



Knights of Columbus Virginia State Council

March 10, 2013

State Officers
District Deputies
Directors
Regional Assistants
Master of the Fourth Degree
Past State Deputies
General Agents

Grand Knight Delegates
Past Grand Knight Delegates
State Staff
KOVAR President
VKCCI President
Ladies of Virginia President

cc: Ronald White, Supreme Director
J.P. McCusker, Supreme Regional Consultant

Subject: 113th Virginia State Council Annual Meeting and Convention

District Deputies are requested to pass this information to their Grand Knight and Past Grand Knight Delegates. Grand Knights are requested to pass this information to all other members in their Council.

The Virginia State Council's 113th Annual Meeting will be held at the Sheraton Roanoke Hotel & Conference Center, in Roanoke, VA. beginning Friday, April 26th and ending Sunday, April 28th. This convention package outlines all the details for the weekend. If you have not already made your hotel reservation, please do so immediately. If you have not yet completed your registration package, please do so immediately and forward to Convention Chairman Brian Ripple. Complete information on the hotel and all convention events, as well as convention registration forms, can be found on the State Council website at <http://www.vakofc.org>

Attached you will find the following useful information:

- Preliminary Agenda
- Recommended attire for convention functions
- Convention Committee assignments
- Things to bring to the Annual State Council meeting

The Annual Meeting delegate sign in will be held in the Ballroom Foyer of the hotel. If you have not previously given your Charity Checks (KOVAR, VKCCI, Fr. Bader, and PKD) to your District Deputy, there will be tables near the registration counter for you to turn them in.

If you are presenting a report or making any formal remarks at the convention, please have a typed copy and an electronic copy of your report available for the Executive Secretary on Friday. Your submission is what will be used to prepare the Proceedings of our Annual Meeting and Convention. An e-mailed MS Word copy will also be accepted by the Ex Sec at executivesecretary@vakofc.org . Thank you for your cooperation.

If you have any questions, please contact me at statedeputy@vakofc.org or 703 978-5718 (H) or Executive Secretary Kelly Mortensen, PSD, at 804 674 6895 (H) or 804 651 3772 (C), or e-mail executivesecretary@vakofc.org.

Be His Light,

A handwritten signature in black ink, appearing to read "Tommy C. Harger". The signature is fluid and cursive, with the first name "Tommy" being the most prominent.

Tommy C. Harger
State Deputy

Enclosures:

Agenda, Suggested Attire, What to bring, Committee Assignments

**Virginia State Council Knights of Columbus
113th Annual Meeting**

Friday, April 26, 2013

Mass – Room TBD	
8:00 a.m.	Fr. Frank Ready, Fr. John Abe, Associate State Chaplains
Golf Tournament – Roanoke Country Club	
6:30 a.m.	Registration and warm-ups
7:30 a.m.	Tee assignments
8:00 a.m.	Shotgun Start
	Lunch to follow
State Deputy's Reception – State Hospitality Room “Bordeaux Room”	
2:00 p.m. - 3:00 p.m.	State Officers, Supreme Representatives, Past State Deputies, District Deputies, Directors, Regional Assistants, General Agents, and State Staff
3:00 p.m. - 4:00 p.m.	All attendees to the 113 th Annual Meeting

Delegate Registration and Charity Check Turn-in – Ballroom Foyer of Hotel	
12 Noon to 9:30 p.m.	

General Session 1 – Main Ballroom Salons ABCD		
5:00 p.m.	Call to Order	Tommy C. Harger, State Deputy
	Warden's Report	Stephen P. Raschke Sr, State Warden
	Presentation of Colors	Acts #2411 and Seton #1781 Assemblies
	Pledge of Allegiance	Isaias “Cy” Alba, PSD, Master
	National Anthem	
	Opening Prayer	Fr. John Abe, Associate State Chaplain
	Opening Ode	
	Opening Remarks and Introduction of Dignitaries	Tommy C. Harger, State Deputy
	Appointment of Committees	Tommy C. Harger, State Deputy
	State Officer Reports:	
	▪ Associate State Chaplain	Fr. Frank J. Ready
	▪ Associate State Chaplain	Fr. John A. Abe
	▪ State Secretary	Anthony D. Fortunato
	▪ State Treasurer	Stephen A. Burnley
	▪ State Advocate	James A Green
	▪ State Warden	Stephen P. Raschke, Sr
	▪ Immediate Past State Deputy	Ronald P. Gorman
	Executive Secretary's Report	Kelly J. Mortensen, PSD
	Fourth Degree Report	Isaias “Cy” Alba, PSD, Master
	General Agent's Report	James Ulmer, GA
Introduction of the State Deputy	Anthony D. Fortunato, State Secretary	
State of the State Report	Tommy C. Harger, State Deputy	
Remarks	J.P. McCusker, PSD, FM, Supreme Membership & Program Consultant	
Remarks	Ronald White, Supreme Director, Supreme Representative	
Convention Chairman	Brian Ripple, FDD	
Closing Prayer	Fr. Frank J. Ready, Associate State Chaplain	

