect one of its Third Degree members in good standing instead, as a representative of said subordinate council in the State Council. Each subordinate council shall elect alternates, who are members in good standing in the Third Degree, for its representation in the State Council.
- (c) The Ordinary of the Diocese of Las Vegas and the Ordinary of the Diocese of Reno, Past State Deputies, other than the last living Past State Deputy, District Deputies and Chairmen of Standing and Special Committees, shall be permitted the privileges of membership in the State Council, but without the right to vote therein, unless otherwise entitled.
- (d) A majority of the State Council with the right to vote shall constitute a quorum.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 12

Amended: Annual Meeting 2009, Resolution 20; approved by Supreme August 2009

History: First adopted with the formation of the Nevada State Council 1910

Section 2. Credentials:

- (a) The State Secretary shall prepare and furnish credential blanks to each subordinate council on or before March 15th of each year.
- (b) The Financial Secretary of each subordinate council shall prepare and certify the credentials of the subordinate council's delegates and their alternates on the blanks furnished and affix thereto the Seal of the Council. The Grand Knight shall countersign the credentials of the subordinate council's delegates and their alternates and shall forward the copy thereof to the State Secretary at least three (3) weeks prior to the time of the Annual Meeting of the State Council, and he shall deliver the original thereof to the delegates and the alternates.
- (c) The delegates, or in their absence the alternates, shall present their original credentials to the State Secretary at the time of registration.

Section 3. Temporary Roll Call of Delegates:

The State Secretary shall prepare a roll of the names of all delegates and alternates on the credentials presented to him prior to the calling to order of the Annual Meeting, and said roll shall be the roll of the State Council until the Committee on Credentials has been appointed and its report is submitted. The State Council, by its action on said report, shall determine the permanent roll.

Section 4. Hearing on Credentials.

In case of a contest for a vote in convention, one member on each side may appear and make argument before the Committee on Credentials, each being allowed not to exceed five (5) minutes, except by special consent of the Committee. Said Committee's decision shall be final.

Section 5. Delinquent Assessments - No Representation:

Subordinate councils in arrears to the State Council or Supreme Council for duly levied assessments shall not have the names of their delegates or alternates placed either on the temporary or permanent roll of the State Council until such arrearages are paid in full.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 56

Amended:

History: First adopted with the formation of the Nevada State Council 1910

ARTICLE III OFFICERS

Section 1. Elected Officers.

- (a) The State Council shall elect, by ballot, from among the members of the Third Degree of subordinate councils within the State of Nevada, at the regular Annual Meeting thereof, by a majority vote of those present and voting, a State Deputy, State Secretary, State Treasurer, State Advocate, State Warden and such delegates and alternates to the Supreme Council as may be authorized by the Supreme By-Laws.
- (b) Each officer of the State Council shall hold office for the term of one (1) year from and after the first day of July following such election and until his successor has been elected and qualified. He shall promptly deliver to his successor in office all moneys, books, papers or other property belonging to the State Council.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 12

Amended: Annual Meeting 2009, Resolution 20; approved by Supreme August 2009

History: First adopted with the formation of the Nevada State Council 1910

Section 2. Appointed Officers, State Chaplain and Administrative Assistant.

- (a) State Chaplain. The State Deputy shall appoint the State Chaplain after consulting with the Bishops of the dioceses in the State of Nevada. It shall be the duty of the State Chaplain to conduct all religious exercises of the State Council at the Annual Meeting. He shall receive a stipend of One Hundred dollars (\$100) each for the Annual Memorial Mass and the Convention Mass. The State Chaplain is a delegate to the State Council with the right to vote. Any priest, who, as approved by the State Deputy, says a mass at a state function on behalf of the Knights of Columbus, shall be likewise compensated.
- (b) Administrative Assistant. The State Deputy shall have the authority to appoint at his discretion an Administrative Assistant, who will serve at the will of the State Deputy. His duties will be to assist the State Deputy with the administrative functions of the State Council. He shall be a member of the State Council without the right to vote therein, unless otherwise entitled; and his term of appointment will not exceed the term of the State Deputy who appoints him. He will have no authority other than what is necessary to perform those functions specifically assigned to him by the State Deputy. He shall be entitled to mileage and per diem as provided to State Officers in Section 3(b) and Article VIII, Sections 5 and 6.

Amended: Annual Meeting 2009, Resolution 20; approved by Supreme August 2009

Section 3. State Deputy.

- (a) It shall be a further duty of each newly elected State Deputy to call a meeting of the State Officers, selected State Chairmen and the District Deputies for a one day session to be held not later than the 20th of July following his election, for the purpose of instructing the District Deputies in the ceremonial of Installation of Officers, the conduct of the Major Degrees, the correct procedures for subordinate council meetings and such other matters as may be deemed necessary. It shall be incumbent on each District Deputy to attend said meeting, unless excused by the State Deputy, in which event the District Warden should attend in his absence. (Per Diem and travel expenses are not allowed if available through some other source.)
- (b) Grand Knights, Financial Secretaries and other subordinate council officers should be encouraged to attend at the invitation of the State Deputy. Each District Deputy shall call a similar meeting within his own District, not later than the 15th of August of the same year, of all Grand Knights and such other subordinate council Officers, as he deems necessary to impart the instructions given at the meeting called by the State Deputy.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 60

Amended:

History: First adopted with the formation of the Nevada State Council 1910

Section 4. State Secretary.

- (a) The State Secretary shall keep a true and faithful record of the proceedings of the State Council. He shall collect and receive all moneys due the State Council from all sources and pay the same over to the State Treasurer within ten (10) days.
- (b) Before entering upon duties of his office he shall give a fidelity bond of a surety company approved by the State Officers, obtained through the Supreme Council in such amount as shall be determined by the State Officers but not less than the sum of \$10,000. Said bond shall run to the Knights of Columbus, and the State Council shall pay the premium.
- (c) He shall draw all warrants for the payment of State Council bills and deliver said warrants to the State Deputy for countersignature.
- (d) He shall report, at the Annual Meeting of the State Council, all his acts.
- (e) By the first (1st) day of January, he shall notify all subordinate councils in the Jurisdiction of the assessment rate and the amount of the State per capita tax levy for the ensuing year. He shall cause, to be printed, a report of the proceedings of the State Council, the same to be certified by the State Deputy, and copies, thereof, shall be furnished to each subordinate council in the Jurisdiction, all State Officers, District Deputies, and all living Past State Deputies, not later than October 1st following each Annual Meeting. The expense incident, thereto, to be paid out of State Council funds.

Amended: Article III, Section 4(e), Annual Meeting 2012, Resolution 30; approved by Supreme September 2012.

- (f) He shall also cause, to be printed, a report of the proceedings of the State Council Mid-Year Meeting, the same to be certified by the State Deputy, and copies, thereof, shall be furnished to each subordinate council in the Jurisdiction, all State Officers, District Deputies, and all living Past State Deputies, 40 days following the Mid-Year Meeting. The expense incident, thereto, to be paid out of the State Council funds.
- (g) Within twenty (20) days after the date of the adjournment of the Annual Meeting, the State Secretary shall furnish to the Supreme Secretary a copy of each resolution adopted by the State Council and which requires consideration or action by the Supreme Council. He shall perform such other duties as the State Deputy may assign to him.

Section 5. State Treasurer.

