



COLORADO KNIGHTS OF COLUMBUS  
JAMES D. CAFFREY, State Deputy  
Colorado State Council  
P.O. Box 271008  
LITTLETON, CO 80127  
May 25, 2015



Grand Knights and Brother Knights,

The 2015-2016 Organizational Meeting is directed towards training. The focus will be on the positions of, first, the District Deputy, who serves in the very important position of liaison between the State Council and the councils in his District. The importance of his commitment is imperative since his position entails many duties and responsibilities. Secondly, in addition to the District Deputy, several other breakout training sessions are planned. These will include sessions for the Grand Knights, Council Membership and Program Directors, Advocates and Financial Secretaries. These sessions are also open to anyone wishing to attend and be provided the information.

The main purpose of this weekend will be to provide training for our leadership and emphasize the necessity of consistent operational procedures and communication with each other. I cannot stress enough the importance of your attendance as one of the leaders of a district or council. Mark your calendars.

The Organizational Meeting will be held on July 10, 11, 12, 2015, at the Denver Tech Center Doubletree, 7801 E. Orchard Rd Greenwood Village, Colorado 80111. Room reservations, **MUST** be made by **19 June, 2015**, to obtain the group rate of \$109 per night **plus tax which includes 1 breakfast**. Additional breakfast buffets may be pre-purchased for \$18.00 per person, per day. Their phone number is (800)-327-2242. Please make your room reservations **ASAP!** **See enclosed agenda for details.**

***Please note that at this time of the year, the hotel may have a full booking for that weekend and if you miss the deadline, rooms may not be available at the Group Rate. There may be a few rooms available on the master list block because some people can not make the meeting that weekend due to other commitments. Please contact Paul Patricca, 303-933-8479 or co.kofc.exec@gmail.com if you need a room at the last minute. Rooms are limited and will only be available on a first come first serve basis.***

The enclosed meal reservation form needs to be completed and returned as indicated. A check, money order or **Credit Card** information is needed as payment for the meals and is requested in advance. Make checks or money orders payable to: Colorado State Council. For those using a credit card, a receipt will be placed in your meal ticket envelope. A ticket is needed for each person at each meal.

As per the enclosed agenda, we begin Friday evening with registration at 5:00 pm and there will be a hospitality social starting at 5:30 pm in suites 327 & 331. Saturday morning begins with registration and breakfast at 7:00 am and the General Session at 8:00 am. **See the enclosed agenda for details.**

The Mass and installation of Officers will take place at the hotel in the same room as the main business session at 4:15 PM. Elected State Officers and District Deputies should arrive by 4:00 PM to allow time for positioning in appropriate place prior to the start of mass. A Fourth Degree Honor Guard has been requested for the honors of the Mass with a 4<sup>th</sup> Degree Color Guard being requested for the Banquet

The Banquet will follow in the Hotel at 7:15 pm. *See enclosed agenda for details.*

The requested dress is:

Friday evening – casual

Saturday – Business session:

Elected State Officers – State Uniform - Suit, white shirt, tie, and black shoes

District Deputies – Official Dress - Blue blazer, white shirt, red tie and gray slacks

Everyone else – Business casual

Saturday Mass –

State Officers-White dinner jacket

District Deputies: Official Dress—Blue blazer, white shirt, red tie and gray slacks

Coordinators –White dinner jacket or State Suit

PSD- coat and tie

Men – Coat and tie

Ladies – complement your escort

Saturday Banquet –

State Officers- White dinner jacket

District Deputies – Official dress (Blue blazer, etc.)

Coordinators –White dinner jacket or State Suit

PSD- Coat and tie

Men – coat and tie

Ladies – complement your escort

Sunday –

Elected State Officers – Colorado casual

District Deputies – Red DD shirt

Men – casual

It is my hope and belief that the Colorado Knights of Columbus family can promote the Order, evangelize in our communities and be that shining example for others by living the motto of “United in Faith, Family & Service, For the Glory of God.”

Vivat Jesus,

A handwritten signature in black ink, appearing to read "Jim D. Caffrey", written over a light gray rectangular background.

Jim D. Caffrey  
State Deputy-Elect