The Downing Brothers Band Entertainment – Salons DEFG	
8:00 p.m.	

**Virginia State Council Knights of Columbus
113th Annual Meeting**

Saturday, April 27, 2013

Delegate Registration and Charity Check Turn-in – Ballroom Foyer of Hotel

7:00 a.m. – 1 p.m.

General Session 2 – Awards Breakfast – Turin Grand Ballroom

8:00 am	Welcome	Tommy C. Harger, State Deputy
	Presentation of Colors	Holy Cross Assembly 1315 & Fr. James A. Burge Assembly 2707
	Pledge of Allegiance	Isaias "Cy" Alba, PSD, Master
	Opening Prayer	Fr. Frank J. Ready, Associate State Chaplain
	Convention Chairman	Brian Ripple, FDD
	General Program Awards	Michael Gasper, General Programs Director
	KOVAR Report	Dennis Godfrey, President
	VKCCI Report	Michael J. Lazzuri, PSD, President
	Vocations (PKD) Report	Vincent Kapral, Chairman
	Fr. Bader Scholarship	David Woodburn, Chairman
	Keep Christ in Christmas Awards	Robert Canfield, Chairman
	Fr. McGivney Guild Report	Michael J. Lazzuri, PSD, Chairman
	Membership Program Report	Stephen Kehoe, Membership Director
	Closing Prayer	Fr. John Abe, Associate State Chaplain

Ladies Program & Luncheon – Botany Ballroom

12:00 p.m.

Lunch break – Hospitality Rooms

12:00 p.m.

General Session 3 – Salons ABCD

12:30 p.m.	Call to Order	Tommy C. Harger, State Deputy
	Warden's Report	Stephen P. Raschke, SW
	Pledge of Allegiance	Isaias "Cy" Alba, PSD, Master
	Opening Prayer	Fr. Frank J. Ready, Associate State Chaplain
	Roll Call	Anthony Fortunato, State Secretary
	Nominating Committee Report	John Tieso, Chairman
	Election of State Officers	Tommy C. Harger, State Deputy
	Report of the Credentials Committee	Anthony Fortunato, State Secretary
	Election of Delegates & Alternate Delegates to the Supreme Convention	Tommy C. Harger, State Deputy
	Audit Committee Report	John Barrett, PSD, FSD
	Finance Committee Report	Donald Kehoe, PSD, FSD
	Strategic Planning Committee Report	Johnny Restivo, Chairman
	Communications Report	Patrick Korten, Director
	Training Report	James "JP" McCusker, PSD, FM
	Ceremonial Chairman's Report	Richard Aleksy, PSD, FM
	Convention Chairman	Brian Ripple, FDD
	Closing Remarks	Tommy C. Harger, State Deputy
	Closing Prayer	Fr. John Abe, Associate State Chaplain

**Virginia State Council Knights of Columbus
113th Annual Meeting**

Saturday, April 27, 2013 (continued)

Convention Mass –Salon ABCD	
4:30 p.m.	Principal Celebrant, Most Reverend Paul S. Loverde, Bishop of Arlington Presentation of Colors – Holy Cross Assembly 1315 & Fr. James A. Burge Assembly 2707

Convention Banquet – Turin Grand Ballroom	
6:00 p.m.	Dignitaries Pre-Banquet Reception – Botany Ballroom
7:00 p.m.	Begin Banquet Seating
7:20 p.m.	Introduction of Dignitaries
7:30 p.m.	Presentation of Colors – Virginia District Flag Team; Honor America Corps

Sunday, April 28, 2013

Past State Deputies Breakfast – Botany 123	
7:30 a.m.	