- (a) Before entering upon duties of his office he shall give a fidelity bond of a surety company approved by the State Officers, obtained through the Supreme Council in such amount as shall be determined by the State Officers but not less than the sum of \$10,000.00. Said bond shall run to the Knights of Columbus, and the premium shall be paid out of State Council funds.
- (b) He shall receive from the State Secretary and take charge of all moneys of the State Council and deposit the same, in the name of the State Council in a depository approved by the State Officers. Such funds shall be subject to withdrawal only upon warrants drawn by the State Secretary and countersigned by the State Deputy. All checks shall be signed by the State Treasurer and countersigned by the State Deputy. He shall keep a record of all such transactions on books approved by the State Officers.

Section 6. State Advocate.

- (a) The State Advocate shall be the legal advisor of the State Council and the State Officers in all matters pertaining to the Order. He shall make an annual report to the State Council of his acts and of matters referred to him. He shall be an ex-officio chairman of the Committee on Resolutions of the State Council. He shall, within thirty (30) days after each meeting of the State Council, submit to the State Deputy, currently in office, a digest of any resolutions requiring administrative action by the State Council or by any of its officers.
- (b) He shall upon adjournment of each Annual Meeting, embody all amendments to the State Council By-Laws by adding to or deleting there from all amendments thereto made at such Annual Meeting and shall cause copies of such By-Laws so revised to be furnished to the Grand Knights of each subordinate council, State Officers, District Deputies and all living Past State Deputies, within thirty (30) days following approval of such amendments by the Supreme Board of Directors.

Section 7. State Warden.

The State Warden shall act as Warden of the State Council, guard the doors thereof and perform such other duties as the State Deputy may require.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 12(c)

Amended:

History: First adopted with the formation of the Nevada State Council 1910

Section 8. Reports of State Officers:

- (a) The State Deputy, State Secretary, State Treasurer, State Advocate, State Warden, State Chaplain, all Standing Committee Chairmen and each District Deputy shall prepare complete written reports of all their official acts, and of the condition of the subordinate councils of the Order under them, for the period ending March 15th of each year.
- (b) At least three (3) weeks prior to the date of the Annual Meeting of the State Council they shall deliver such reports to the State Secretary, who, if the State Officers so direct, shall have sufficient copies of such report printed and distributed to the membership attending the Annual Meeting. With the exception of the State Deputy's report, such distribution shall be considered as the reading, thereof, and thereafter may be adopted or acted upon as the State Council desires. If the State Officers so direct copies may be distributed in advance.

Amended:

History: First adopted with the formation of the Nevada State Council 1910

ARTICLE IV ANNUAL MEETING

Section 1. Date of Meeting.

Annual Meetings of the State Council shall be held in accordance with Section 13 Charter, Constitution and Laws of the Knights of Columbus during the period of April 1st through June 1st as noticed and approved at the State Convention three (3) years prior.

Section 2. Membership.

All meetings of the State Council shall be conducted in the Third Degree and unless otherwise provided by a majority vote, they shall be opened to all Third Degree members of the Order in good standing.

Amended: Annual Meeting 2009, Resolution 20; approved by Supreme August 2009

Amended: Annual Meeting 2013, Resolution 19; approved by majority vote June 2013

History: First adopted with the formation of the Nevada State Council 1910

Section 3. Invitations to Host Meeting.

Any subordinate council desiring to act as host council to the State Council at an Annual Meeting shall present an invitation to the State Council three (3) years in advance at the Annual Meeting. Such an invitation shall be accompanied by a copy of a resolution duly and regularly adopted by such subordinate council authorizing such an invitation. The Grand Knight and Financial Secretary of such subordinate Council shall certify the copy of the resolution.

Section 4. Failure of Convention Arrangements.

In the event of a failure in arrangements for a convention site after the subordinate council has been extended, the State Officers shall be empowered to take such action as may be necessary to insure the availability of a suitable site and facilities of the convention.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, sections 11,12, 13, 56(a)

Amended: Section 1 amended by the adoption of these bylaws May 2008

History: First adopted with the formation of the Nevada State Council 1910

ARTICLE V STATE COUNCIL COMMITTEES

Section 1. Enumeration of Committees.

The State Council committees shall be designated as follows:

- (a) Audit Committee
- (b) Ceremonials Committee
- (c) Church Activities
- (d) Citizenship and Scholarship
- (e) Community Activities
- (f) Convention Committee
- (g) Council Activities
- (h) Credentials Committee
- (i) Decent Literature Committee
- (j) Family Activities
- (k) Good of the Order Committee
- (l) Historical Committee
- (m) Insurance Promotion
- (n) Legislative Committee
- (o) Membership

- (p) Mentally Challenged
- (q) Program Committee
- (r) Resolutions Committee
- (s) Retention
- (t) Seminary Education Fund Committee
- (u) Youth Activities

Section 2. Appointment of Committees:

The State Deputy shall appoint all committees.

Section 3. Committee Membership.

The State Deputy shall appoint a chairman for each committee and at his discretion as many members as he deems necessary to assist said chairman unless otherwise provided herein.

Section 4. Duties of Chairmen:

Each Chairman, in his respective committee, shall perform the duties that the State Deputy may direct, and he shall further prepare a report for the State Council at its Annual Meeting.

Section 5. State Directors: Program and Membership

- (a) State Program Director. The State Deputy shall appoint a State Program Director whose duties shall include the administration of the State Council committees on Church, Community, Council, Youth and Family Activities, and any other such committees as directed by the State Deputy.
- (b) State Membership Director. The State Deputy shall appoint a State Membership Director whose duties shall include the administration of the State Recruitment, Retention and Insurance Promotion activities and any other such committees as directed by the State Deputy.

Section 6. Floor Privileges.

Every chairman shall be permitted the privileges of the floor on matters concerning said committee at the Annual Meeting without the right to vote, therein, unless he otherwise has a vote in his own right.

Section 7. Credentials Committee.

The Credentials Committee shall consist of three (3) members; they shall verify the correctness of the roll prepared for said Committee by the State Secretary.

Section 8. Resolutions Committee

The Resolutions Committee shall consist of five (5) members; the State Advocate shall be chairman thereof and it shall pass upon all resolutions submitted to the convention and make report, thereon, with its recommendations

Section 9. Audit Committee

The Audit Committee shall consist of three (3) members; it shall be the duty of this committee to audit the State funds and submit its recommendation for the amount of per capita for the coming year.

Section 10. Citizenship and Scholarship Award Committee

This committee shall acquaint the proper authority of each parochial school (primary and secondary) with a graduating class with the Awards Program; it shall purchase suitable awards after consulting with the State Officers; shall present a complete report to the State Council at its Annual Meeting; shall make the necessary arrangements for distribution of awards to the individuals selected to make the presentation; shall secure the names of recipients and make this information available to the State Council in the form of a report. These awards shall be charged to the State Council funds and the value, expended for same, shall be in keeping with precedent and good judgment.

Section 11. Convention Committee

The host subordinate council shall select the individuals for this committee and shall submit names for approval and appointment by the State Deputy. The Chairman and the committee shall work in close harmony with the State Deputy. The functioning of this committee makes it possible for the State Deputy to have confidence in any host subordinate council arranging for his (State Deputy) wishes even though distance prevents his supervision of the many required details.

Section 12. Mileage and Per Diem:

No committee expense, mileage or per diem will be allowed except as provided elsewhere in these By-Laws.

Section 13. Budget Committee.

