



Knights of Columbus
Nevada State Council
 Campaign to Support People with Intellectual Disabilities
“2015 Tootsie Roll Fundraiser”
Council Report Form

The Nevada State By-Laws require you to complete and mail this form within fifteen days of completion of your drive. Please complete the required information below and mail your check in the amount of **Gross Revenue** (a), below to State Secretary, Tom Thorn (address below) and make your check payable to the **“Knights of Columbus”**.

You will receive check(s) endorsed to the charities designated on your **Council Charity Form** and you are responsible for distribution of those check(s). Many Councils donate the cost of the Tootsie Rolls, just add that amount to the gross revenue (a) and place a zero in the cost of the Tootsie Rolls (b).

**** THIS FORM AND THE COUNCIL’S CHECK ARE DUE MONDAY, NOVEMBER 16th, 2015****

Gross Revenue All money collected	(a) \$
Cost of Tootsie Rolls (_____ cases @ \$ 19.50 per case)	(b) \$
Net Revenue (a) minus (b)	(c) \$
State Council Share divide Net Revenue (c) by 5	(d) \$
Funds Available for Charity subtract (d) from (c)	(e) \$

Grand Knight

Council #

Phone

E-mail Address

Financial Secretary

E-mail Address

Phone

Date

** Remember that 20% of your man-hours expended on the Tootsie Roll Drive can be added to the hours you report as in support of Special Olympics (Form 4584)**

MAIL THIS FORM ALONG WITH YOUR COUNCIL CHECK TO:
 Tom Thorn, Nevada State Secretary
 “Campaign To Support People With Intellectual Disabilities”
 11765 Terra Linda Way
 Sparks, Nevada 89441
 Tel: (775) 440-5554 * e-mail: nevadaknights@charter.net