

2016 Winter District Deputy Meeting



Technology Workshop

If you want communications
you need to start communicating



**KNIGHTS
OF COLUMBUS**
IN SERVICE TO ONE. IN SERVICE TO ALL.

Workshop Agenda

IF YOU THINK YOU KNOW IT ALL THEN HELP YOUR BROTHER DD OUT!

- Officer On Line (www.kofc.org) (15 mins)
 - Form 450
 - Ceremonial Certification
 - Semi-annual Council Evaluation (Form 944A/B)
 - OFFICER DESK REFERENCE (ODR) / Training Portal
- State Website (www.wikofc.com) (30 mins)
 - DD Portal
 - Degree Dates (how to enter)
 - Access Council Admin Portal
 - Update Council Addresses
 - Calendar
 - » Birthday list



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Workshop Agenda

- State Website (www.wikofc.com) (continue)
 - Forms, notices and instruction
 - How to search (ctl-f)
 - History Book Grading
 - Navigation
- Flocknote (10 mins)
 - Sign up
 - Benefits
 - Newsletter
 - Easy search
 - District Deputy Communications network
- Smartphone (if time permits)
 - Scanning vs Pictures
 - Aps



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Closing

- Promote
 - UKnight
 - Communications tool
 - Calendar
 - Flocknote
- Facebook – social media guidelines
- QUESTIONS???



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