In addition to those committees, enumerated in Section 1 of this Article, the State Deputy, at his discretion, may appoint a committee to assist him in preparation of his budget, and upon the appointment of such committee, the State Treasurer shall be the chairman of same. Such committee report shall be a guide to the State Deputy and shall not in any way bind him in the disbursement of the State funds.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 12(b) Amended:

History: First adopted with the formation of the Nevada State Council 1910

ARTICLE VI ORDER OF

BUSINESS Section 1. Order of Business.

The order of business at the Annual Meeting of the State Council shall include, but not be limited to the following articles:

- (a) Call to Order
- (b) Prayer
- (c) Pledge of Allegiance
- (d) Roll Call of officers, Past State Deputies and tentative roll call of delegates
- (e) Appointment of the Committee on Credentials shall be in order to make its report as soon as it has been completed.
- (f) Reading of the minutes of the Previous Meeting
- (g) Communications
- (h) Report of State Officers
- (i) Report of the Committee on Credentials
- (j) Presentation of Resolutions
- (k) Report of Committees, except Good of the Order
- (l) Unfinished Business
- (m) New Business
- (n) Election of officers
- (o) Report of the Committee on Resolutions
- (p) Report of the Committee on Audit
- (q) Good of the Order
- (r) Prayer
- (s) Adjournment.

ARTICLE VII RESOLUTIONS

Section 1. Resolutions at Annual Meeting:

- (a) All resolutions, petitions, recommendations and proposed amendments to the State By-Laws, Standing Rules or Addendums must be submitted in writing at least sixty (60) days prior to the Annual Meeting to the State Advocate who shall distribute via mail the valid resolutions so received by him to the subordinate councils through the Grand Knight at least forty-five (45) days prior to the Annual Meeting.
- (b) Any new resolution that is proposed for presentation to the delegates at the Annual Meeting but received after the submission deadline, may be presented on the floor of the Annual Meeting, provided such valid resolution: (a) is delivered to the State Advocate before the Annual Meeting with sufficient copies for distribution to each voting delegate; (b) has the prior-approval by a majority vote of the Resolutions Committee, and (c) is supported for presentation to the delegates by a two-thirds affirmative vote of the convention delegates.
- (c) Only a Council, State Director, or State Committee may submit resolutions to an Annual Meeting. Further, the State Director or State Committee may only submit those resolutions on matters that relate only to activities of the committee, if approved by the State Deputy and submitted to the State Advocate as provided above. Individual members are specifically forbidden to submit resolutions to the Annual Meeting.
- (d) A Council submitted resolution(s) must show the date of the business meeting at which the resolution was adopted, and said action shall be attested by signature of the Grand Knight and the Recorder with the Seal of the Council affixed thereon

Section 2. Resolutions Involving Finance:

- (a) No delegate or other member of the Order shall be permitted to introduce from the floor of the Annual Meeting a resolution involving financial expenditure unless such resolution has previously been presented to the Resolution Committee, as provided above
- (b) The State Advocate, upon receipt of a resolution involving finances, shall immediately provide a copy to the Chairman of the Audit Committee.

Section 3. Resolutions Committee Meetings:

The Resolutions Committee shall meet on the day preceding the opening session of the State Council's Annual Meeting particularly to take action upon such late resolutions as may be presented. The committee shall also meet at such other times as the State Advocate may designate subject to approval by the State Deputy.

Section 4. Report to Resolutions Committee:

The State Advocate shall prepare a written report to the Resolutions Committee with a copy to the State Deputy showing what research on the resolutions, petitions, recommendations and proposed amendments to the State By-Laws has been completed. This report must be in the hands of the members of the Resolutions Committee and State Deputy five (5) days prior to the start of the Annual Meeting. The Resolutions Committee shall refer to the report during their deliberations on the resolutions, petitions, recommendations and proposed amendments to the State By-Laws and make recommendations for action to the State Council assembled as provided in Article VI, Order of Business. The State Advocate shall, at the time of registration, furnish each delegation a copy of each valid resolution so received by him.

*Authorized: As authorized by Knights of Columbus, Charter, Constitution. Law, section 12(e)
Amended:*

History: First adopted with the formation of the Nevada State Council 1910

ARTICLE VIII FINANCES

Section 1. Per Capita:

- (a) General Levy. For the purposes of defraying the legitimate expenses of the State Council, there will be levied against, and collected from each subordinate council, annually, a per capita assessment based on the number of members of the respective subordinate councils exclusive of Honorary Life, Disabled and Inactive Insurance members, as of the first day of June of the current year. All priests and members of religious communities, upon taking the First Degree of the Order shall be designated as Honorary Life Members and shall be exempt from further payment of dues, per capita charges and assessments. The State Secretary shall obtain from the Supreme Secretary, and present to the State Council meeting, a certificate showing the number of members of each subordinate council as of said date. The Audit Committee at the Annual Meeting shall recommend the amount of per capita tax.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 57

Amended: Modified from time to present as to amounts. Last modification date 2 May 2009

Amended: Article VIII, Section 1(a); Annual Meeting 2012, Resolution 30; approved by Supreme September 2012

History: First adopted with the formation of the Nevada State Council 1910

- (b) Liability Insurance For the legitimate payment of liability insurance program as adopted by the Supreme and State Council at the State Convention there shall be levied an assessment based on the number of members of the respective subordinate councils. The amount shall be that amount as quoted by the insurance provider. The levy shall be invoiced and payment required in the same manner as the per capita, general levy as provided in this Article.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 57, adopted by the General membership at the State Convention (2008)

Amended: None

History: First adopted at the annual meeting (2005)

- (c) Disability Exemption. Any member who is disabled by bodily injuries or disease and is thereby prevented from engaging in any occupation or employment may, on due request in writing to the Supreme Council and upon certification by evidence satisfactory to Supreme Council of such disability, be relieved from payment of all council dues and Supreme and State per capita taxes as of the date of approval of said request. Any suspension of such member for non-payment of such dues and tax shall cease on the date of such approval.
- (d) Payment for new members. Each Council shall pay to the State Council, as payment to offset costs for second and third degree, the sum of \$15 per new first-degree members. Said payment shall be forwarded to the State Secretary quarterly.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 57, adopted by the General membership at the State Convention (2008)

Amended: Annual Meeting 2009, Resolution 21; approved by Supreme August 2009

History: First adopted with the formation of the Nevada State Council 1910

Section 2. Per Capita Due Date.

All assessments levied by the State Council for the ensuing year shall be due and payable July 1st of that year and shall be delinquent forty (40) days after said date.

Amended: Article VIII, Section 2; Annual Meeting 2012, Resolution 30; approved by Supreme September 2012

Section 3. Manner of Payment.

All moneys due to the State Council by the subordinate councils and members shall be paid to the State Secretary by draft, check or money order, payable to the Nevada State Council, Knights of Columbus. The State Secretary shall immediately upon receipt of payment, make an entry, thereof, in the State Secretary's records and shall, within ten (10) days, turn over the funds to the State Treasurer for deposit to the account of the State Council.

Section 4. Duties of the Audit Committee.