Ladies of Virginia Meeting – Conference Theater	
9:30 a.m.	Pauline Fortunato, President

General Session 4 – Salon ABCD		
9:30 a.m.	Call to Order	Tommy C. Harger, State Deputy
	Warden's Report	Stephen Raschke, State Warden
	Pledge of Allegiance	Isaias "Cy" Alba, PSD, Master
	Opening Prayer	Fr. Frank J. Ready, Associate State Chaplain
	Mileage and Per Diem Report	Stephen Burnley, State Treasurer
	Resolutions Committee Report	James Green, State Advocate
	PSD Committee Report	Patrick O'Donnell, PSD
	Appreciations Committee Report	William McCarthy, PSD
	Good of the Order Report	Leonard P. Pulizzi, IPSD
	Convention Chairman	Brian Ripple, FDD
	LOV Drawing Results	Tommy C. Harger, State Deputy
	Remarks	State Deputy-Elect
	Remarks	Ronald White, Supreme Director, Supreme Representative
	Closing Remarks	Tommy C. Harger, State Deputy
	Closing Prayer	Fr. John Abe, Associate State Chaplain
Close Convention - Sine Die	Tommy C. Harger, State Deputy	

Virginia State Council
Convention 2013
Recommended Attire for Convention Functions

Day	EVENT	DRESS
Thursday	State Officer Meeting	Casual
	Dignitary Dinner	Coat & Collared Shirt Ladies as Appropriate
Friday	Reception	State or Council shirt; NO shorts, NO jeans please
	1 st Business Session	Business Casual (Coat requested, ties optional)
	The Downing Brothers Band Entertainment	State or Council shirt; NO shorts, NO jeans please
Saturday	2 nd Business Session Awards Breakfast	Coat and Tie Ladies as Appropriate
	Ladies Program	Ladies as Appropriate
	3 rd Business Session	Coat and Tie
Saturday Banquet	Dais and District Deputies Ladies	White Dinner Jackets As Appropriate
	Brother Knights/Guests	Tux or Dark Suit and Tie
	Ladies	As Appropriate
Sunday	4 th Business Session	Business Casual (no jacket required; NO shorts or jeans please)
Sunday	LOV Meeting	Casual

**Virginia State Council
Hospitality Rooms**

FLOOR	Room Number/Area
1 st	Chardonnay Room – Central Districts
1 st	Merlot – Northern VA Districts
1 st	Riesling Room – Tidewater & Eastern Shore Districts
1 st	Bordeaux Room - State Deputy Suite

Please note: Hospitality Suites will be closed during the Mass and Banquet on Saturday

Things to bring to the Annual State Meeting

The following is a list of items that each Council should bring to the Annual State Meeting being held April 26th at the Sheraton Roanoke Hotel in Roanoke, VA.

Columbian Award Application – Supreme Form SP-7

The State Deputy would like every Council to submit their Columbian Award application form no later than the Annual Meeting. If you have already provided a copy for the State Deputy Award, then you may disregard this section. You can file this electronically on the Supreme web site before the meeting (go to <http://www.kofc.org/officers/forms/formlist.cfm?type=1>). If you file electronically, please make sure that you copy the General Program Director, George Piette on the form and keep a copy for yourself. If you choose to file it manually, please bring a copy to the meeting.

Checks for VKCCI, KOVAR, PKD, and Fr. Bader

As a reminder, a brief description for each of these follows:

VKCCI – Councils are asked to contribute \$1.00 per member. Monies are used by Virginia Knights of Columbus Charities, Inc. to fund grants of up to \$2,000.00 for individuals in need throughout Virginia. **Checks are made out to VKCCI.** VKCCI is a 501 (c) 3 corporation.

KOVAR – Monies collected from the annual **KOVAR** Drive, as well as other fundraising activities. Monies collected are used to assist 501(c) 3 corporations fund various projects for individuals with intellectual disabilities. **Checks are made out to KOVAR.**

PKD – Penny a Knight per Day – Councils are asked to contribute \$3.65 per member. Monies collected are used to support vocations throughout Virginia. Checks are made out to **Virginia State Council.**

Father Bader Scholarship Fund – Councils are asked to make an annual donation. The **Fr. Bader** fund provides scholarships to graduating high school students who must be members in good standing, or the children of members in good standing or of deceased members who were in good standing at the time of their death. Checks are made out to the **Virginia State Council.**

Thank you for your cooperation.