- (a) At each Annual Meeting of the State Council, the Chairman of the Audit Committee shall present an estimate of the necessary expenses of the State Council and of the State Officers for administrative purposes, and for the Annual Meeting for the ensuing fiscal year. He shall make further recommendations to the State Council as to the amount. At each Annual Meeting of the State Council, the Chairman of the Audit Committee shall present the per capita tax to be assessed to the subordinate councils, upon the basis of subordinate councils membership on the first day of April each year. The State Council shall, thereupon, levy

upon the subordinate councils an assessment, which shall be sufficient to provide for the legitimate expenses of the State Council for the administrative purposes and for the Annual Meeting for the ensuing year.

- (b) The Audit Committee shall be appointed by the State Deputy no later than April 1st and shall cause a fiscal year audit to be made of the records of the State Council by members qualified to perform the work, either accountants or auditors. This Committee shall prepare a written report, with supporting conclusions, of the financial records through March 31st prior to the Annual Meeting and report the results of the audit and finances at the Annual Meeting.

Section 5. Mileage and Per Diem at Annual Meeting.

The State Officers, State Program Director, State Membership Director, District Deputies, Delegates and a maximum of six (6) Committee Chairmen as specifically so authorized by the State Deputy in attendance at the Annual Meeting for its full session unless excused by the members, thereof, and the Ordinary of each Diocese or designated representative, if in attendance during any of the Annual Meeting, shall be paid at the rate of 70% of the current IRS Standard Business Rate per mile one way figured to the nearest dollar, using the official mileage map of the Nevada Department of Transportation, if available, otherwise that of a major oil company, and per diem allowance of Fifty Dollars (\$50.00) per day for the number of days of the Annual Meeting, except that the State Deputy, shall be allowed one additional day.

*Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 1
Amended: Annual Meeting 2006, Resolution 23; approved by Supreme January 27, 2007
Amended: Article VIII, Section 5; Annual Meeting 2012, Resolution 31; approved by Supreme
September 2012 (Mileage)*

History: First adopted with the formation of the Nevada State Council 1910

Section 6: Mileage and Per Diem Other Than At Annual Meeting.

State Officers (other than the State Deputy) and State Chairmen, when authorized by the State Deputy and traveling on business of the State Council, shall be paid at the same rate as in Section 5 for Annual Meetings. This same provision shall also apply to District Deputies traveling outside their District, when authorized by the State Deputy and when no other provision has been made, and the State Deputy when traveling outside this jurisdiction without provision for expenses from other sources.

ARTICLE IX ELECTIONS

Section 1. Election of Officers and Alternates to the Supreme Convention.

- a) Election of the State Officers and Representatives and Alternates to the Supreme Council shall be consistent with the Charter, Constitution and Laws of the Knights of Columbus.
- b) The State Secretary elected to the State Council by the membership at the State Convention shall also be a primary delegate to the Supreme Convention.

Authorized: As authorized by Knights of Columbus, Charter, Constitution, Law, section 4a (7) and (b and c)

Amended: Article IX, Section 1; Annual Meeting 2012, Resolution 29; approved by Supreme September 2012.

History: First adopted with the formation of the Nevada State Council 1910

Section 2. Election Procedure.

Nomination and election of Officers to the State Council and Representatives and Alternates to the Supreme Council shall be conducted as follows:

- (a) The nomination of candidates for, and the election of, the State Deputy shall be held first, and the number of votes of each ballot received by the respective candidates shall be disclosed at the meeting at the end of each ballot until a majority vote for one candidate shall be obtained.
- (b) The remaining State Officers and Representatives to the Supreme Council, in order, shall be nominated and elected, and the number of votes of each ballot, received by the respective candidates, shall be disclosed to the meeting at the end of each ballot until a majority vote, for one candidate, shall be obtained.
- (c) The Alternates to the Supreme Council shall then be nominated and elected and the number of votes of each ballot, received by the respective candidates, shall be disclosed to the meeting at the end of each ballot, until a majority vote for one candidate, shall be obtained.

Section 3. Nominating Speeches.

Nominating speeches presenting candidates for election to any State office or Representative or for Alternates to the Supreme Council, shall be limited to five (5) minutes. The seconding of nominations shall be limited to the mere mention of the candidate, the name of the person so seconding such nomination and the name of the Council he represents.

Section 4. Manner of Balloting.

When more than one candidate is nominated for a State office or Representative or as an Alternate to the Supreme Council, the election shall be by individual ballot and the procedure shall be as follows: The Secretary shall verify from the permanent roll the names of those entitled to vote and as each name is verified, the individual will step forward and deposit his ballot.

Section 5. Majority to Elect.

- (a) Majority to elect. In all cases of election to any office in the State Council, a majority of all votes cast shall be necessary to elect. In the event that no candidate shall receive a majority of the votes cast, balloting must continue on all candidates until one does receive a majority or until candidate(s) voluntarily withdraw.

- (b) Election of Supreme Delegates. A majority of votes shall not be necessary, all candidates shall be voted on one ballot. No ballot containing names of more or less candidates than there are places to be voted on shall be counted and those receiving the highest number of votes shall be declared elected in the order of the number of votes received and the number of places to be filled.

Section 6. Unanimous Ballot

When only one candidate for office is presented, the State Deputy may direct some officer to cast the unanimous ballot of the State Council for such candidate who may then be declared duly elected.

Section 7. Representatives to the Supreme Council.

Representatives to the Supreme Council shall present to that body copies of all resolutions adopted at the Annual Meeting at which they were elected and which are the business of the Supreme Council, and shall furnish the next Annual Meeting through the State Deputy, a report of the dispositions made by the Supreme Council of said resolutions.²

ARTICLE X AMENDMENTS

Section 1. By-Laws - How Amended.

- (a) **BY-LAWS;** These By-Laws or any part, thereof, may be amended or repealed at the Annual Meeting of the State Council by a two-thirds vote, and such amendment or repeal shall be effective upon approval by the Supreme Board of Directors. Any By-Law, or part thereof, may be suspended at any Annual Meeting by unanimous consent.
- (b) **STANDING RULES,** The standing rules **or** any part, thereof, may be amended or repealed at the Annual Meeting of the State Council by a majority vote, and such amendment or repeal shall be effective upon approval, or part, thereof, may be suspended at any Annual Meeting by unanimous consent.

Authorized: As authorized by Nevada State Council By-Laws, Article XL Section 6, as adopted herein (2008)

Amended:

History: First adopted at the Annual Meeting (2008)

Section 2. Conformance to Supreme Laws.

Authority is hereby vested in the elected officers of the State Council or a majority thereof to conform, change or add to any duly adopted amendment to these By-Laws in such manner as may be necessary to conform such amendment to the approval and direction of the Supreme Council or Supreme Board of Directors. Incidental corrections of spelling and grammar are likewise vested in the State Officers.

ARTICLE XI MISCELLANEOUS

Section 1. Limitation of Debate.

No member shall speak longer than five (5) minutes without permission of the Chair, nor more than once upon any question until all others that desire to speak, have spoken.

Section 2. Reference to Laws.

Procedure and debate shall be in accordance with the Charter, Constitution and Laws of the Knights of Columbus and these By-Laws and the rules of Parliamentary law known as **Robert's** Rules of Order.

Section 3. Roll Call Vote.

The Roll Call shall not be called upon a demand for the yeas and nays unless requested by at least two-thirds (2/3) of the delegates present.

Section 4. Robes for Major Degree.

Robes necessary for officers participating in the Major Degrees and not supplied by the Supreme Council, may be ordered by such officers, with consent of the State Deputy, and when so ordered, the reasonable cost, thereof, shall be paid out of funds of the State Council. Such robes shall be the property of the State Council.

Section 5. Robes for Columbian Squires.

Robes necessary for the Columbian Squires may be obtained with the consent of the State Deputy, and the reasonable cost thereof shall be paid out of the funds of the State Council. Such robes shall be for the use of all circles in the State, and the circle or the subordinate council sponsoring the circle shall pay for transportation and cleaning, and repair expenses beyond normal wear and tear.

Section 6. Standing Rules for Nevada State Council.

- (a) The Nevada State Council by and through the membership recognizes the need for Laws, Rules and Standard Procedures and the membership concurs in said requirement; therefore, the Nevada State Council shall create standard rules for the operation of the Nevada State Council. The creation and future modification of said standard rules shall be accomplished in the following manner: any member of the Nevada State Council as shall in compliance with Article VII section 1 and Article X, section 1(b) provide a resolution to the annual meeting for a vote by the delegates.

- (b) No Standing Rule shall conflict with or otherwise modify a Law, Rule, or charter of the Knights of Columbus or Nevada State Council, Charter or By-Laws.
- (c) The proposed standing rules, addendum A, attached hereto are published pursuant, section (a), supra, as the initial rules of the Nevada State Council.

Amended: Annual Meeting 2009, Resolutin20;

History: First adopted herein at the Annual Meeting (2008)

The foregoing By-laws and Standing Rules of the Knights of Columbus of the State of Nevada are hereby declared to be valid and effective as by law provided.

John Layman
State Deputy

Attest: Gregory A. Sprigg
State Advocate

ADDENDUM A
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**ADDENDUM A
STANDING RULES
NEVADA STATE COUNCIL
KNIGHTS OF COLUMBUS**

1. PRINTING OF BY-LAWS:

The By laws of the Nevada State Council, as amended and approved by the Supreme Board of Directors, together with the Standing Rules in effect, shall be printed at the expense of the State Council, and distributed to the members thereof and thereafter, revisions thereto shall be likewise printed and distributed, except that the State officers may direct the reprinting of the revised by-laws and Standing Rules when revisions become so extensive as to be justified or when supplies are exhausted.

2. HOSTING ANNUAL MEETING:

Subordinate councils may jointly host a meeting of the State Council in the same manner as a single subordinate council; and no subordinate council within a District or adjacent District serving the same metropolitan area shall host a second meeting within such District or Districts until every other subordinate council within every other District shall be given the opportunity.

3. EXEMPLIFICATION AT ANNUAL MEETING:

The host subordinate council may provide for the Exemplification of Degrees in connection with the meeting of the State Council, but these shall be at no expense to the State Council.

4. FINANCIAL AID TO HOST COUNCIL:

The State Council shall provide the host subordinate council with the sum of Two Hundred Dollars (\$200.00) from the State Council funds towards the host subordinate councils expenses in conjunction with the Annual Meeting. The host subordinate council will be permitted to charge a reasonable registration fee and reasonable charges for luncheon and banquet tickets. All fees and charges, together with the schedule and arrangements made for the Annual Meeting, are subject to the approval of the State Deputy and State officers.

5. GOOD OF THE ORDER PER CAPITA:

In addition to all other provisions, the State Deputy shall be allowed the sum of ten cents (0.10) per member of this Jurisdiction annually for use for the Good of the Order.

6. CHRISTOPHER COLUMBUS RECOGNITION:

To commemorate the discovery of America by Christopher Columbus, each subordinate council and members shall be encouraged to display the National Flag on Columbus Day, being October 12, and to obtain public recognition of this day in suitable manner.

7. STATE CHAPLAIN TO SUPREME CONVENTION

The State Council shall encourage our State Chaplain to attend the Supreme Convention and take advantage of the opportunity to share his experiences for the spiritual good of the Order. The State Chaplain's expenses are to be paid by the State Council to the extent of the most reasonable air fare and per diem allowance as follows: the hotel rate of the convention hotel so published and an amount for meals not to exceed forty dollars (\$40.00) per day for the number of days of the Supreme Council Annual Meeting.

8. GIFT TO OUTGOING STATE DEPUTY:

The State Deputy elect shall have the authority to provide, or have provided, a suitable gift for the outgoing State Deputy. The State officers may also provide proper recognition in like manner for Past State Deputies who have not been so recognized. The costs of such recognition shall be paid from the funds of the State Council.

9. KNIGHTS OF COLUMBUS SCHOLARSHIP ACHIEVEMENT AWARD

The State Council shall provide annually a Knights of Columbus Scholarship and Achievement Award to each boy and girl in the eighth grade of each Catholic parochial school in each Diocese having students in the eighth grade and to a boy and girl in the graduating class of each Catholic high school of each Diocese. The necessary expenses of such awards, as approved by the State Deputy, shall be paid from the funds of the State Council.

10. SEMINARY EDUCATION FUND DRIVE:

The Seminary Education Fund Drive is established as a permanent program of the State Council, and is to be conducted annually under the guidelines for Raffles and Lotteries as defined by Paragraph III, State Council's Addendum C.

- (a) The general operation of the drive shall be under the supervision and control of the Chairman selected by the State Deputy and shall at all times be subject to the approval of the State Deputy.
- (b) The Chairman shall print all tickets for the drive.
- (c) There shall be cash prizes awarded to the winners in the following manner:

1st prize \$1000.00; 2nd prize \$300.00; 3rd prize \$200.00; 4th prize \$100.00; 5th prize \$75.00

Checks drawn in the exact amount and made payable to each prize winner so long as all necessary and pertinent information is available shall be presented in person or mailed within (30) days after the conclusion of the drawing.

- (d) Reporting forms for all subordinate councils shall be provided by the chairman with appropriate instructions for their completion and a copy of the rules, by the Board of Directors being cited, relating to their participation.
- (e) After all expenses of the drive (prizes, printing of numbered tickets, licenses, mailing costs, posters, telephone) have been paid a balance shall be kept in the Seminary Education Fund Account sufficient to cover the following years drive expenses (prizes not considered). All collections and disbursements are to be made from this account.
- (f) Distribution of net proceeds of the Seminary Education Fund Drive shall be presented to the Bishop of the Diocese of Las Vegas, the Bishop of the Diocese of Reno and the Bishop of the Diocese of the Byzantine Catholic Eparchy of Phoenix, Bishop of the Diocese of the Maronite Eparchy of Our Lady of Lebanon of St. Louis and any other Catholic Order or Catholic Congregation serving a parish with a Knights of Columbus Council in Nevada or their representative, no later than 30 days after the Annual Meeting.

Amended: Standing Rule #10(f); Annual Meeting 2012, Resolution 27; approved by Supreme September 2012

- (g) A memorial plaque in the memory of Past State Deputy Thomas Mulroy will be presented to the subordinate council each year who sells the most tickets for the Seminary Education Fund.

11. STATE NEWSLETTER:

The State officers shall provide for a State publication to be posted on the state website and notify all subordinate councils and all members in the state email database with an email announcement, and /or mailed directly to every member of the Order residing in Nevada and to every member of any Nevada Council, wherever residing, insofar as they may be determined; the necessary expenses, thereof, to be paid from the funds of the State Council.

Amended: Standing Rule #11; Annual Meeting 2012, Resolution 28; approved by Supreme September 2012

12. YOUTH ACTIVITIES PROGRAM:

The Youth Activities program of the State Council and all subordinate councils and Assemblies in this Jurisdiction, shall be encouraged to assist Diocesan officials and Pastors with the Girl Scout and the Boy Scout programs, in addition to the active support of and sponsorship of the Columbian Squires, wherever possible.

13. STATE TRAINING MEETINGS:

Periodic meetings, for the purpose of passing on instructions to newly elected Grand Knights, Financial Secretaries, newly appointed State Chairmen and District Deputies, the State officers are encouraged to hold from one to four such meetings each year in various areas of the State. Such meetings are to be held at the discretion of the State Deputy, and all officers of the State, District and subordinate council levels within the area should be invited to attend and to participate in the workshop sessions for instruction and training in their duties. When authorized by the State Deputy, the newly elected Grand Knight or Deputy Grand Knight, when attending the indoctrination session, shall be paid mileage and per diem at the rate established at the last Annual Meeting.

14. GRAND KNIGHT-elect:

The Nevada State Council, Knights of Columbus, strongly recommends and encourages all subordinate councils to have their Deputy Grand Knight or Grand Knight-elect attend the State Convention, at the subordinate council's expense and as a non-voting delegate.

15. YOUNGEST KNIGHT TROPHY:

The State Membership Director shall be responsible for the a Revolving Youngest Knight Trophy; This trophy will be engraved with the name of the youngest newly admitted member of the Order during the last Columbian Year, and presented at the Installation of newly elected State officers in July.

16. MOST NEW MEMBERS PLAQUE:

A plaque in memory of Sidney Lowy (Past Grand Knight and Membership Director) will be awarded to the subordinate council who adds the most new members during the Fraternal Year.

17. GRAND KNIGHT AWARD:

The State Council shall establish a Grand Knight Award for each Fraternal Year, and it will be presented at the Annual Meeting. The State Deputy and his appointed committee shall make the selection from those Grand Knights who are nominated by District Deputies.

18. NOTICE OF DEATH:

The Financial Secretary of each subordinate council will forward to the State Secretary a notice of death, immediately, of any Brother Knight who passes away during the Fraternal Year.

19. INTELLECTUALLY DISABLED PROGRAM:

The Knights of Columbus of the State of Nevada has adopted a fund raising program for the Intellectually Disabled. This program is based on the Illinois State Council program (a Tootsie Roll Drive), and adapted to the needs of Nevada. The State Council shall maintain a separate bank checking account to handle the proceeds and expenses pertaining to the fund raising program.

- (a) The State Deputy shall appoint a statewide chairman and Co-Chairman each year to conduct a successful drive. The drive shall be held each year on the third (3rd) week of October. If, for some reason, the subordinate council wants to hold its drive at another time during the month of October, it must first obtain permission from the State Chairman. Their request must be in writing, stating the reason and specifying the dates, the subordinate council wants to conduct the drive. The request must be submitted to the Intellectually Disabled Drive Chairman thirty days prior to the requested dates.
- (b) Funds derived from each Council's drive are to be forwarded to Nevada State Council – Intellectually Disabled Program, to the State Chairman, on appropriate forms furnished by the State MIC Program Chairman within fifteen (15) days after the end of the statewide drive. The funds are to be forwarded by check.
- (c) The funds raised belong to the State Council and do not require a vote of the participating subordinate council prior to being sent.
- (d) The local organization or organizations selected by subordinate councils to receive the distribution of moneys must be a non-profit organization(s) involved with helping Intellectually Disabled people as declared by the State of Nevada. Most qualifying organizations are enumerated in the Nevada State Council, Knights of Columbus, Intellectually Disabled Program Manual. The State Secretary is responsible for maintaining, updating and distributing the Program Manual.
- (e) Under no circumstances are subordinate councils to make distributions directly to Intellectually Disabled organizations. Nevada State Council – Intellectually Disabled Program - will make checks payable, after expenses, to identified organizations requested by the subordinate councils and forwarded to the subordinate council for presentation.

Amended: Annual Meeting 2013, Resolution 22; approved by majority vote to replace the term “Mentally Challenged” with “Intellectually Disabled”.

20. JEWEL OF OFFICE:

When elected to State Office, the State Council will provide that person with the jewel of his Office; and after completion of a full term, or six (6) months in that elected office, if serving an unexpired term, the member is entitled to retain that Jewel of Office.

21. THIRD DEGREE TEAM REIMBURSEMENT:

The State Council officers shall be authorized to reimburse, from the State Council Ceremonial Fund, a 3rd Degree team member or members at the discretion of the State Deputy, for expenses of transportation and per diem in conjunction with taking part in an exemplification of the Third Degree at a rate equal to delegates to the Annual Meeting, provided, however, the team member is not entitled to reimbursement from Supreme.

22. REVIEW OF ASSIGNED CLERGY:

The State Secretary shall review the present assignment of all Clergy listed on the membership rolls of subordinate councils within the Nevada Jurisdiction. Should he find a priest assigned to a parish supported by another subordinate council, the State Secretary will notify the local council, where the priest is assigned, so he can be included and made aware of local council activities.

23. OMITTED BY RESOLUTIONS APPROVED 2013 STATE CONVENTION

24. VOCATIONS FUND:

The Vocations Fund is established as a Standing and Permanent Program of the Nevada State Council and is to be conducted under the following rules:

- (a) A Vocations Checking Account shall be established to collect and distribute moneys.
- (b) The State Deputy shall appoint a Vocations Chairman for the State of Nevada.
- (c) The Chairman shall meet with the diocesan representative for vocations within sixty (60) days following his appointment to discuss and formulate a plan acceptable to the Bishop of the Diocese of Las Vegas and the Bishop of the Diocese of Reno and the Bishop of the Eparchy of Van Nuys that is consistent with their vocations program.
- (d) The Chairman shall submit, to the State Deputy for approval, the vocations program plan, in writing, within thirty (30) days of such meeting.
- (e) The Vocations Fund of the Nevada State Council shall be self-supporting, through special State approved, vocation specific projects.

25. CEREMONIAL FUND:

The Ceremonial Fund is established as a Standing and Permanent Program of the Nevada State Council. and is to be conducted under the following rules:

- (a) A Ceremonial Fund Checking Account shall be established.
- (b) The general operation of this fund shall be under the control of the State Deputy.
- (c) In the event a new member takes his Third Degree in another jurisdiction and the subordinate council is billed, the State Council will reimburse the subordinate council the amount billed up to the \$15.00, provided a copy of the bill is presented to the State Secretary.

Amended: Standing Rule #25; Annual Meeting 2010, Resolution 19; approved by Supreme September 2010 (delete like provision as included in Article VIII, Sec 1(d) of Nevada State By-Laws)

26. PAST STATE DEPUTIES BANQUET:

The State Deputy shall hold a banquet in honor of all Past State Deputies annually.

27. COUNCIL ROSTERS:

The Grand Knight of every subordinate council in the State of Nevada shall send to the State Deputy a complete and accurate copy of his council's roster every July 1 and January 1.

28. GRATUITIES FORBIDDEN:

All gratuity to the Grand Knights, delegates, or others participating in the voting at the State Convention shall be discontinued.

29. WIDOWS:

- (a) The State Council shall invite the Past State Deputies and their wives, and the widows of Past State Deputies to all major social affairs, such as Annual State Meeting Banquets, Training, Installation, and Degree banquets and like events.
- (b) All subordinate councils and other units will be encouraged to do likewise.
- (c) All such subordinate councils prepare and maintain a mailing list of their widows as long as they live, and that they are encouraged to mail council or other bulletins to them so that they may see the continuation of their mate's efforts.
- (d) All such subordinate councils or other units shall be encouraged to mail copies of such bulletins and similar mailings to the Supreme Secretary, the State Officers, State Chairmen for Program, Membership, Newsletter, and others as the State Deputy may direct and to the District Deputies of their and neighboring districts and to all Past State Deputies and their widows.

- (e) Upon request, the Grand Knight or Financial Secretary shall provide to such officers a copy of the mailing lists for the subordinate council providing the names and addresses of members and widows, so that such officers may have the information available for their work.

30. 365 CLUB:

- (a) All members of the Knights of Columbus who have been a member in good standing for at least 12 months(2) within the Nevada jurisdiction are eligible to apply for assistance once per year from the 365 Club. One grant of funds in an amount up to \$500(3) is limited to once per year. The 365 Club's purpose is to provide financial assistance to a Brother Knight and his family who are in need.

1- Modified from \$500 to \$750 by annual convention majority vote, May 2008

2- Added requirement that member be a Knight for at least 12 months by annual convention majority vote, May 2009

3- Modified from \$750 to \$500 by Annual Convention majority vote May 2010

- (b) An application, approved by the 365 Committee, must be submitted with supporting documentation for the request, such as medical bills, letters etc.
- (c) The 365 Committee shall be comprised of a Past State Deputy as Chairmen and three other Past State Deputies. Only the Chairman of the committee will be made known. The other members will serve anonymously.
- (d) The Chairman will make available at the beginning of each fraternal year applications in sufficient quantity, to the Grand Knight of each council in good standing in Nevada.
- (e) The Chairman will provide to each council in Nevada, in good standing, a copy of the rules and regulations governing the 365 Club and provide a mailing address for applications to be sent. Only the chairman shall receive completed applications for assistance.
- (f) Upon receipt of an application, the chairman shall review the application for completeness and supporting documentation. He shall then assign one of the committee to review the application, make contact with the applicant and make a recommendation to the Chairman regarding rendering assistance.
- (g) Upon receipt of the committee members recommendation, the Chairman will consult with the committee member and together they will make the final decision on assistance.
- (h) The time period to act upon an application for assistance shall not exceed thirty days from receipt of the application by the Chairman.

- (l) The Chairman will assign an application for assistance to committee members on a rotating order.
- (j) The Chairman shall maintain records of applications received and action taken. Upon request by the State Deputy, the Chairman shall make this information available for his review.
- (k) All applications are to be handled in the strictest confidence. The Nevada State Council, its officers and committee members shall not be liable in the event any application is rejected.
- (l) Assistance will be rendered in the following manner, from the 365 Club funds, upon the recommendation of the Chairman and committee.
- (m) The State Council will make payment of the expense necessitating the request.
- (n) A voucher issued to the member, to be redeemed, at the place of business indicated on the voucher.
- (o) A member is not obligated to repay the 365 Club for assistance rendered. However, if the member wishes to do so, the repayment of the assistance will be credited to the 365 Club funds.

The Chairman shall report, at the state mid-year and annual meetings, the total amount of funds available in the 365 Club, the number of applications received, the amount of assistance rendered and the balance of funds available in the 365 Club.

- (q) The Chairman and the three Past State Deputies comprising the review committee shall serve for a period of one year, the term beginning July 1 and ending June 30.
- (r) Funding for the 365 Club shall be totally voluntary among the members of the Knights of Columbus and their families. At the beginning of each fraternal year, the Chairman shall encourage all members and their families to voluntarily participate in the 365 Club by saving one penny a day throughout the fraternal year to be used by the 365 Club for assistance. The Chairman is encouraged to promote participation in the 365 Club throughout the fraternal year among the membership.
- (s) The funds collected through the 365 Club shall be deposited into its own Nevada State Council 365 Club Charity Checking Account. The State Secretary and State Treasurer shall maintain a separate checking account designated as 365 Club.
- (t) Collection of the funds for deposit into the Nevada State Council 365 Club Charity Checking Account shall take place at the annual meeting of the Nevada State Council. Each council is responsible for collecting the funds from their members for presentation at the annual meeting.

(u) Appreciation from the State Deputy at the annual meeting.

1 Modified from \$500 to \$750.00 by annual convention majority vote May 2008

2 Added requirement that member be a Knight for at least 12 months by annual convention majority vote May 2009

31. Keep Christ in Christmas Button Campaign:

The Keep Christ in Christmas button campaign solicits the creativity of students throughout the state to participate in a design competition for creating the winning entry selected from a committee of Knights members. The State awards a check in the amount of \$100 to the winner of the competition at the Annual Meeting in May as selected by the Keep Christ in Christmas committee.

Authorized: Resolution #25; Annual Meeting 2013, approved by majority vote

History: Originally introduced from the floor as a Motion in 2011 and then voted on each year until approved by adding a Standing Rule.

ADDENDUM B

Territorial Deputy

1908 —1909	tPatrick A. McCarran	Council 978
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State Deputies

1909 — 1912	t Patrick A. McCarran	Council 978
1912 — 1915	t Leonard D. Fowler	Council 978
1915 — 1916	t George F. Decalman	Council 1340
1916 —1917	t Franklin T. Dunn	Council 1160
1917 — 1918	t P.J. Reilly	Council 978
1918 —1919	t Dennis Nolan	Council11340
1919 —1920	t C.J. Leonesie	Council 978
1920 —1921	t J.M. Collins	Council 1340
1921 — 1922	t James. C. Cannon	Council 1070
1922 — 1923	t L.L. Glass	Council 1160
1923 — 1924	t P.H. Dermody	Council 978
1924 — 1925	t H.B. Keating	Council 978
1925 — 1926	t George A. Myles	Council 2380
1926 — 1927	t Edward P. Carville	Council12511
1927 — 1929	t Daniel F. Shovelin	Council 2380
1929 — 1931	t Richard Heap	Council 978
1931 — 1932	t Clarence E. Horton	Council 1340
1932 — 1933	t P.H. Dermody	Council 978
1933 — 1933 #	t Patrick A. McAuliffe	Council 1160
1933 — 1934	t Daniel F. Shovelin	Council 2380
1934 — 1935	t James F. Bennett	Council 2380
1935 — 1936	t Daniel F. Shovelin	Council 2380
1936 — 1937	t James D. O'Sullivan	Council 978
1937 — 1938	t John M. Sullivan	Council 978
1938 — 1939	t Edward M. Bosch	Council 2666
1939 — 1940	t Michael J. McMaster	Council 1340
1940 — 1943	t Edward L. Randall	Council 978
1943 — 1945	t Elwood J. Reno, M.D.	Council 978
1956 —1947	t Thomas J. McLaughlin	Council 2828
1947 — 1949	t Thomas E. Taney	Council 2828
1949 — 1951	t Clarence W. Swain	Council 1340
1951 — 1953	t Milo Taber	Council 2511
1953 — 1955	t Rudolph F. Lak	Council 978
1955 — 1956	t Thomas A. Mulroy	Council 1341
1956 — 1958	t Edward Pinjuv	Council 2828

1958 — 1960	t Joseph J. Kay, Jr.	Council 978
1960 — 1962	Gabriel Perry	Council 978
1962 — 1964	t Jack D. Muldoon	Council 478.
1964 — 1966	t Henry J. Bunsow	Council 2828
1966 — 1968	t James H. Sullivan	Council 4997
1968 — 1970	t David F. Causey	Council 2828
1970 — 1971	t Leon Postawko	Council 4781
1971 — 1972	t George J. Holly, Jr.	Council 5693
1972 — 1974	t Eugene J. DiGrazia	Council 2380
1974 — 1976	t Lido Peduzi	Council 978
1976 — 1977	Richard DiCianno	Council 978
1977 — 1979	t Addison Millard	Council 4781
1979 — 1981	t Elwin H. Williams	Council 5693
1981 — 1983	Roland J. DiSanza	Council 1340
1983 — 1985	Franklin Holzhauser	Council 4781
1985 — 1987	Kay D. DeNeal	Council 2828
1987 — 1989	Gene C. St. Mary	Council 4928
1989 — 1990	t Raymond Barozzi	Council 7322
1990 — 1991	t Douglas Matejovsky	Council 978
1991 — 1992	Gene C. St. Mary	Council 4928
1992 — 1994	Carl "Ted" Aceto	Council 7708
1994 — 1995	Svend Hammering	Council 5448
1995 — 1997	Dale Shoemaker	Council 5693
1997 — 1998	John Youngman	Council 7322
1998 — 1999	Macedonio "Curly" Iniquez	Council 5693
1999 — 2002	Bruce C. Jarzen	Council 10442
2002 — 2005	David W. Strait	Council 5693
2005 - 2007	Wayne E. Bieniasz	Council 13456
2007 — 2008	Paul Dendary	Council 13456
2008 - 2010	James N. Kelly	Council 4997
2010 - 2012	Dave Ryan	Council 15061
2012 - 2013	John Layman	Council 5693
2013 -	Ray Gardea	Council 12543

ADDENDUM C

Knights of Columbus, State of Nevada, GUIDELINES FOR RAFFLES AND LOTTERIES effective December 1, 1990, by approval and adoption by the Nevada State Council Officers.

GUIDELINES FOR RAFFLES AND LOTTERIES

- I. Authorization to Conduct Raffles and Lotteries
 1. All raffles/lotteries that are to be conducted by a local Council must be authorized under State Law and the Order's law. State law authorization must be obtained in accord with state statutes authorizing raffles/lotteries and may only be conducted in accord with the enabling state statutes. At present, the State Deputy must request permission from the Gaming Board for all Council-sponsored raffles and lotteries.
 2. The Order's permission to conduct the raffle/lottery and use of the name or the emblem of the Order for such purpose must be obtained from the Board of Directors before the raffle/lottery is conducted. The request for such permission **MUST BE IN WRITING** from the Grand Knight, and endorsed by the State Deputy.
 3. Request for permission must be in writing, signed by the Grand Knight, and should contain the following information:
 - a. Date the proposed raffle/lottery was approved by the Council.
 - b. List of participating Council or Councils; and the charitable purpose or charities designated to share in the proceeds.
 - c. Copy of the proposed raffle/lottery program showing in full detail the proposed distribution of tickets, sale of tickets, collection of monies from ticket sales, deposit of monies into designated accounts for charitable purposes, and any proposed distribution of net proceeds between designated charities. Incomplete requests will not be considered for approval at State or Supreme level.
- II. **Participating Council(s)**
 1. The local Council must insure that all local, state or federal laws and regulations have been complied with before the program is implemented.
 2. When an event is sponsored in accord with these rules, a separate bank account must be established for each promotion. Under no circumstances are any funds from raffles/lotteries to be commingled with other accounts.
 3. A separate record of receipts and disbursement of funds must be established.
 4. Disbursement of funds are to be made by check **ONLY** and documented in accord with good accounting practices.

5. Expenses attributable to the function must be paid (only those expenses that are reasonable and necessary to the function and directly related to the program, i.e., expense of printing tickets, prizes, costs of licenses, if applicable). There shall be **no reimbursement** of expenses to Council Officers or Council members from such fund.
6. All of the net proceeds shall be payable to charitable organization(s) designated by the Council. Distribution of funds shall be by CHECK ONLY.
7. All of the net proceeds must be distributed within twelve (12) months of the close of the raffle/lottery OR before request is made for approval of a subsequent solicitation program.
8. A completed REPORT must be provided within sixty (60) days after completion of the raffle/lottery being conducted. A CPA or a chartered accountant, who will give a certified report thereof PRIOR to submittal to the State Deputy, must audit this report.
9. After receipt and review, the State Deputy will forward the certified report to the Supreme Secretary.
10. The report must contain:
 - a. Number of tickets sold.
 - b. Gross Income.
 - c. List and amount of expenses — to include prizes awarded.
 - d. Amount of Net Proceeds.
 - e. Distribution of monies — Name of Charity, Amount and Check Number.
 - f. Report to be signed by Grand **Knight** and attested to by Financial Secretary.

III. Non-Benefit or Increment of Benefit to Any Member of the Order.

No member of the Order or affiliated unit except qualified charitable corporations, shall receive or accept any compensation or other personal benefit from funds raised in such raffle or lottery. All net proceeds must be distributed to recognized charitable entities by check, payable to those entities. Increment of funds for the benefit of any member of the Order may result in the loss of tax-exempt status for the program..

ADDENDUM D

GUIDELINES FOR STATE OFFICE CAMPAIGNING AT STATE CONVENTIONS

Knights of Columbus, State of Nevada, effective December 1, 1990, by approval and adoption by the Nevada State Council Officers as amended by resolution of the general membership, Nevada State Council Annual Meeting, May 2008. (These guidelines are based upon Sec 162.23 of Supreme Charter Constitution Laws.)

1. Sec. 162.23 — Appeals for Political Support.
2. In order to comply with above, the following guidelines are provided for individuals considering becoming candidates for State Office:
 - a. A local Council may support its local candidate by sending a SUPPORT RESOLUTION to the general membership through means of Council Grand Knights. This resolution CANNOT ask for delegate votes at the State Convention; ONLY that the Council supports the candidate and information will include qualifications for such office.
 - b. Candidate Posters will be allowed in "Hospitality Rooms" ONLY. Poster can announce person as a Candidate for Office; but cannot solicit for the office he is seeking.

ADDENDUM E

Location and Host Council of Annual Meetings

Year	Locations	Host Council
1979	Carson City	4781
1980	Las Vegas	2828
1981	Reno	7322
1982	Las Vegas	5693
1983	Ely	1340
1984	Henderson	3741
1985	Sparks	4928
1986	Las Vegas	7708
1987	Las Vegas	2828
1988	Carson City	4781
1989	Las Vegas	9102
1990	Reno	978
1991	Fallon	4828
1992	Ely	1340
1993	North Las Vegas	5448
1994	Winnemucca	2666
1995	Las Vegas	10442
1996	Pahrump	10780
1997	Reno	7322
1998	Elko	2511
1999	Henderson	3741
2000	Sparks	4928
2001	Las Vegas	5693
2002	Carson City	4781
2003	Winnemucca	2666
2004	Las Vegas	9899
2005	Reno	978
2006	Boulder City	8078
2007	Las Vegas	7708
2008	Ely	1340
2009	Fallon	4828
2010	Nevada State Council	027
2011	Las Vegas	14144
2012	Reno	13842
2013	Las Vegas	5693
2014	Reno	027
2015	Las Vegas	15061

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